

PUBLISH: April 18 and 25, 2008

BID REQUEST NO. 08-0060

NOTICE TO BIDDERS

The City of Sioux Falls, SD, requests formal bids for Aluminum Breakaway Bases and Streetlight Poles.

Sealed bids shall be received by Budgeting/Purchasing, Third Floor, City Hall, 224 W. 9th St., Sioux Falls, SD 57104, not later than 2 p.m., May 1, 2008. **Bids shall be publicly opened and read in City Hall, First Floor, at 2:15 p.m.**

Specifications and bid forms that must be used are available from Budgeting/Purchasing at the above address. Cite Bid Request No. 08-0060.

The City of Sioux Falls reserves the right to reject any or all bids, waive technicalities, and make award(s) as deemed to be in the best interest of Sioux Falls, South Dakota.

Budgeting/Purchasing

Special Instructions

All sealed bids must be received by Purchasing, Third Floor, City Hall, 224 West Ninth Street, P.O. Box 7402, Sioux Falls, SD 57117-7402, NO later than 2 p.m. on the date of opening.

Bids received after 2 p.m. or at a location other than Purchasing, will not be accepted. Bids will be publicly opened and read in the City Council Room at **2:15 p.m.**

Receipts will be issued for hand-delivered bids. Bids delivered by Federal Express, U.S. Mail, etc., will be receipted as they arrive in Budgeting/Purchasing.

Brand Name or Equal

Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term "or equal" if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, efficiency, and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design, and efficiency.

The evaluation of bids and determination as to equality of the products shall be the responsibility of the City and will be based on information furnished by the bidder or identified in his bid, as well as other information reasonably available to the City.

**Supplies, Equipment, Materials, or Services
Instructions to Bidders**

1. **Purpose:** The purpose of this request is to provide the City of Sioux Falls with a contract for the purchase of supplies, equipment, material, or services as specified herein.
2. **Contract Period:** The equipment will be obtained on a one-time purchase contract.
3. **F.O.B. Point:** All prices quoted are to be F.O.B. Destination, City of Sioux Falls, Sioux Falls, South Dakota.
4. **Completing the Bid Form:** All bids must be made on the bid forms provided by the City. Information shall be typed or printed in ink. Erasures and/or corrections must be initialed by the preparer. Each bid must be signed in ink by the bidder or authorized officer.
5. **Quality and Brand:** The specifications included herein are the minimum specifications for each product. Bidder shall indicate brand names of products to be supplied. Any material delivered that does not meet or exceed the specifications as awarded will be rejected.
6. **Alternate Products:** Bids are invited on products equal or superior to the minimum specifications set out herein. Complete product literature must be provided for any alternates proposed. The City shall determine the suitability of any proposed alternates.
7. **Price Discrepancies:** Any discrepancies between the bid unit price and extension shall be resolved in favor of the unit price.
8. **Local Preference:** By virtue of statutory authority, preference will be given to materials, products, and supplies found or produced within the State of South Dakota. Bidders residing in South Dakota shall be allowed a preference over the bid of any bidder from any other state enforcing or having a preference for resident bidders, equal to such preference.
9. **Conflicting federal rules govern on subsidized projects.** The letting of any public contract in connection with funds that are granted or advanced by the United States of America shall be subject to the effect, if any, of related laws of said United States and valid rules and regulations of federal agencies in charge or governing use and payment of such federal funds. Bid awards when federal funds are involved must be made to the lowest responsive and responsible bidder without regard to state preferential bid provisions.

