

# MINUTES

Monday, November 1, 2010

Fiscal Committee  
Sioux Falls City Council

5:35 PM at Carnegie Town  
Hall  
235 West Tenth Street



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**Members Present:** Committee Chair Vernon Brown, Sue Aguilar, Greg Jamison, and Rex Roling.

**Members Absent:** None.

**Staff Present:** Debra A. Owen, City Clerk/Chief of Council Operations; and Denise D. Tucker, CMC, Assistant City Clerk

**Guests:** Rich Oksol, Tom Huber, and Michelle Erpenbach

## 1. Call To Order

Committee Chair Brown called the meeting to order at 5:35 p.m.

## 2. Approval of Minutes

### A. Monday, October 4, 2010

A motion was made by Roling and seconded by Aguilar to approve the minutes. Brown called for a voice vote on the motion. All members voted yes. **Motion Passed.**

## 3. Reports and Updates

### A. Entertainment Tax Ordinance revision (Discussion only)

Brown asked Debra Owen, City Clerk/Chief of Council operations to start this discussion. Owen explained that the discussion for this item began in the City Council working sessions held prior to budget adoption. During the working sessions, there was discussion about reallocating the \$150,000 CVB subsidy to the zoo. In order to do that, she said that an amendment would need to be made to Section 39-17 to add "maintenance and operation of zoo". After a short discussion, it was decided that a draft revision of the ordinance will be presented at the next Fiscal Committee meeting for review and recommendation.

### B. Budget Analyst job description (Discussion only)

Brown asked Aguilar to speak on this item. She said that the discussion on this topic started during the months prior to the budget adoption process. She said several different job descriptions have been reviewed as research to help define this role. Owen stated that job descriptions from other cities with similar forms of government are also being reviewed. Brown asked Owen to explain an appointed employee versus a civil service employee. Owen stated that in a previous email from Bill O'Toole, Director of Human Resources, he suggested that this budget analyst position be an appointed position. Brown asked someone from administration to explain the benefits of each position. Dave Pfeifle, City Attorney, said that the Charter states that all administrative functions lie with the Mayor and that there is also a state statute that defines administrative function to include the hiring, firing and disciplinary issues regarding employees. He suggested that this position be hired as a Finance employee with a dual reporting role to the City Council. The other option would be to hire outside professional staff. Discussion continued about this role and how to get this accomplished.

A motion was made by Roling for the City Clerk to request a second opinion on this issue. The motion was not seconded.

Brown asked if the committee could meet next week to further discuss this issue. The committee will meet on Tuesday, November 9, 2010, at 4:00 p.m. He invited Bill O'Toole and David Pfeifle to attend that meeting.

### **C. Balanced Budget Resolution**

Brown invited Owen to start this discussion. Owen gave a brief overview of this resolution. She said that this change is to assure that if there are unobligated fund reserves that the administration would need to come before the council for their approval. The amendment would add the phrase "without the use of unobligated reserve fund balances" and repealing the section that grants the Mayor the ability to spend those unreserved fund balance when they exceeded 25% without council approval. There was also discussion about making municipal golf an enterprise fund so that it would solely exist on its own and the revenue generated by golf would be used for golf. Discussion followed about adding verbiage to limit the spending of excess reserve funds on capital projects. Further discussion regarding the development of an enterprise fund and the history of that idea occurred.

Due to time constraints, Brown proposed that the discussion on Items C and D be continued at the next meeting scheduled on Tuesday, November 9, 2010, at 4:00 p.m.

### **D. Transfer Ordinance**

**4. Open Discussion**

There was none.

**5. Adjournment**

A motion was made by Aguilar and seconded by Jamison to adjourn the meeting at 6:46 p.m. Brown called for a voice vote on the motion. All members voted yes.  
**Motion Passed.**

Jamie L. Palmer, CMC

Assistant City Clerk