

**Application to the Zoning Board of Adjustment and
Examiners of the City of Sioux Falls
Fee: \$75**

Case No. _____

1. Name (Applicant): _____ Phone: _____

Address: _____

2. Name (Owner): _____ Phone: _____

Address: _____

3. Address and/or general location of property for which this request is made: _____

4. Legal description of property affected: _____

5. Brief statement of relief sought or the exception or variance desired: _____

6. State hardship requiring relief. (Proof of hardship is on the applicant—hardship examples are odd size or shape of the lot, unusual typography, etc.) _____

7. Applicant must submit a plan of the lot or property, showing the dimensions of the lot and all proposed or existing structures thereon and the distance between said buildings and lot lines. Right-of-way easements which extend through the property shall also be shown on the plan.

Note: The Zoning Office may require that such plans be prepared by a registered engineer or land surveyor.

8. Additional information and records shall be provided at the request of the Chairperson or Secretary.

9. To be placed on the agenda for any Board of Adjustment hearing, a plot plan and filing fee must be filed with the City Zoning Office no later than the scheduled monthly deadline. If you have any questions, please call 367-8254.

10. A COMPLETE PLAN REVIEW IS NOT PROVIDED WITH THIS APPLICATION AND THE CITY ACCEPTS NO RESPONSIBILITY OR DUTY TO REVIEW THIS APPLICATION FOR COMPLIANCE WITH ANY OTHER PROVISION OF THE ZONING ORDINANCE OR OTHER CITY REGULATIONS. THE CITY MAKES NO ASSURANCES THAT A PERMIT WILL BE GRANTED UNTIL A BUILDING PERMIT APPLICATION AND A COMPLETE SET OF PLANS ARE SUBMITTED AND APPROVED.

(Applicant's Signature)

(Date)

(Owner's Signature)

(Date)

(Zoning Office Use Only)

11. Request for: _____

12. Zoning District(s): _____

13. Specific reference to the section of the ordinance upon which this application is based: _____



BOA Hearing Date: _____

Affidavit/Signs Given by: _____

Received by: _____

Date: _____

Receipt # _____

Disposition: _____

Board of Adjustment Certificate

Case No. _____



This affidavit is to verify that I, _____,
(please print your name)

have posted/will post the required number of signs in a conspicuous place **on** property described as
_____ on or before _____.
Address or Legal

Signature

Address Phone No.

Please return this certificate to the City Zoning Office no later than the day prior to your hearing.



Notice

YOUR HEARING WILL BE POSTPONED IF

- **Signs are not posted on property.**
- **Signs are not posted for a continuous period of five days prior to the hearing.**
- **Signs are posted in an inconspicuous place or not visible from a public right-of-way.**

Posting on Public Property

No person shall nail, paste, paint, or otherwise affix in any manner any lithograph, sign, advertisement, picture, or design whatever upon any bridge, viaduct, sidewalk, parking, parkway, boulevard crosswalk, curb, or street, or upon any railing or approaches of any bridge, viaduct, or sidewalk, or upon any telephone, telegraph, electric light, or fire alarm pole or post. (City Ord. Sec. 3-1.)