

## MINUTES

### **PUBLIC PARKING FACILITIES ADVISORY BOARD MEETING TUESDAY, AUGUST 4, 2009 – 8 AM CARNEGIE BUILDING – LOWER LEVEL – NW MEETING ROOM**

**Members Present:** Larry Rehfeld, Chairperson; Richard Murphy, Vice-Chairperson; Jeff Danz, Secretary; Grant Houwman.

**Members Absent:** Kathy Redinius, Danielle Merrow, and Rod Carlson.

**Others Present:** Duane Hatch, Accounting; Brent O'Neil, Planning; and Randy Bartunek, Matt Nelson, Dwight McElhane, Claudia Behr, and Suzanne Schroeder, Public Parking staff.

#### 1) **CALL TO ORDER/ROLL CALL**

The meeting was called to order at 8:05 a.m.

#### 2) **APPROVAL OF MINUTES FOR THE MEETING OF JULY 7, 2009.**

Upon motion by Jeff Danz, seconded by Dick Murphy, the minutes of the July 7, 2009, were approved as mailed. Carried unanimously.

#### 3) **OLD BUSINESS:**

- a) **Phillips Avenue Parking Time limit** - The Board decided to defer this topic to the September 1, 2009, Board meeting.

#### 4) **NEW BUSINESS:**

- a) **Police Report** - There was no Police report due to Lt. Miller's absence.
- b) **Financial Report** - Duane Hatch reported that revenue is down because the number of monthly leases is down. He reported the debt bonds have been paid off and cash is down for that reason.
- c) **Leased Parking Report** – Claudia Behr reported the overall leased rate remains at 77 percent. Next month, the report will also include the Great Western lot east of the B-4 Lot and the Schoeneman's leased lot east of the B-2 Lot.
- d) **Updates – Matt Nelson**
- i) **Facility Repairs (River Ramp, 8<sup>th</sup> & Dakota, and Skywalks)** – Matt Nelson reported that bids for this project have come back at a total of \$133,000. The low bidder was Ram Construction, a Minneapolis firm.

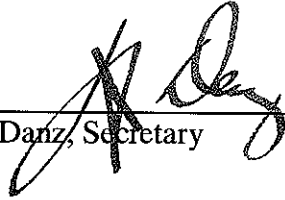
- ii) Matt reported that fire extinguishers will be added to the staircases at all the parking ramps.
- iii) **First Avenue Ramp Signage** – Matt Nelson said each level of the 1<sup>st</sup> Avenue Parking Ramp will have color-coordinated signage and it has been suggested that signage in the other ramps should also be color coordinated on each level. It was suggested that contact information should be on the logo used on the ramps.
- iv) **Parking Lot Utilization Committee** – Matt Nelson said the Committee did meet last Tuesday, July 28, 2009, and is formulating a proposed policy that will be sent to the City Attorney for review. Discussion was held on the role of Downtown Sioux Falls and the Public Parking Facilities Board in the approval process and a possible application fee and cleaning/damage charges for the use of a public parking facility to hold an event.
- v) Matt Nelson reported that the new handheld ticket writers have arrived, as well as the T3 electric cart for the parking patrol.

**5) OTHER BUSINESS:**

- a) Randy Bartunek reported the Task Force Committee did meet with Wells Fargo to discuss parking issues.
- b) The Board asked a topic be added to the agenda for the September meeting to discuss the hours of enforcement.

**6) ADJOURNMENT**

Upon motion by Jeff Danz, the meeting adjourned at 9 a.m.

  
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Jeff Danz, Secretary