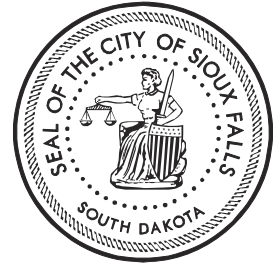


Minutes

Tuesday, May 19, 2009

**Audit Committee Meeting
Sioux Falls City Council**

4:30 p.m. at Carnegie Town Hall
235 West Tenth Street



Members Present: Pat Costello, Greg Jamison, Brad Whitsell, Joe Marsh, and Anne Opegard

Staff Present: Assistant City Clerk Jamie Palmer; Lead Internal Auditor Rich Oksol; Internal Auditor Jeff Weber

Guests: Council Members Kermit Staggers

1. Call To Order

Committee Chair Whitsell called the meeting to order at 4:30 p.m.

Whitsell stated that Council Staggers made a request to be first on the agenda due to a time constraint. Staggers was present to express his concern regarding an Inside Town Hall taping that was supposed to occur on April 3, 2009 but was cancelled due to a decision from the Audit Committee. Whitsell explained the committee's decision and stated that they have a media policy that they follow. Staggers requested that a copy of the Media policy be routed to the council members. Oksol stated that he will email that policy to the council.

2. Review and approve minutes from last committee meeting 03/10/09

A motion was made by Costello and seconded by Marsh to approve the said minutes. Whitsell called for a voice vote on that motion and all members voted yes.

Motion Passed.

3. Review audit reports: 09-04 CAFR Review; 09-05 Second Chance Rescue

Oksol gave a brief overview of the CAFR Review report. The report was more of a review than an audit and is for informational purposes only so there are no recommendations within the report. Some minor changes were discussed. Oksol will make those changes to the final report. Marsh asked if projected budget information could be added to the report. Discussion followed.

A motion was made by Costello and seconded by Marsh to approve the CAFR Audit Report with changes. Whitsell called for a voice vote on that motion and all members voted yes. **Motion Passed.**

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Weber gave a brief overview of the Second Chance Rescue audit report. He reviewed the recommendations that were given. A few minor changes were suggested and email comments from SCR will be added to the final report.

A motion was made by Costello and seconded by Jamison to approve the Second Chance Rescue report with changes. Whitsell called for a voice vote on that motion and all members voted yes. **Motion Passed.**

4. Discussion of possible taping for Inside Town Hall by committee members

Oksol said that Debra Owen stated that there are open time slots for Inside Town Hall segments and asked if there was any interest from the committee to schedule a time to discuss their work as a committee. Whitsell stated that he would volunteer to appear with Oksol at a date to be determined. Oksol will make arrangements with the City Clerk's office to schedule a date.

5. Open discussion

Costello shared that the council is currently reviewing the City Clerk's JEQ. A section of the JEQ referring to the Internal Audit Committee is being referred to the Fiscal Committee for further review so changes may be made. The Audit Committee members agreed that the City Clerk brings value to the committee and does not desire to make any changes at this time. Costello stated that he will keep the committee informed.

Whitsell stated that he recently attended a seminar regarding insurance coverage for the Audit Committee. He asked if there is any insurance coverage for the committee and stated that if there isn't he believes that there should be. Oksol will contact Risk Management to address the question. Oksol will also present the question to the Internal Auditors list serve to get feedback.

Oksol stated more advertising needs to be done for the fraud hotline. Oksol will contact the Mayor's office to get permission to post information on bulletins boards to continue to inform employees of the fraud hotline number.

Costello left the meeting at 5:10 p.m.

6. Adjournment

A motion was made by Oppegard and seconded by Jamison to adjourn the meeting at 5:15 p.m. Whitsell called for a voice vote on that motion and all members voted yes. **Motion Passed.**

Jamie L. Palmer
Assistant City Clerk