

**Minutes**  
**Property Maintenance Board of Appeals**  
**Council Chambers**  
**Wednesday, July 9, 2008, 8 a.m.**

**Members Present**

Jeff Landborg, Chuck Benson and Roger Munce

**Members Absent**

Burt Horsted and Wayne Shearer

**Guests Present**

Roy Snook, Donna Snook and Pete Nicolai

**Approval of Minutes of Last Meeting**

A motion was made by Mr. Munce and a second was made by Mr. Benson to approve the minutes of May 7, 2008. Yeses, 3. Noes, 0. The motion passed unanimously.

**New Business**

1. The file was opened and read for Appeal No. 8-2008. The secretary specified that upon receiving a housing complaint, an inspection of the single family dwelling located at 1122 North Duluth Avenue found that the house was insanitary and in disrepair. A Notice and Order and Notice to Vacate dated June 11, 2008 was delivered to the owners and the occupants. The Notice to Vacate was based on the rubbish, sewage leaks and pet manure found within the dwelling. A progress inspection on June 23<sup>rd</sup>, 2008 found that the insanitary conditions had been resolved to allow the continued use of the house by the occupant, Donna Snook. The Notice and Order required completion of the remaining repairs by July 31, 2008. The appellant request that the time period for completion be extended to December 13, 2008. Donna Snook was present to request that the board extend the time period to complete the minimum property standards referenced in Exhibit A of the Notice and Order to October 31, 2008 instead of December 31, 2008. She said that since she has gained clear title to the house that she intends to make the house a home and go above and beyond the requirements of the Notice and Order to also include new carpet, paint and window treatment. Pete Nicolai specified that the pictures presented to the Board showed the conditions of the dwelling during the original inspections in June. He said that the Snooks have made significant improvements to allow them to be able to not vacate the structure which was in the original Notice and Order. Mr. Landborg referenced that a building permit has been secured appropriately. Further discussion resulted in a motion by Mr. Munce and a second by Mr. Benson to extend the time period to complete the requirements of the Notice and Order to October 31, 2008. The motion passed unanimously.

**Adjournment**

A motion was made by Mr. Munce and a second was made by Mr. Benson to adjourn the meeting. Yeses, 3. Noes, 0.

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Secretary