10. **Envelope:** Each bid must be sealed and submitted in or under cover of the envelope provided herewith. All bids must be identified with the bid number and date of opening to be considered as a valid bid. Any bid submitted in other than the provided envelope may be subject to being opened prior to or after the public bid opening. Any bid so opened shall be rejected and returned to the bidder without further consideration for award. Descriptive literature, if required, may be submitted in the provided envelope or a separate envelope. If in a separate envelope, the lower left corner of that envelope shall be identified as "Literature for Bid Request" and the Bid Request number. No prices shall be quoted on the literature.
11. **Bid Guaranty:** Each bid of \$25,000 or greater must be accompanied by a bid bond, certified check, cashier's check, or bank draft in the amount of \$500. All bid guaranties shall be made payable to the City of Sioux Falls. Bonds shall be issued by a surety authorized to do business in this state. Checks shall be certified or issued by a State or National Bank. Bid guaranties of unsuccessful bidders shall be returned within 30 calendar days of the bid opening. **Bid guaranties other than those mentioned will not be accepted by the City of Sioux Falls.** Bid guaranty of the successful bidder shall be retained until the contract is executed and a performance guaranty (if applicable) has been submitted. Should a successful bidder fail to enter into contract, the bid guaranty shall be forfeited to the City to compensate the administrative expenses of making a re-award or issuing a new request.
12. **Method of Award:** This request will be awarded by proposal to the lowest total responsive and responsible bidder meeting specifications. (All items must be bid per proposal.) The City of Sioux Falls reserves the right to reject any or all bids, waive technicalities, and make award(s) as deemed to be in the best interest of the City.
13. **Quantities:** The quantity indicated for each item in the specifications is estimated only, and the City reserves the right to order less or more as dictated by actual needs.
14. **Firm Prices:** Unit prices awarded shall remain firm for **45 days** after the bid award.
15. **Orders, Invoices, and Payments:** Purchase orders or government procurement cards will be issued/used at time of award and/or throughout the contract period for actual quantities ordered. Invoices or packing slips shall be submitted to the bill to address indicated on each order. Payments shall be processed upon receipt of correct invoice (or normal procurement card process) after receipt and acceptance of each delivery.
16. **Questions:** All questions shall be directed to Purchasing, Third Floor, City Hall, 224 West Ninth Street, P.O. Box 7402, Sioux Falls, South Dakota 57117-7402; telephone (605) 367-8013. If the Purchasing Manager deems it of general interest, the answer shall be issued in written addendum to each vendor that has been sent a bid request.

17. **Withdrawal of Bids:** A bid may be withdrawn by the bidder by letter, telegram, facsimile, or in person before the time set for the opening of bids. No bid shall be withdrawn for a period of 30 (thirty) days after the bid opening.
18. **Federal Tax ID Number:** Each bidder shall state its Federal Tax Identification Number on the line provided on the bid form. The City is required to report to IRS on Form 1099 all payments involving labor or services provided by vendors, and lack of this number may delay contract payments until the number is provided.
19. **Proposal as Contract:** If awarded this request, the bidder's signature on the proposal shall be deemed the same as his/her signature on the contract and when countersigned by the Mayor shall become a binding contract to furnish the proposed and awarded item(s).
20. **Bid Results:** Results of bid openings on Thursday will be available at noon on the following Tuesday from the Purchasing Office. After an award has been made and signed by the Mayor, all bid proposals and related information will be on file in Purchasing for public review. All formal and informal notifications of bid awards will be done by Purchasing. **Bid results are available via the Internet at www.siouxfalls.org/business.**
21. **Nonappropriation of Funds:** In the event funds are not budgeted or appropriated for any fiscal year, purchase under this contract shall impose no obligation on the City of Sioux Falls and shall become null and void except as to the purchases agreed upon for which funds have been appropriated or budgeted, and no right of action or damage shall accrue to the benefit of the bidder/contractor, its successors, or assignees, for any further payments.
22. **Right to Protest:** Any bidder who is aggrieved in connection with the award of a contract may protest. The protesting bidder shall file a written statement with the Purchasing Office during normal business hours, within seven calendar days of the date the Mayor signed the bid award document.
23. **Addendum:** Changes to the specifications of bid will be issued by addendum and sent to vendors on the bidder's list. If a bidder downloads from the City of Sioux Falls webpage, it is the bidder's responsibility to visit the City's Notice to Bidders webpage prior to the opening date to download any addendum(s) issued. The bidder shall deliver the addendum to the City of Sioux Falls Purchasing Office per the instructions on the document. The addendums can be found by visiting <http://www.siouxfalls.org/business.aspx> and clicking on the bid request.

