

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Library Annex

Wednesday, November 5, 2008

1. Roll Call and declaration of quorum. The meeting was called to order at 4:35 by Marcie Moran. Present: Cindy Heiberger, Tom Houle, Jill Molzen-Biegler, and Sally Felix, Library Director. Absent: Carol Twedt, Debbie Reid. Staff present: Jodi Fick and Joan Reddy.
2. The agenda was accepted as presented.
3. Motion by Heiberger and seconded by Molzen-Biegler to approve the minutes of the September 10th meeting. Motion carried.
4. Financial and Statistical reports. The Library will end the year with a small surplus as usual. Weeding at Crooks is progressing; the weeding will be completed before next year's renovation at Crooks. The circulation increase at Crooks is likely due to the weeding of the collection. Main remains the busiest library in terms of foot traffic although the circulation has decreased. The monthly stats were included in the Board's packet. The newest statistics include measures of remote use of the library; remote use is increasing. Holds are also increasing.
5. Library Director and Staff Reports. The Director's Report was included in the Board packets. Crooks received a memorial donation in honor of a long-time customer, Bobbi Johnson. Felix circulated a few letters of thanks from the public. Caille Branch celebrated their twentieth anniversary last month. Alysia Boysen, Caille staff member, put together a great slide presentation on the history of the Caille Branch. A citizen petitioner gathered signatures at the Main Library to add ten more public computers at Main; he presented the petitions to the Mayor. The Civil Service Library staff is at its full complement at this point; another retirement is expected in January. There has been some shifting of staff reporting at the rural branches and the changes are working out well. The 2009 budget year is approaching and may require some adjustments to the budget. Moran thanked Felix for sending out all of the meeting dates for 2009. Tom Houle and Marcie Moran will finish their last terms on the Board on June 1, 2009. Cindy Heiberger's final term is up 6-1-10.
6. Public Input. No members of the public were present.
7. Unfinished business
 - a. Main Library Project Update. Joan Reddy circulated recent photographs of the construction project. Interior walls are up. Insulation is being installed. The burnished block on the interior walls is attractive. The parking lot will be further reduced in size later in November.
8. New Business
 - a. New Hours for Rural Branches. Jodi Fick presented a recommended for new "open" hours at the rural branch libraries. The County is budgeting additional money for rural personnel in 2009. The new plan will have three tiers of hours: 1. Minimum of twelve open hours and at least four days open for Humboldt and Valley Springs, 2. Minimum of fifteen open hours at Baltic, Garretson, and Colton; and 3. the highest level at Hartford, Crooks and Brandon. Hartford will see a big change with two evenings open per week, open every day after school during the school year, and additional hours in summer. Motion by Houle and seconded by Heiberger to adopt the new hours effective 1-1-09.

The next meeting will be on January 14, 2009, 4:30 p.m. at the Library Annex Conference Room.

The meeting was adjourned.