

**City of Sioux Falls**  
**Civil Service Board**  
***MINUTES***

September 2, 2009  
Human Resources Conference Room

MEMBERS PRESENT: Hitzemann, Moore and Ohme.

MEMBERS ABSENT: Hinton

STAFF PRESENT: Hannestad, Holsen and O'Toole.

- 1) The meeting was called to order at 12:30 p.m. on September 2, 2009.
- 2) **A motion was made by Hitzemann and seconded by Ohme approve the minutes of the July 15, 2009, meeting.** Motion carried unanimously.
- 3) **A motion was made by Ohme and seconded by Hitzemann to extend the current eligibility lists for nine months or as requested for the following positions:**
  - a. Entrance Eligibility List 3317 Application Support Analyst
  - b. Entrance Eligibility List 3318 Utilities System Worker
  - c. Entrance Eligibility List 3319 Criminal Analyst
  - d. Entrance Eligibility List 3320 Forensic Specialist I
  - e. Entrance Eligibility List 3321 GIS Technician
  - f. Promo/Transfer Eligibility List 3322 Housing Inspector

Motion carried unanimously.

- 4) **A motion was made by Hitzemann, seconded by Ohme to approve the advertising, eligibility lists and classification plan amendments as set forth in Exhibit A.** Motion carried unanimously.
- 5) **A motion was made by Ohme, seconded by Hitzemann to order the personnel actions recorded as set forth in Exhibit B.** Motion carried unanimously.

**A motion was made by Hitzemann, seconded by Ohme that the Civil Service Board go into Executive Session at 12:36 p.m. A motion was made by Ohme seconded by Hitzemann to come out of the Executive Session at 12:50 p.m.**

6) **A motion was made by Ohme and seconded by Hitzemann to order the disciplinary actions as recorded and set forth in Exhibit C.** Motion carried unanimously.

7) **Having no further business, a motion was made by Hitzemann and Ohme seconded to adjourn the meeting.** Motion carried unanimously.

The Board will meet on Wednesday, November 4, 2009, at noon in the Human Resources Conference Room.

Meeting was adjourned at 12:53 p.m.

Respectfully submitted by Bill O'Toole, Recording Officer