Civil Rights Requirements

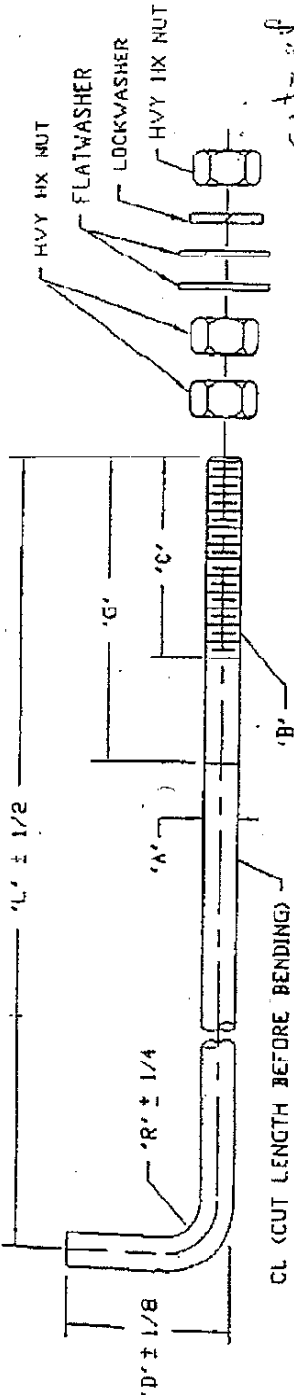
- (a) With respect to any and all business conducted or acts performed pursuant to this contract, contractor shall be deemed an employer within the meaning of Chapter 21 1/2 of the Ordinances of the City of Sioux Falls entitled "Human Relations" and shall be subject to the provisions of such chapter.
- (b) In the event contractor fails to perform the aforesaid contractual provisions, this contract may forthwith be terminated and canceled in whole or in part by the City; and said contractor shall be liable for any costs or expense incurred by City in obtaining from other sources the work and services to be rendered or performed or the goods or properties to be furnished or delivered to the City under this contract if terminated or canceled.
- (c) Should the Human Relations Commission in a proceeding brought as provided in Chapter 21 1/2 of the Code of Ordinances find that the said contractor has engaged in discrimination in connection with this contract and issue a cease and desist order with respect thereto, the City shall withhold up to fifteen percent (15%) of the contract price until such time as the Commission's order has been complied with or the contractor has been adjudicated not guilty of such discrimination.
- (d) Contractor will permit access to any and all records pertaining to hiring and employment and to other pertinent data and records for the purpose of enabling the Human Relations Commission, its agencies or representatives to ascertain compliance with the provisions of Chapter 21 1/2 of the Sioux Falls Code of Ordinances applicable to said contractor.
- (e) This section shall be binding on all of the subcontractors and/or suppliers of contractor.

Proposal No. 1
General Specifications

This proposal covers furnishing a one-year supply of aluminum breakaway street light bases for the Sioux Falls Public Works/Light Division.

Item (1) Minimum Specifications for Aluminum Breakaway Street Light Bases (15-inch)

The aluminum breakaway base shall conform to the dimensions and requirements of the Akron Foundry Co. No. 1985 AASHTO T-Base (TB1-17-inch) or equal. Each base will be furnished with all bolts per drawing. Four 1-inch diameter by 3 1/2-inch machine bolts with (4) nuts and (4) flat washers, and (4) lock washers and (4) 2-3/4-inch Dia. x 1-1/16-inch inside diameter x 1/2-inch TK steel washers for 1-inch Dia. Anchorage and (4) 2-1/2-inch Dia. 1-1/16-inch x 3/8-inch TK steel washers. Slotted holes required in bottom of base to accommodate 13-inch to 15-inch bolt circle. Slotted holes required in top of base to accommodate 10.5-inch to 13.5-inch bolt circle. Adhesive breakaway and caution labels to appear on inside wall opposite door opening. **(Note:** Four 1-x 40-inch SN 460A12-3DNW Millerbernd anchor bolts and with two nuts, two flat washers, and one lock washer per anchor bolt will be furnished by bidder (see attached drawing specification) or equal.



NOTES:

1. HIGH STRENGTH STEEL ANCHOR BOLT PER ASTM F1554 GRADE 105
MATERIAL - ASTM A29 GRADE 1541 (MODIFIED)
STRESS RELIEVED ROD WITH 105,000 PSI MIN YIELD & 125,000 PSI TENSILE STRENGTH
- * LOW STRENGTH STEEL ANCHOR BOLT PER ASTM F1554 GRADE 36
MATERIAL - ASTM A36 ROD WITH 36,000 PSI MIN YIELD & 58,000 - 80,000 PSI TENSILE STRENGTH
2. HOT DIP GALVANIZE PER ASTM A153.
3. THREAD TO BE CLASS 2A PER AMERICAN STD. B 1.1 AFTER GALVANIZING
4. ALL BOLTS ROLLED THREAD EXCEPT 1/2 (ITEM 7)
5. GALVANIZED HEAVY HEX NUTS PER ASTM A194 GR 2H
* NUTS FOR LOW STRENGTH ANCHOR BOLTS PER ASTM A-563 GR A
6. NO WELDING IS ALLOWED ON ANCHOR BOLTS
7. GALVANIZED FLAT WASHERS PER ASTM F436.

