

## MINUTES

### **PUBLIC PARKING FACILITIES BOARD MEETING TUESDAY, DECEMBER 4, 2007 8 AM CARNEGIE BUILDING LOWER LEVEL MEETING ROOM**

**Members Present:** James Dunham, Larry Rehfeld, Grant Houwman, Kathy Redinius, and Larry Toll.

**Members Absent:** Jeff Danz, Excused; Richard Murphy, Unexcused.

**Others Present:** Dan Statema, Main Street Sioux Falls; Lt. Miller, Police Department; Duane Hatch, Accounting Department; Randy Bartunek, Dave Skancke, Dwight McElhaney, Claudia Behr, and Suzanne Schroeder, Public Parking staff.

#### **1. CALL TO ORDER/ROLL CALL**

Larry Rehfeld called the meeting to order at 8:07 a.m. since Jim Dunham had informed staff he would be late.

#### **2. APPROVAL OF MINUTES OF THE MEETING OF NOVEMBER 6, 2007.**

Upon motion by Kathy Redinius, seconded by Larry Toll, the minutes of the meeting of November 6, 2007, were approved as mailed. Carried unanimously.

#### **3. NEW BUSINESS**

- a. **Police Report** – Lt. Miller reported officers are ticketing and towing vehicles during this snow alert.
- b. **Financial Report** – Duane Hatch reported that revenue and expenses on track with the 2007 budget.
- c. **Leased Parking Report** – Claudia Behr that the overall system leased rate is at 96 percent.
- d. **Parking Index Update** – Randy Bartunek reported department staff is working with Planning and Zoning to rewrite the ordinance setting the parking space index.
- e. **110 S. Mall Avenue Lot Conversion Update** – Randy Bartunek said he has not heard further input from the public regarding this conversion. Upon motion by Larry Rehfeld, seconded by Larry Toll, the Board voted to convert an additional five spaces to leased parking for a total of 19 spaces of leased parking in this lot on a month-to-month basis. Carried unanimously.
- f. **First Avenue Ramp Customer Parking** – Dave Skancke reported that signs are in the process of being fabricated for 90-minute customer parking at both entrances.

**4. OTHER BUSINESS**

- a. Lt. Miller suggested that in the future when a rate increase goes into effect, it should into effect in the middle of summer due to the distribution of the tickets to the Police Officers. He felt the transition to new carbon spot tickets would be a smoother process at that time so it does not occur during a snow alert.
- b. Dave Skancke lead discussion on the need for downtown merchants to not put sidewalk snow into the street once the plows have been through.
- c. James Dunham announced he is leaving the Public Parking Facilities Board effective immediately due to the fact he has moved out of the city limits of Sioux Falls.

**5. ADJOURNMENT**

Upon motion by Larry Toll, the Board meeting adjourned at 8:47 a.m.

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Jeff Danz, Secretary