



Date: March 21, 2008
To: Rich Oksol, Lead Internal Auditor
From: Dave McElroy, Sanitary Landfill Superintendent
Subject: Response to Sanitary Landfill Cash Handling Audit Recommendations

Please find our responses to the audit recommendations as indicated below:

- 1) This is currently scheduled to be changed by our locksmith at no charge. We are evaluating if it is worth converting to an electronic keypad or whether we will continue to have this done by a locksmith as warranted.
- 2) A small percentage of the fees were not updated correctly when the website changes were made. This has been corrected.
- 3) The other physical security modifications that are being evaluated will take care of this issue.

Thanks for your attention to these matters and for you and your staff's time and efforts as related to this process.

cc Dave Munson, Mayor
Jodi Schwan, Chief of Staff
Mark Cotter, Director of Public Works
Kevin Smith, Assistant Director of Public Works
Jeff Weber, Internal Auditor