

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

September 15, 2011

Members Present: Mike Breidenbach, Mike Luce, Tom Lien, Dean Sorenson, Hal Wick

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Mark Moberly, Mark Wiederrich, Marlin Sejnoha, Jr.

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Mike Breidenbach called the meeting to order at 12:02 p.m.

1. **Minutes** – Dean Sorenson moved and Tom Lien seconded approval of the August 18, 2011 board meeting minutes and the September 13, 2011 Emergency Teleconference Session minutes. Motion carried.
2. **Bills** – Hal Wick moved and Tom Lien seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Tom Lien moved and Dean Sorenson seconded approval of the following consent agenda:
 - A. Approve acceptance of FAA Airport Improvement Grant #3-46-0050-043-2011 in the amount of \$8,263,425 for eligible 2010-11 projects to include the runway intersection replacement.
 - B. Approve Change Order #3, Asphalt Surfacing Const. for \$24,907.40 for changes to the Parking Lot Project.
 - C. Approve travel by Executive and Deputy Director to annual FAA Conference in Bismarck, Oct. 26, 27.
 - D. Approve award to lowest bidder for Aircraft – Ascent Aviation and Runway Deicing Fluid – Cryotech for the 2011-2012 winter season.
 - E. Approve Amendment to State Financial Assistance Agreement, Project #3-46-0050-36-2007 to increase funding from original amount of \$116,973.14 to \$134,519.09 to cover 2% share of this project.
 - F. Approve T-Hangar Lease with Lou Smetana for unit T2-16.
 - G. Approve Task Order #17 with Goldsmith/Heck Engineers for Const. Admin. For Runway Inter. Project. - \$185,988.
 - H. Approve replacement water softener for terminal. - \$11,039.
 - I. Approve Change Order #11, Fiegen Construction for \$8,296 for changes to Concourse Remodel Project.

Motion carried.

4. **Executive Director Report**

- A. Construction Update:
 - 1) Concourse Remodel – Phase II has begun with gate 3 remodel and giftshop remodel.

2) Parking Lot – new completion date of October 15; short term parking lot closing week of September 19.

3) Maverick Air – office portion of building complete week of September 19 and hangar portion complete by October 1.

4) Canopy Project – parking plaza complete by September 23; October 15 completion date for front of terminal building canopy.

5) Runway 3-21 Touchdown Zone Lights – runway will reopen October 11, 2011.

6) Runway Intersection Replacement – funding was approved; project going out for bid again to get better proposals from contractors.

B. Leakage Study performed by Sixel Consulting for the period April 2010 to May 2011 showing 59.6% people are flying out of the Sioux Falls Regional Airport which is an increase from the last study of 55.8%.

5. **Old Business** – Mike Luce moved and Tom Lien seconded approval of the Capital Improvement Plan for 2012-2016 as presented understanding that it will be modified as needed. Motion carried.
6. **Airport Use Fee for Taxi Companies** was discussed. At the present time there are no minimum standards established for taxi companies conducting business at the airport. The Authority is in the process of establishing procedures and requirements for any taxi firm conducting business at the airport which would require a permit from the city, proof of insurance, as well as customer service standards. Discussions will continue with taxi companies to work on these standards.
7. **National Guard Drive** – Mike Luce moved and Hal Wick seconded a proposal to establish National Guard Drive as a private rather than a public street.
8. **Screening for late or delayed flights** – Mark Moberly with the TSA explained that the checkpoint tries to accommodate the late and or delayed flights if they are aware of them. It was suggested that the Authority compensate the contracted company when personnel has to stay for such flights and it goes go beyond the contracted amount with the TSA.
9. **Open Segment** – Lincoln County Commissioners Jim Schmidt and Dale Long discussed the option of the Authority possibly taking over running the Tea Airport. Communication between the Authority and Lincoln County will stay open.

Next Board Meeting – October 21, 2011 @ noon

Chairman Mike Breidenbach adjourned the meeting at 1:36 p.m.

Date

Secretary