

MINUTES

PUBLIC PARKING ADVISORY BOARD MEETING TUESDAY, JULY 7, 2009 – 8 AM CARNEGIE BUILDING – LOWER LEVEL – NW MEETING ROOM

Members Present: Richard Murphy, Vice Chair; Jeff Danz, Secretary; Grant Houwman, Kathy Redinius, Danielle Merrow, and Rod Carlson.

Members Absent: Larry Rehfeld

Others Present: Lt. Jerome Miller, Police Dept.; Jennifer Schmidtbauer, Special Projects Director, Downtown Sioux Falls; Duane Hatch, Accounting Dept.; and Randy Bartunek, Dwight McElhaney, Matt Nelson, Claudia Behr, and Suzanne Schroeder, Public Parking staff.

1) CALL TO ORDER/ROLL CALL

Vice-Chair Dick Murphy called the meeting to order at 8:04 a.m.

2) APPROVAL OF MINUTES FOR THE MEETING OF JUNE 2, 2009.

Upon motion by Jeff Danz, seconded by Grant Houwman, the June 2, 2009, Public Parking Advisory Board meeting minutes were approved as mailed. Carried unanimously.

3) NEW BUSINESS

- a) **Police Report** – Lt Miller told the Board there are two upcoming downtown events, Hot Harley Nites on Saturday, July 8; and Hot Summer Nites on Wednesday, July 15. Dick Murphy said Irish Fest will be held July 25 at 4th Street and the Greenway.
- b) **Financial Report** – Duane Hatch told the Board that outstanding bonds have been paid off in the amount of \$2,626,895. He also pointed out lot and ramp revenue is down in 2009 as compared to 2008, but so are operating expenses.
- c) **Leased Parking Report** – Claudia Behr reported the overall leased rate of 77% is down 2% from June, and is due to lease cancellations at 320 S. 1st Ave. and 400 S. 1st Ave. The leased rates at other locations have stayed steady.

Discussion was held on the proposal of reducing the maximum amount of time to be purchased at meters on Phillips Avenue. It has been observed that employees of downtown businesses have been abusing the 2 ½ hr time

limits and it was also suggested that enforcement of the meter time limits should be more rigorous.

- d) **Updates – Matt Nelson**
- i) **Facility Repairs (River Ramp, 8th & Dakota, and Skywalks).** This project is going out for bids in early July. Bids close in late July or early August, with project completion anticipated to be October 1, 2009.
 - ii) **First Avenue Ramp Signage.** The contract is in the process of being signed and work will begin soon.
 - iii) **Meter Conversion.** Duncan Solutions will not support either the hardware for meter conversion or the software needed for the meters to accept debit cards, so the use of debit cards will not be possible with the present parking meters.
 - iv) **Parking Lot Utilization.** Discussion was held on formulation of a policy for use of parking lots and ramps by for-profit and non-profit organizations for private/public events. The parking lots would only be available after hours and the city requirements for a \$1million dollar liability policy would be required. A draft policy is in the process of being prepared. It was discussed that the Parking Board Subcommittee should be involved and possibly the City Council Land Use Committee.
- e) **Parking Rates – Randy Bartunek** told the Board that Walker Parking Consultants recommended periodic rate increases to bring Sioux Falls parking rates up to area rates. This increase would raise leased parking rates \$5 across the board. Discussion was held on whether current economic conditions would warrant a delay in raising leased parking rates. Upon motion by Grant Houwman, seconded by Danielle Merrow, the Board voted to defer action on raising parking rates for six months or January 2010. Carried unanimously.

4) OTHER BUSINESS

Discussion was held on the use of handicapped permits at street meters.

5) ADJOURNMENT

Upon motion by Jeff Danz, the meeting adjourned at 8:57 a.m.



Jeff Danz, Secretary