

## MINUTES OF BOARD OF TRUSTEES MEETING

### Siouxland Libraries

Humboldt Branch Library

Wednesday, September 10, 2008

1. Roll Call and declaration of quorum. The meeting was called to order at 4:35 by Marcie Moran. Present: Cindy Heiberger, Tom Houle, Jill Molzen-Biegler, Debbie Reid, Carol Twedt, and Sally Felix, Library Director. Staff present: Marian Puthoff, Humboldt Branch Supervisor, and Joan Reddy.
2. The agenda was accepted as presented.
3. Motion by Houle and seconded by Molzen-Biegler to approve the minutes of the July 9<sup>th</sup> meeting. Motion carried.
4. Financial and Statistical reports. The July and August Check-Out and Check-In reports were included in the Board packets. Also included were the Library Cards Issued report for July and the Library Catalog and Website Use report for August. Circulation has decreased slightly at Main. Oak View and Ronning show increases in circulation. Caille's circulation took a dip during the two weeks the parking lot was reconstructed. The circulation in Sioux Falls is shifting during the Main Library construction project. Money has been moved in the budget to pay the extra costs for the Caille parking lot project.
5. Library Director and Staff Reports. The Director's Report was included in the Board packets. Felix stated that a number of personnel changes have occurred. There is an eligibility list for the Library Assistant positions. This list will be used to fill positions in Circulation, bookmobile, and an October vacancy in Youth Services. The County has approved additional temporary part time hours for the rural branches in 2009. This will allow some added open hours at rural branches. The County is doing some projects at the Crooks building this year. The roof has been replaced and the parking lot will be repaired soon.
6. Public Input. No members of the public were present.
7. Unfinished business
  - a. Main Library Project Update. Joan Reddy circulated recent photographs of the construction project. Great progress has been made in the last couple of months. The foundations are complete. Pillars and many interior walls are up. Many of the floors are poured. The canopy over the front entrance has been installed. The pre-cast roof has been lifted into place over the south end of the new addition. The project sign has been erected.
  - b. 2009 Budget. Cuts in the Library's Other Capital Equipment Program (OCEP) have been proposed. This would affect the library's budget line for replacement of the courier van and library materials. The city-wide Community Survey conducted this past winter rated the Library very well except for the variety of library materials. One of the 2009 budget goals is to improve the library collection. The Council will vote again on OCEP in September.
8. New Business – None.

The next meeting will be on November 5, 2008, 4:30 p.m. at the Library Annex Conference Room.

The meeting adjourned at 5:38 p.m.