

**MINUTES**  
**INFRASTRUCTURE REVIEW ADVISORY BOARD**  
**Oak View Library**  
**July 15, 2009 8:30 a.m.**

**Members and Alternates Present**

Mark Vellinga, Chad Huwe, Mark Cotter, Jeff Schmitt, Myron Adam, Orrin Oliver,  
Steve Van Buskirk

**Members and Alternates Absent**

Mike Cooper, Mike Runge, Eric Berg, Pat Beckman, Steve Brockmueller, Preston Mettler,  
Erin Hayes

**Others Present**

Todd Anawski, Rick Laughlin, Chuck Serbus, Clayton Jamison, Eric Willadsen, Andy Berg,  
Ken Dunlap, Joel Ingle, Jeff Boldt, Perry Kolb, Jon Brown, Cynthia Monnin, Bob Kappel,  
Kris Ronning

**Approval of Minutes of Last Meeting**

A motion was made by Mark Cotter to approve the July 1, 2009 meeting minutes; the motion was seconded by Jeff Schmitt. Roll call: Yeses, Cotter, Schmitt, VanBuskirk, Oliver, Adam, Hayes, Vellinga - 7 . Noes, none.

**Business**

**a. Rate Analysis-Drainage Fee, Drainage System Cost Recovery, and Regional Detention Charge - Informational**

The following handout was distributed:

- PowerPoint Presentation

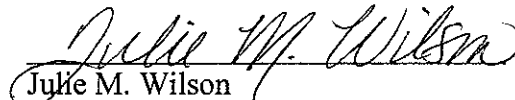
Mark Cotter, Director of Public Works, gave the Board a brief history of the storm drainage division rate study. AE2S is the consultant group hired to do the rate study. Mark mentioned that he would like IRAB to review the information presented today and email any questions to Andy Berg, Principal Engineer-Drainage, by the middle of August. The plan is to bring this issue back to IRAB in September. If approved, these rates would be effective January 1, 2011. At this point, he introduced Shawn Gaddie and Steve Burian with AE2S. Shawn and Steve presented a 50 slide PowerPoint presentation that focused on platted acreage analysis, DSCR recalculation, RDC recalculation, capital improvement planning (CIP) for new development, and projected rate adjustments and revenue adequacy.


**Board Action:**

## Action Items

## Adjournment

The next IRAB meeting is set for September 16, 2009, at 8:30 a.m., at the Oak View Library. A motion was made by Jeff Schmitt for adjournment at 10:16 a.m.; the motion was seconded by Mark Cotter. Roll call: Yeses, Cotter, Schmitt, VanBuskirk, Oliver, Adam, Hayes, Vellinga - 7 .  
Noes, none.

  
Julie M. Wilson  
Secretary

  
Chad J. Huwe, P.E.  
City Engineer