

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

October 21, 2011

Members Present: Mike Breidenbach, Mike Luce, Ruth Krystopolski, Julie Schnaible

Member Via Teleconference: Tom Lien

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: David Xenakis, Nan Baker, David Merhib, John Fiksdal, Sharon Knoll, Ann DeLay

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Mike Breidenbach called the meeting to order at 12:04 p.m.

1. Welcome to new commissioners Ruth Krystopolski and Julie Schnaible.
2. Thank you to commissioners Dean Sorenson and Hal Wick for their years of service to the Sioux Falls Regional Airport Authority Board.
3. **Minutes** – Mike Luce moved and Tom Lien seconded approval of the September 15, 2011 Board Meeting Minutes. Motion carried.
4. **Bills** – Julie Schnaible moved and Mike Luce seconded approval of the bills as presented. Motion carried.
5. **Consent Agenda** – Ruth Krystopolski moved and Julie Schnaible seconded approval of the following consent agenda:
 - A. Approve Change Order #1, Gil Haugen Construction in the amount of \$35,326 for changes to the Canopy Project.
 - B. Approve Change Order # 12 with Fiegen Const in the amount of \$49,755 for changes to the Concourse Remodel Project.
 - C. Approve Change Order #1 with Buskerud Const. in the amount of \$2,925 for changes to the Runway 3-21 Project.
 - D. Approve agreement with Eide Bailly to provide annual financial reports and audit requirements for the Sioux Falls Regional Airport Authority not to exceed \$17,250.
 - E. Approve (10) year -Joint Use Agreement with the South Dakota Air National Guard.
 - F. Approve T-Hangar Lease with Richard Herting for Hangar #T-1-1
 - G. Approve T-Hangar Lease with Edward Miller for Hangar #T-1-7.
 - H. Accept South Dakota DOT Financial Assistance Agreement in the amount of \$260,950.26 for Runway Intersection Replacement Project.

Motion carried.

6. **Executive Director Report**

- A. Construction Update:

- 1) Concourse Remodel – Phase II continues with the gate #3 seating area and gift shop remodel which is scheduled to open Nov. 11.
- 2) Parking Lot – Short-term lot and driving lanes in front of the terminal opened Oct. 13th. Signage installation and landscaping continue with a completion date of Nov. 18.
- 3) Maverick Air – open for business with a few punch list items to complete
- 4) Canopy Project – Canopy replacement in front of luggage claim continues, with an estimated completion date of Nov. 18.
- 5) Runway 3-21 Touchdown Zone Lights – runway reopened October 14, 2011. Runway signage installation to be completed by Nov. 4th.
- 6) Passenger traffic up 23.4% over a year ago September and 20.3% year-to-date.

7. **Old Business –**

A.a) Mike Luce moved and Ruth Krystopolski seconded approval of the Executive Director continuing to work with the Sioux Falls Arts Council on ways to better display existing art at the airport and a process to display 3-4 pieces of art on a rotating basis. Motion carried.

b.) Tom Lien moved and Julie Schnaible seconded the Authority's sponsorship of the Sculpture Walk not to exceed \$5,000. Motion carried.

8. **Marketing** - John Fiksdal, Sharon Knoll and Ann DeLay with Media One, discussed the airports marketing efforts that began in 2010 and focused on the business traveler and "Travel Easy" campaign. In 2011 the focus was on getting people to the FSD website and Air Fare Watchdog to highlight low fares that are available out of FSD. They also shared ideas on a new campaign in 2012 that will be focused on young families and young adults.

9. **Runway Intersection Replacement** – The Authority received one bid from T.R. Construction for the Runway Intersection Replacement Project but was substantially over the Engineers Estimate for the work. Executive Director asked for more time to work with the general contractor and primary subs to bring cost down before Board approval. Special teleconference board meeting scheduled for November 9, 2011 at 11:00 am to discuss approval of the bid.

10. **Open Segment** – nothing.

Next Board Meeting – November 28, 2011 @ noon

Chairman Mike Breidenbach adjourned the meeting at 1:19 p.m.

Secretary