PART NO BOLT (ONLY)	PART NO BOLT W/2 NUTS	PART NO BOLT W/2 NUTS, 1 LOCK W/3 NUTS	PART NO BOLT W/2 NUTS, 1 LOCK W/3 NUTS & 2 FLAT WASHERS	'A'	CL	'B' THD SIZE	'C' (OFF MIN THD LG OF GMLV)	'G' MIN LG	'L'	'D'	'R'	QTY BOLTS	QTY LOCK WASHERS	QTY FLAT WASHERS
* 460A12-1	460A12-1DN	460A12-1DNW	460A12-1TNW	.68	27'	3/4-10	3 1/2	6'	24 1/2	4'	3/4			
* 460A12-2	460A12-2DN	460A12-2DNW	460A12-2TNW	.91	40'	1-8	8'	40'	36 1/2	5'	2 1/2			
* 460A12-3	460A12-3DN	460A12-3DNW	460A12-3TNW	.91	40'	1-8	8'	12'	36 1/2	5'	2 1/2	100	200	
* 460A12-4	460A12-4DN	460A12-4DNW	460A12-4TNW	1.148	48'	1 1/4-7	8'	12'	45'	5 1/4	2 1/2			
* 460A12-5	460A12-5DN	460A12-5DNW	460A12-5TNW	1.148	48'	1 1/4-7	8'	12'	45'	5 1/4	2 1/2			
* 460A12-6	460A12-6DN	460A12-6DNW	460A12-6TNW	1.381	50'	1 1/2-6	8'	12'	54 1/2	7 3/4	3 3/8			
* 460A12-7	460A12-7DN	460A12-7DNW	460A12-7TNW	.50	12'	1/2-13	2 1/4	5'	10 5/8	2'	1/2			
* 460A12-8	460A12-8DN	460A12-8DNW	460A12-8TNW	1.845	95'	2-4 1/2	10'	14'	90 3/4	8 1/2	2 1/2			

460A12-3DNW

STOX FALLS, SD PK05 101-0011

DWNI FLOYD F.

DATE: 10-14-85

CHK: GERRY N.

SCALE: NTS

ANCHOR BOLTS

Millerbernd MANUFACTURING CO. WINSTED, MN 460A12

REV 1-20-98 REV 7-12-00 12' TO 40' REV 9-19-00 REV 2-6-01

Proposal No. 2
General Specifications

These specifications pertain to lighting standards to be furnished to the Sioux Falls Public Works/Light Division.

Item (1) 22-Foot Aluminum Street Light Embedded Pole and Mast Arms

- A. **Design.** The pole shall be designed to support a 4-foot mast arm while supporting a 50-pound luminaire with a 3.2 EPA and withstanding a 90-mph wind with a 30 percent gust factor. Poles will be predrilled for arm mounting. Each pole shall be furnished with a 4-foot mast arm of aluminum. The pole EPA rating at 90-mph with 30-mph gust factor is 5.1.

- B. **Construction.** The nominal mounting height of the luminaire on this pole shall be 22 feet, considering the arm upsweep. Poles shall be equipped with a 3-inch by 5-inch hand hole with cover plate securely attached with tamper-resistant hardware. The hand hole will be located 30 inches above ground line level. Pole shall also have 1-1/2-inch grommetted wire inlet hole, or a 2-inch by 9-inch wiring slot that is located 18 inches below ground level. Pole or arm shall be furnished with a removable top cap. Pole will have anti-rotation device to prevent rotation. The pole will be embedded in ground five feet.

- C. **Mounted Arms.** The mast arm is conically tapered from 3-1/2-inch O.D. x 125-inch wall 6063 alloy extruded aluminum tube to 2-3/8-inch O.D. (2-inch pipe size) at the luminaire end. The arm shall be removable from pole. The mast arm shall be 4 feet in length.

Proposal No. 3
General Specifications

These specifications pertain to lighting standards to be furnished to the Sioux Falls Public Works/Light Division:

Item (1) 40-Foot Steel Galvanized Street Light Pole with Anchor Base and Single-Mast Arm

Design: The pole shall not have a hand hole. The nominal mounting height of the luminaire on this pole shall be 40 feet plus or minus 5 percent. Millerbernd Catalog No. VA8-409S-GV or equal. The permanently attached anchor base will be of galvanized steel material and will have a maximum bolt circle dimension of 12 inches and a minimum of 11 inches. The arm shall be 8 feet in length single-member steel and H.D. galvanized finish, with 2-inch Schedule 40 pipe. The arm shall be removable from pole. **Anchor bolts shall not be furnished.**

Specifications for galvanized must meet ASTM-A 123. Color of galvanized will be flat color. Any street light pole bid, with the exception of Millerbernd and Valmont, must submit a sample pole with bid.

