

# MINUTES

Monday, May 5, 2008



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## Audit Committee

4:40 p.m.  
Carnegie Town Hall  
235 West Tenth Street

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Members Present: Brad Whitsell, J. Pat Costello, Anne Oppegard, Paul Reiter, and Kevin Kavanaugh

Staff Present: City Clerk Debra A. Owen; Assistant City Clerk Jamie L. Palmer; and Lead Internal Auditor Rich Oksol

Guests Present: Director of Finance Eugene Rowenhorst and Council Member Vernon Brown

### 1. Call To Order

Committee Chair Whitsell called the meeting to order at 4:40 p.m.

### 2. Discussion of RFP for external auditor

Committee Chair Whitsell opened the discussion regarding research on the audit fees for other cities in our area. He shared a packet of information regarding the comparison. Questions were raised at the last committee meeting regarding the fees proposed by Eide Bailly, L.L.P. Information provided indicated that the fees are reasonable.

Discussion occurred regarding the draft Resolution in which the City Council delegates the hiring of the External Auditor to the Audit Committee. A copy of the draft was shared with those present.

A motion was made by Reiter and seconded by Kavanaugh to make the recommendation to conduct an RFP Process for an external auditor. Whitsell called for a voice vote on the motion. Yeses, Kavanaugh, Reiter, 2. Noes, Costello, Oppegard, Whitsell, 3. **Motion failed.**

A motion was made by Costello and seconded by Oppegard to recommend to the City Council the hiring of Eide Bailly, L.L.P. as the external auditor. Whitsell called for a voice vote on the motion. Yeses, Costello, Oppegard, Reiter, Whitsell, 4. Noes, Kavanaugh, 1. **Motion carried.**

### 3. Adjournment

Committee Chair Whitsell adjourned the meeting at 5:00 p.m.

Jamie L. Palmer  
Assistant City Clerk

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