

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

October 22, 2015

Members Present: Ruth Krystopolski, Mike Luce, Julie Schnaible

Staff Present: Dan Letellier, Richard King, Dawn Carlson

Guests Present: No one

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Ruth Krystopolski called the meeting to order at 12:03 p.m.

1. **Minutes** – Mike Luce moved and Julie Schnaible seconded approval of the September 24, 2015 Minutes. Motion carried.
2. **Bills** – Julie Schnaible and Mike Luce seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda** – Mike Luce moved and Julie Schnaible seconded approval of the following consent agenda:
 - A. Sponsorship of the 2016 Sioux Falls Air Show. - \$24,500.
 - B. Acceptance of DOT Small Community Air Service Grant in the amount of \$500,000 to provide a revenue guarantee and marketing assistance for an air carrier to provide new non-stop air service to Seattle.
 - C. Approve travel by Executive Director and a Board Member to attend the annual American Association of Airport Executives Aviation Issues Conference in Hawaii on January 10-14, 2016.
 - D. Task Order #43 for the design of partial Taxiway A reconstruction and West GA Taxi-lane extension. - \$99,577.00
 - E. Change Order #9 with Landscapes Unlimited for Changes to Phase 3 of the Elmwood Mitigation Project. - \$25,149.63.
 - F. Change Order #6 – Hoogendoorn Construction Checkpoint Renovation Project \$ 7,449.00
Change Order #5- Olympic Drywall Checkpoint Renovation Project (\$ 300.00)
Change Order #4- FM Acoustical Tile Checkpoint Renovation Project \$ 780.00
Change Order #4- Krier & Blain Checkpoint Renovation Project \$ 5,503.00
Change Order #6– Thompson Electric Checkpoint Renovation Project \$ 8,603.00
Change Order #2 – Commercial Inter. Décor Checkpoint Renovation Project \$ 190.00
Change Order #1 – Midwestern Mechanical Checkpoint Renovation Project \$ 1,857.00
 - G. Change Order #4 with Beckman Construction for Changes to the Interior Finishes Project. - \$5,100.

Motion carried.

4. **Report by Executive Director**

A. The 2016 Operating Income Forecast has a projected balance of \$14,500,511 compared to the 2015 projected balance of \$12,259,191 which does not include PFC revenue.

B. Construction Updates:

- (a) Checkpoint/Lobby renovation - Work continues with Phase 3 of the project with the demolition of the old administrative offices and structural changes that allowed installation of new escalators.
- (b) Lower level interior improvements continue in baggage claim and connecting hallway. Final completion expected by mid-October.
- (c) The rehab of Runway 3-21 has been completed with the runway reopened on September 18.

5. **Old Business**

A. No Items.

6. **New Business**

A. **FedEx Use and Building Lease Agreement** - Mike Luce moved and Julie Schnaible seconded approval of a new 5 year Use and Building Lease Agreement with Federal Express for space in the cargo facility. Motion carried.

B. **Eide Bailly Agreement** – Julie Schnaible moved and Mike Luce seconded approval of an agreement with Eide Bailly for \$18,750 to complete the 2015 annual audit of the Airport's financial statements. Motion carried.

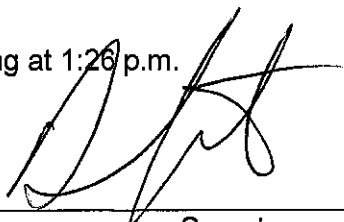
7. **Open Segment** – No items.

8. **Executive Session for Legal/Human Resource Issue** – Julie Schnaible moved and Mike Luce seconded going into Executive Session at 12:29 pm. Motion carried.

Mike Luce moved and Julie Schnaible seconded to adjourn Executive Session at 1:26 p.m. Motion carried.

Chairman Ruth Krystopolski adjourned the meeting at 1:26 p.m.

10/22/15



Secretary

Next Board Meeting November 19, 2015