Item (2) 30-Foot Steel Galvanized Street Light Pole with Anchor Base and Single-Mast Arm

Design: The pole shall not have a hand hole. The nominal mounting height of the luminaire on this pole shall be 30 feet plus or minus 5 percent. Millerbernd Catalog No. VA8-309S-GV or equal. The permanently attached anchor base will be of galvanized steel material and will have a maximum bolt circle dimension of 12 inches and a minimum of 11 inches. The arm shall be 8 feet in length single-member steel and H.D. galvanized finish, with 2-inch Schedule 40 pipe. The arm shall be removable from pole. **Anchor bolts shall not be furnished.**

Specifications for galvanized must meet ASTM-A123. Color of galvanized will be flat color. Any street light pole bid, with the exception of Millerbernd and Valmont, must submit a sample pole with bid.

Item (3) 22-Foot Steel Galvanized Street Light Pole with Anchor Base and Single-Mast Arm

Design: The pole shall not have a hand hole. The nominal mounting height of the luminaire on this pole shall be 22 feet plus or minus 5 percent. Millerbernd Catalog No. VA8-229S-GV or equal. The permanently attached anchor base will be of galvanized steel material and will have a maximum bolt circle dimension of 12 inches and a minimum of 11 inches. The arm shall be 8 feet in length single-member steel and H.D. galvanized finish, with 2-inch Schedule 40 pipe. The arm shall be removable from pole. **Anchor bolts shall not be furnished.**

Specifications for galvanized must meet ASTM-A 123. Color of galvanized will be flat color. Any street light pole bid, with the exception of Millerbernd and Valmont, must submit a sample pole with bid.

Item (4) 40-Foot (Twin) Steel Galvanized Street Light Pole with Anchor Base and Single-Mast Arm

Design: The pole shall not have a hand hole. The nominal mounting height of the luminaire on this pole shall be 40 feet plus or minus 5 percent. The permanently attached anchor base will be of galvanized steel material and will have a maximum bolt circle dimension of 12 inches and a minimum of 11 inches. The arm shall be 8 feet in length single-member steel and H.D. galvanized finish, with 2-inch Schedule 40 pipe. The arm shall be removable from pole. **Anchor bolts shall not be furnished.**

Specifications for galvanized must meet ASTM-A 123. Color of galvanized will be flat color. Any street light pole bid, with the exception of Millerbernd and Valmont, must submit a sample pole with bid.

BID REQUEST NO. 08-0060
 SPECIFICATIONS/BID FORM
 SUPPLIES/MATERIALS/SERVICES

BID FORM AND CONTRACT

The undersigned shall, if awarded this contract, furnish to the City of Sioux Falls, South Dakota, the following items in accordance with the conditions, specifications, and requirements as set out in the bid request and this response.

Proposal No. 1

Item No.	Description	Estimated Quantity	Unit Price	Extended Price
1.	Aluminum Breakaway Street Light Bases 15"	270 each	\$ _____	\$ _____

Total Bid Price—Proposal No. 1 \$ _____

Delivery Days ARO _____

Proposal No. 2

Item No.	Description	Estimated Quantity	Unit Price	Extended Price
1.	22-ft. Aluminum Embedded Poles and Mast Arms, per specifications	200 each	\$ _____	\$ _____

Total Bid Price—Proposal No. 2 \$ _____

Delivery Days ARO _____

Proposal No. 3

Item No.	Description	Estimated Quantity	Unit Price	Extended Price
1.	40-ft. Steel Galvanized Poles with Anchor Base and Mast Arms, per specifications	60 each	\$ _____	\$ _____
2.	30-ft. Steel Galvanized Poles with Anchor Base and Mast Arms, per specifications	140 each	\$ _____	\$ _____
3.	22-ft. Steel Galvanized Poles with Anchor Base and Mast Arms, per specifications	10 each	\$ _____	\$ _____
4.	40-ft. (Twin) Steel Galvanized Poles with Anchor Base and Mast Arms, per specifications	60 each	\$ _____	\$ _____

Total Bid Price—Proposal No. 3 \$ _____

Delivery Days ARO _____

If awarded this request, the bidder's signature on this bid form and contract is the bidder's contractual signature and when countersigned by the Mayor and delivered to the successful bidder shall become a binding contract to furnish the awarded item(s). The City's acceptance is conditioned upon the resolution of any subsequent protest to the bid award.

Signature of Bidder _____

Typed/Printed Name and Title _____

Company Name _____

Address _____

Telephone _____ FAX _____

Federal Tax ID No. _____

Security Enclosed: _____

Accepted by the City of Sioux Falls,

Dave Munson, Mayor

ATTEST:

City Clerk

Information Only

Our company accepts government procurement cards

Our company does not accept government procurement cards