

**Minutes**  
**Property Maintenance Board of Appeals**  
**Council Chambers**  
**Wednesday, December 2<sup>nd</sup>, 2009, 1 p.m.**

**Members Present**

Jeff Landborg, Chuck Benson, Roger Munce and Dawn Clausen

**Guests Present**

Gerald Gerken, Dan Hein and Kelly Boysen

**Approval of Minutes of Last Meeting**

A motion was made by Mr. Munce and a second was made by Mr. Benson to approve the minutes of the July 1<sup>st</sup>, 2009 hearing. Yeses, 3. Noes, 0.

**New Business**

The hearing was devoted to the review of the 2009 *International Property Maintenance Code (IPMC)*. The Board was provided with a draft of the ordinance proposing to adopt the 2009 IPMC which included local modifications or amendments to the national model code. Additionally the Board was provided with an Ordinance Submittal and Synopsis document. The secretary gave a brief description of the notable changes to the 2009 IPMC and an explanation of the following two new local amendments:

The time period to proceed with demolition of a property that has a cessation of any activity after the issuance of a Notice and Order is proposed to be reduced from 24 to 18 months. For those structures that are beyond repair and are economically unfeasible to provide minimum standards for life safety for occupancy, 18 months is proposed to provide an adequate time period to make a determination that the structure must be removed or demolished.

The second new local modification proposed to revise the make up of the Property Maintenance Board of Appeals. The amendment will simply require five board members with a quorum of three instead of the designated three voting members with two alternates. The amendment is consistent with the makeup of the Building, Electrical, Plumbing and Mechanical Board of Appeals which are administered by Building Services.

A motion was made by Mr. Munce and a second was made by Mr. Benson to recommend the adoption of the 2009 *International Property Maintenance Code* with the amendments as presented. Yeses, 3. Noes, 0.

**Adjournment**

A motion was made by Mr. Benson and a second was made by Mr. Munce to adjourn the meeting. Yeses, 3. Noes, 0.

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Secretary