

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

February 27, 2014

Members Present: Julie Schnaible, Dave Nelson, Ruth Krystopolski, Mike Luce

Members via Conference Call: Tom Lien

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: Brad Wilson, Jon Jacobsen, Mike Cooper, Tom Schauer, Marcus Watson

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Julie Schnaible called the meeting to order at 12:03 p.m.

1. **Minutes** – Ruth Krystopolski moved and Mike Luce seconded approval of the January 23, 2014 meeting minutes. Motion carried.
2. **Bills** – Dave Nelson moved and Ruth Krystopolski seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Mike Luce moved and Dave Nelson seconded approval of the following consent agenda:
 - A. Travel to Allegiant Airlines Annual Conference, April 30-May 2 – Las Vegas
 - B. Travel by Executive Director to attend Western Airports Air Service Conference, April 22-24 – Tulsa, OK.
 - C. Upgrade remaining pneumatic controls to digital for luggage claim area and lobby restroom by G & R Controls.- \$18,067.00
 - D. Task Order #35 with Goldsmith/Heck Engineers to assist with procurement of new Snow Blower. - \$11,978.Motion carried.
4. **Executive Director Report**
 - A. January passenger traffic up 11% from a year ago enplaning 38,704 passengers and 75,391 total for the month which was a 10.5% improvement over January 2013.
5. **Old Business**
 - A. **Runway Safety Area** – Mike Luce moved and Dave Nelson seconded awarding bid to Soukup Construction for the correction of the Runway Safety Area for Runway 3-21 in the amount of \$800,519.50. Motion carried.
6. **Liability Insurance** - Ruth Krystopolski moved and Mike Luce seconded approval of renewing liability insurance with Federal Insurance for \$35,569. Motion carried.

7. **Minnesota Avenue Streetscape Study** – Jon Jacobsen with Confluence Landscape Architects presented a recently completed study on streetscape improvements for Minnesota Avenue running from Benson Road to 8th Street downtown. Concepts include a walkway/pathway along Minnesota Avenue to the airport; planting a living snow fence, welcome plaza and other plants and trees to help beautify the north corridor into Sioux Falls. Plans are preliminary and have not been incorporated yet in the City’s Capital Plan.
8. **Master Plan Progress** – Tom Schauer and Marcus Watson with KLJ Engineers presented an update to the Airport Master Plan. Information regarding 5, 10 and 20 year forecasts for passenger enplanements, aircraft operations, cargo volume and based aircraft have been analyzed with expected volumes for each. Average annual growth rate over 20 years for enplanements grow at 2.37%, cargo volume 2.09% and aircraft operations 1.87%. Mike Luce moved and Dave Nelson seconded approving the aviation forecasts as presented by KLJ and to move forward with the Master Plan. Motion carried.
9. **Open Segment** – No discussion.

Next Board Meeting – March 20, 2014

Chairman Julie Schnaible adjourned the meeting at 1:35 p.m.

Secretary