

MINUTES
INFRASTRUCTURE REVIEW ADVISORY BOARD
Oak View Library
November 4, 2009 8:32 a.m.

Members and Alternates Present

Mark Cotter, Chad Huwe, Jeff Schmitt, Steve Brockmueller, Eric Berg, Mike Runge, Mark Vellinga, Preston Mettler, Orrin Oliver, Myron Adam, Pat Beckman (8:35 a.m.), Steve VanBuskirk (8:38 a.m.)

Members and Alternates Absent

Mike Cooper, Erin Hayes

Others Present

Todd Anawski, Cynthia Monnin, Brad Stangoehr, Kim Buell, Chuck Point, Jeff Boldt, Jeff Dunn, Rick Laughlin, Mike Kuno, Mike Burkard, Shannon Verhey, Jeff Deslauriers, Ben Ronning, Aaron Fagermess, Chuck Serbus, Jon Brown, Kris Ronning, Debra Owen

Approval of Minutes of Last Meeting

A motion was made by Mark Cotter to approve the October 21, 2009 meeting minutes; the motion was seconded by Steve Brockmueller. Roll call: Yeses- Cotter, Schmitt, Mettler, Runge, Brockmueller, Berg, Vellinga - 7 . Noes, none.

Chad Huwe, City Engineer, updated the group on the future IRAB vacancies. Two of the vacancies represent the Local Utility Company and one vacancy represents the Contractors Association. Currently, an application has been submitted to represent the Local Utility Company and no applications have been submitted for the Contractors Association. Individuals that are interested should contact Julie Wilson for an application. The current terms expire December 1 so applicants were urged to submit as soon as possible.

Chad announced that Jeff DesLauriers was promoted to the second Assistant City Engineer position in early October. Jeff's primary duties will include agency coordination, utilities, and consultant elections. Congratulations Jeff.

Business

a. Engineering Design Standards (EDS) Revisions for Water Distribution, Chapter 10 & Street Lighting Chapter 15

The following handouts were distributed:

- Changes to Engineering Design Standards, Chapter 10
- Changes to Engineering Design Standards, Chapter 15, Engineering Design Standard Plates, and Street Lighting, by City Engineering

Jeff Dunn, Principal Engineer-Water, discussed the proposed changes to Chapter 10 of the EDS. In section 10.1 General, 10.1.12: text was added to describe National Fire Protection Agency (NFPA) Publication 24, text was added prohibiting running fire service mains under buildings, and text was added to clarify that property owners can elect to have their privately maintained fire hydrants flushed by individuals other than City water maintenance crews. In section 10.3.1 Post Indicator Valves: text was revised to comply with rules and requirements of NFPA 24. In section 10.7.10 Service Lines: text was added for guidance for specifying sizes for single family residential water services. The service lines text was previously approved by IRAB during the October 21 meeting.

Jeff Schmitt made a motion to approve the proposed changes to Chapter 10 of the EDS; the motion was seconded by Mike Runge. Roll call: Yeses- Cotter, Schmitt, VanBuskirk, Runge, Brockmueller, Berg, Vellinga - 7 . Noes, none.

Mike Burkard, Light Superintendent, discussed the proposed changes to Chapter 15 of the EDS. In section 15.4 Conduits, 15.4.6: the reference to the standard plate was deleted; Standard Plate 635.60: text was added to the Electrical Grounding and Bonding information on the standard plate. This change adds approximately \$10.00 per light to the cost; Standard Plate 635.70: text was added to the Electrical Grounding and Bonding information to the standard plate. This change adds approximately \$45.00 per junction box to the cost.

Mark Cotter made a motion to approve the proposed changes to Chapter 15 of the EDS; the motion was seconded by Eric Berg. Roll call: Yeses- Cotter, Schmitt, VanBuskirk, Runge, Brockmueller, Berg, Vellinga - 7 . Noes, none.

b. Winter Sidewalk Maintenance

The following handout was distributed:

- Proposed Sidewalk Winter Maintenance Waiver

Jeff DesLauriers, Assistant City Engineer, gave the Board an update of the sidewalk maintenance issue. Since the last meeting, a proposed application for waiver of sidewalk maintenance has been created. As proposed, the waiver would need to be submitted to the City Engineer for approval with the understanding that the City Engineer could revoke at any time. The materials for the sign would be approximately \$35; with labor \$70. Due to the signs being in the public ROW the City would be doing the installation. Jeff asked that any comments or suggestions be submitted within the next week. A question was asked if applications could be submitted based on this proposed application. The answer was yes. This topic will be brought back to IRAB.

Other:

After the agenda items were discussed, Chad asked the group if they would like to discuss anything else. Preston Mettler brought up an issue with a platting fee. A discussion ensued on minor plats and replatting fees. An overhead slide showed the lot in question. Chuck Serbus who was at the meeting said that he would meet with Preston to address this issue.

Steve VanBuskirk asked about the status of updating the MS4 permit. Mark Cotter replied that his question was brought to the State and based on the public notice process it could not happen before December 1. The process to updating a permit takes several months. Mark also asked if

the permit could be administratively extended for five years and the State replied no; it is set-up on an annual basis only.

Steve asked about the updated platting fees for DSCR/RDC. Mark Cotter replied that more time needs to be spent on the variable pieces of the study and the potential effects the Department could have if we elect not to go forward in May with the recommended rate adjustment for 2011. This topic will continue to be discussed at future IRAB meetings.

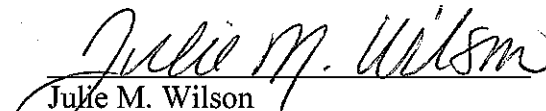
Steve asked for an update on the Harrisburg wastewater agreement and the east side sanitary sewer cost recovery. Mark replied that in the past several months Harrisburg has been working on creating a long term solution to treating their sanitary sewer. A couple of suggestions included building their own plant and pumping waste water to Sioux Falls. Once the new treatment plant is built by 57th and the Big Sioux River, a force main would pump directly to the new plant; similar to Brandon. In the interim, Harrisburg would like to extend a force main and tie into the east side sanitary sewer and pump at night. This topic will be brought to the City Council for action on Monday, November 9. An informational meeting will be held at 4:00 p.m. to discuss this topic.


Board Action:

Action Items

Adjournment

The next IRAB meeting is set for November 18, 2009, at 8:30 a.m., at the Oak View Library. A motion was made by Mark Cotter for adjournment at 9:50 a.m.; the motion was seconded by Eric Berg. Roll call: Yeses- Cotter, Schmitt, VanBuskirk, Runge, Brockmueller, Berg, Vellinga - 7 . Noes, none.


Julie M. Wilson
Secretary


Mark D. Cotter
Director of Public Works