

# MINUTES OF BOARD OF TRUSTEES MEETING

## Siouxland Libraries

Main Library

Wednesday, November 14, 2007

1. Roll Call and declaration of quorum. The meeting was called to order by Marcie Moran at 4:30. Present: Tom Houle, Jill Molzen-Biegler, Marcie Moran, Carol Twedt and Sally Felix, Library Director. Members absent: Cindy Heiberger, Debra Reid. Staff present: Joan Reddy, Cynthia Winn, and Deb Yoder.
2. Motion by Molzen-Biegler to approve the agenda. Seconded by Houle who requested the New Business be moved to the beginning of the agenda. Motion carried.
3. Motion by Houle and seconded by Molzen-Biegler to approve the minutes of the September meeting. Motion carried.
4. New Business.
  - a. Rules of Conduct Policy – Discussion and Action. The new policy was presented to the Board. Reddy pointed out the major change was allowing beverages with lids in the library. Motion by Houle and seconded by Molzen-Biegler to approve the rules of conduct policy. Motion carried.
  - b. Collection Development Policy – Discussion and Action. Winn and Yoder presented the draft collection development policy. A lengthy discussion followed. A number of new formats were added to the policy, including databases and webpage. The new direction is to have a popular, useful, consumable collection. Felix stated the attachments (Freedom to Read, etc.) have been part of the library's history for some time. Houle stated that the collection development policy is a central piece of what the library is. There will be some minor changes and the policy presented for approval in January.
  - c. Lincoln County. Jim Schmidt, Lincoln County Commissioner, met with Sally Felix and Jodi Fick to discuss library service to Lincoln County. Lincoln County has a number of existing libraries (Canton, Harrisburg, Lennox, and Tea.) The demand for library service continues to increase. Felix stated that their discussion was general and did not cover specifics of funding.
  - d. 2008 Meeting Dates. Felix distributed a schedule of Board meeting dates for 2008.
5. Financial and Statistical reports. Monthly stats look stable. Rural branch circulation is doing nicely; Caille Branch circulation continues to be amazing.
6. Library Director and Staff Reports. This is the third year for the Leaders Are Readers program. The Hartford Branch is in the process of moving to a new location. The Hartford Branch is a shared space with the high school and middle school. Downloadable audio books are in progress; soon customers will be able to download audio books from our website on their home computers. The City of Sioux Falls is doing a citizen survey and data collection process in conjunction with ICMA (International City/County Management Association). This will provide us with comparative data from 200+ other libraries.

7. Public Input. No members of the public were present.

8. Unfinished business

- a. Main Library Project Update. A meeting with the architects on interiors was held on November 13. The meeting on landscaping was on November 14. The comprehensive review meetings will be in late November. Groundbreaking will be next spring.

The next meeting will be on January 9, 2008, 4:30 p.m. at the Main Library.

The meeting adjourned at 6:03 p.m.