

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

January 19, 2012

Members Present: Mike Breidenbach, Mike Luce, Ruth Krystopolski, Julie Schnaible

Members Via Conference Call: Tom Lien

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Michael Jamison (TSP), Michelle Holter (TSP), Floyd Viel (Institutional Services), Mark Heisey (TSA), Mark Weiderrich (Goldsmith Heck)

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Mike Breidenbach called the meeting to order at 12:04 p.m.

1. **Minutes** – Julie Schnaible moved and Ruth Krystopolski seconded approval of the December 19, 2011. Motion carried.
2. **Bills** – Tom Lien moved and Julie Schnaible seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Tom Lien moved and Julie Schnaible seconded approval of the following consent agenda:
 - A. Approve Change Order #2 with Buskerud Const. in the amount of \$2,500 for deductions to the Runway Touchdown Zone Light Project.
 - B. Approve Change Order #13 with Fiegen Const. in the amount of \$31,439 for changes to the Concourse Remodel Project.
 - C. Approve Travel by Executive Director to the Network USA Conference in Tampa, FL, March 4-6, 2012.
 - D. Approve Travel by Deputy Director and Office Manager to the Annual South Dakota Airports Conference, March 14-15 – Deadwood.
 - E. Approve Task Order #19 with Goldsmith/Heck Engineers for work on Plats and Easement Exhibits to complete Property Exchange with the City. \$28,470. AIP Reimbursable.
 - F. Approve sale of surplus Fire Truck to Crash Rescue Equip. Service Inc. for \$25,100.

Motion carried.

4. **Executive Director Report**

- A. Construction Update:
 - 1) Concourse Remodel – Phase III of the remodel continues. Completion date of March 31, 2012.
 - 2) Canopy Project – Several punch list items to remain as well as installation of the granite veneer on the new canopy columns.

- 3) Runway Intersection – materials for the project are being stock piled
- B. Enplanements for 2011 were 430,756; an increase of 21% over 2010.
- C. Executive Director was invited to participate on an Airports Cooperative Research Panel regarding disrupted flight operations.
5. **Old Business –**
- Lower level restaurant remodel** – Ruth Krystopolski moved and Mike Luce seconded moving forward with the design and concept presented to the Board by TSP and Institutional Services. Motion carried.
6. Mark Heisey, Federal Safety Director for the TSA explained that the Sioux Falls Regional Airport will be receiving Advanced Imaging Technology (AIT) by the end of February 2012. This is the full body scanner that is less invasive than a body search. He also discussed the screening contract being awarded to Trinity Technology Group effective January 1, 2012. Mr. Heisey also commented that the checkpoint will stay open until the last flight has boarded and is pushing back from the gate area to address issues that have occurred to late departing flights after the checkpoint has closed for the day.
7. **Air Service Consultant** – Mike Luce moved and Tom Lien seconded approval of a renewal with Sixel Consulting for another two years with a yearly retainer of \$20,000 plus a \$1 enplanement fee for new service not to exceed total compensation of \$50,000 per year. Motion carried.
8. **Runway Safety Area Agreement with FAA** – Ruth Krystopolski moved and Julie Schnaible seconded a reimbursable agreement with the FAA for \$70,000 to conduct preliminary engineering site work to evaluate the impact to approach equipment as a result of clearing the Runway Safety Area at the end of runway 21. Motion carried.
9. Open Segment – nothing.

Special Teleconference Meeting February 8 or 9, 2012. To be announced at later date.

Next Board Meeting – February 24, 2012 @ 10:30 a.m.

Chairman Mike Breidenbach adjourned the meeting at 1:51 p.m.

Secretary