

## MISSION OF THE SIOUXLAND HERITAGE MUSEUMS

The Siouxland Heritage Museums is dedicated to enhancing the experience of learning for our community, its families and visitors, through collection, preservation, and interpretation of history@

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### MINUTES

**Board Meeting - Siouxland Heritage Museums**  
**Thursday, March 6, 2008 - 11:30 am**  
**Pettigrew Home & Museum**

**Present:** Julie Risty, Jon Lauck, Kermit Staggers, Bob Kolbe, Pat McGreevy, Dianne Metli, Kari Hall, Tim Schendel, Gloria Houle, Glenda Schmid, Sandy Dean

**Absent:**

#### **I. Call to Order**

Dianne Metli called the meeting to order at 11:30 am.

#### **II. Minutes of February Meeting**

A motion was made by Lauck, second by Kolbe to accept the February minutes as written. Motion passed.

#### **III. Public Input**

Bill reported on a survey that was done about trustworthiness, etc, a few years ago and one item that was discovered is that people trust museums more that college history professors. Information was distributed.

#### **IV. Reports**

##### **A. Siouxland Heritage Museums Alliance**

Another pork raffle will be held by the Alliance members in May. More information to come soon..

Officers were elected at the Annual Meeting. Kari was appointed President.

##### **B. Financial Report**

Bill presented the February financial report.

##### **C. Director's Report**

Bill presented highlights from the Director's Report.

##### **D. Collections Committee Report**

Lisa Studts gave the Collections Committee report. The committee had met February 13, 2008.

Some items were discussed as how to de-accession them. We are going through the process to see if other institutions would be interested in the post cards as we have duplicates. The other items will be disposed of. The next meeting is March 19.

A motion was made by Lauck, second by Hall to accept the Collections Committee report to de-accession items presented. Motion passed,

## **V. Regular Business**

### **A. Refund Policy – Store**

Tracy Seiner gave the report. A refund policy is needed so all customers are aware of what it is and there are no questions. There are times items are special ordered and when the item comes in the person decides they don't want it.

The Return Policy was changed as follows: A motion was made by Schendel, second by Houle to approve the Museum Store's Special Order policy adding that all sales are final and using the Return Policy Option B changing the return of an item which must be within 10 days and adding books to all purchases. Motion passed.

### **B. Enterprise Fund**

Bill distributed the 2007 Enterprise Report and reported as how it got its beginning. Bill makes an annual report which does go to the city and county.

### **C. June Board Meeting**

An idea was suggested that perhaps we could have a picnic during the Board meeting and hold it at the 25 acres of land that has been donated for the Collections Storage Building. This will be discussed further but

### **D. Board Committee Meetings**

Information was distributed which included board members with addresses and phone numbers, schedule of meetings, list of committees and responsibilities and who is on the committees. Bill would like to have a Visitor Experience committee some time in March, and also a Building Committee meeting early April.

## **VI. Staff Report – Lisa Studts**

Lisa is our Collections assistant and she reported on what has been keeping her busy which is, she has been scanning photograph albums, scanning each page, also working on the bead work exhibit which will open in June, and working on a number of service requests, and she will be working on the Oral History project which is starting soon. On March 16 Lisa will be giving a textile workshop to be held at the Old Courthouse Museum.

## **VII. 2009 Budget Request – addendum**

Bill distributed copies of the Siouxland Heritage Museums 2009 Budget Requests and explained the requests needed and how our budgets work. These requests are to be presented to the Auditor's office by March 31, 2008. A recommendation was made by McGreevy, second by Schendel to adopt the budget subject to the human resource costs. Motion passed

**VIII. Adjourn**

A motion was made and second to adjourn. Motion passed.

Respectfully submitted:

Mary Lou Buddi  
Admin Assistant