

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

January 21, 2010

Members Present: Hal Wick, Mike Breidenbach, Mike Luce

Members Via Teleconference: Dean Sorenson, Tom Lien

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Chris Schiltz

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Hal Wick called the meeting to order at 12:06 pm.

1. **Minutes**—Mike Breidenbach moved and Mike Luce seconded approval of the December 17, 2009 meeting minutes. Motion carried.
2. **Bills**—Mike Luce moved and Dean Sorenson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda**—Mike Breidenbach moved and Tom Lien seconded approval of the following consent agenda:
 - A. Two year t-hangar lease with Tom Faini.
 - B. Travel by the Executive Director to the Allegiant Airlines Conference in Los Vegas February 16-18, 2010.
 - C. Travel by the Executive Director to the Network USA Conference in Ft. Lauderdale March 7-9, 2010.
 - D. Travel by the Deputy Director to the Annual South Dakota Airports Conference March 31 – April 1 2010.
 - E. Removal of obsolete items on the fixed asset list.

Motion carried.

4. **Executive Director Report**

- A. Material for the conveyor belt system arrived with installation taking 5 -6 weeks. The glass curtain wall has been installed and installation of the outside canopy began. Completion of Phase I of the remodel is May 10, 2010.
- B. Costs from the Christmas snowstorm were approximately \$10,000 in overtime pay; \$5,000 to repair machinery, and over \$7,000 to pay a contractor to remove snow in the car rental area.

- C. There is a shortfall of \$250,000 from the 2009 financials.
5. **Old Business** – the marketing website is in development and projected to be ready in February 2010.
 6. **Concourse Project** – Mike Breidenbach moved and Tom Lien seconded approval of the final design for the concourse project for an estimated cost of \$5,873,000. Motion carried.
 7. **Environmental Assessment** – Mike Breidenbach moved and Tom Lien seconded Task Order #5 for an environmental assessment for runway safety area per required by the FAA at a cost of \$359,300 which is AIP eligible. Motion carried.
 8. **Small Community Air Service Grant** – Mike Breidenbach moved and Mike Luce seconded the use of the grant in the amount of \$500,000 for American Airlines to initiate new service from Sioux Falls to Dallas/Ft. Worth effective April 2010. Motion carried.
 9. **Sixel Consulting** – The Board instructed the Executive Director to work with Mark Sixel on a new agreement with a cap on charges and only being reimbursed for service into Sioux Falls that Sixel had a role in providing.
 10. **Comments** – No public comments given.

Chairman Hal Wick called an Executive Session at 12:52 p.m.

Chairman Hal Wick adjourned the meeting at 1:34 p.m.

Next board meeting: February 25, 2010

Date

Secretary