

# Application Instructions for Electrical Contractor's License City of Sioux Falls

## General

Applications cannot be processed until examination has been taken, passed, and all documents and fees have been submitted. Application processing takes approximately two weeks. If you use a company name, all forms must be completed in the company name. Example:

- If an individual—John Doe d.b.a. Doe Electric
- If a partnership—John Doe and Joan Doe d.b.a. J & J Electric
- If a corporation—Doe Electric, Inc.

## License Application

Form must be fully completed, signed, and dated by the applicant.

## Bond—\$10,000

A bond is a prerequisite to the issuance of a **Fire Alarm Contractor's** license. The bond is to cover the faithful observance of the City's ordinances regulating electrical work and must be in a form acceptable to the City. You will need to provide the following section of the ordinance to your insurance or bonding agent. **We must have the signed original of your bond.**

### Section 15-26 Bond Required

As a condition of his license, each Fire Alarm Contractor shall give and maintain a surety bond in the penal sum of \$10,000 in a form approved by the City.

The bond shall be conditioned upon the faithful and lawful performance of all work entered upon by the contractor within the City and for compliance with all the provisions of this chapter. The bond shall be in lieu of all other license bonds to any political subdivision or government agency. Such bond shall be written by a corporate surety licensed to do business in the state of South Dakota.

## Fees

\$200.00	New (August 1, 2008–July 31, 2009)
\$100.00	New, prorated (August 1, 2009–July 31, 2010)
\$200.00	New (August 1, 2010—July 31, 2011)
\$100.00	New, prorated (August 1, 2011 —July 31, 2012)
\$10.00	Inactive Electrical Contractor

Make checks payable to the City of Sioux Falls.

## Expiration

All licenses expire biennially beginning on July 31, 1994.

## Mail To

Building Services  
Attention: Tonya  
224 West Ninth Street  
P.O. Box 7402  
Sioux Falls, SD 57117-7402  
(605) 367-8672

# Application for Electrical Contractor's License

Website: [www.siouxfalls.org/building](http://www.siouxfalls.org/building)

This application must be typewritten or printed in ink.

## Type of License Requested

- Electrical  
 Inactive Electrical  
 Class B  
 Fire Alarm

## Applicant Information

Full Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
South Dakota Contractor's No. \_\_\_\_\_

## Company Information

Name of company as it is to appear on license (Individual name if no company name is used.)

Physical Business Address other than P.O. Box \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_ Local Work or Cell Phone No. \_\_\_\_\_  
Owner's Name \_\_\_\_\_  
Owner's Home Address \_\_\_\_\_  
Social Security No. \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Email Address \_\_\_\_\_  
Name of Partners \_\_\_\_\_  
Name and Titles of Corporate Officers \_\_\_\_\_  
Contractor's Excise Tax Number \_\_\_\_\_

## Oath/Signature

I hereby declare that any statements herein are true and complete, with the same effect as though given under oath.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

### Space below reserved for office use

Receipt Number \_\_\_\_\_ Fee \$ \_\_\_\_\_ List Verified \_\_\_\_\_  
Bond Expires \_\_\_\_\_  
Assigned License Number \_\_\_\_\_ Date License Mailed \_\_\_\_\_

# FAX APPLICATIONS

(This section to be completed for application by fax only)

Charge to  MasterCard  Visa

Card Number # \_\_\_\_\_

Expiration Date \_\_\_\_\_ Three- or four-digit security code that is printed on the  
backside of the credit card \_\_\_\_\_

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Cardholder's Name (Print name as it appears on card)

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Authorized Signature

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Date

**Fax Number (605) 367-8737**