

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**September 22, 2016**

Members Present: Dave Nelson, Lon Stroschein, Mike Luce, Julie Schnaible, Raquel Blount

Staff Present: Dan Letellier, Richard King, Kristin Elgersma

Guests Present: Mark Weiderrich- Goldsmith Heck, Jared Nesje and Michelle Klobassa-TSP Architects.

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 12:03 pm.

1. **Minutes-** Mike Luce moved and Julie Schnaible seconded approval of the minutes of August 25, 2016. Motion carried.
2. **Bills for Approval-** Lon Stroschein moved and Raquel Blount seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Julie Schnaible moved and Mike Luce seconded approval of the Consent Agenda. Motion carried.
  - A. Award low bid for Aircraft Deicing Fluid for the 2016-2017 winter season – Ascent Aviation Group at \$4.96/gal.
  - B. Award low bid for Runway Deicing Fluid for the 2016-2017 winter season – Na-churs Alpine Solutions at \$4.065/gal.
  - C. Task order #49 with Goldsmith Heck Engineers for Design of the West G.A. Apron expansion and taxi lane repairs - \$92,684.00.
  - D. Amendment #1 to Task Order #44 for the Design to reconstruct Runway 3-21. - \$109,275.00.
  - E. Approve T – Hangar Lease with Jay Travis for hangar T1-2.
  - F. Approve T-Hangar Lease with Richard Damian for hangar T2-18.
  - G. Change order #3 with DeMarco Brothers to deduct \$20,000 for work associated with the Checkpoint Expansion project
  - H. Approve Amendments to State of South Dakota Department of Transportation Financial Assistance Agreement for the following projects:
    - a. Amendment #1 for Agreement #714153 (Grant 3-46-0050-041-2010) for an additional \$1,655.08 for a total of \$94,244.52.
    - b. Amendments #1 for Agreement #715185 (Grant #3-46-0050-047-2013) for additional \$34,197.00 for a total of \$262,177.00
    - c. Amendment #1 for Agreement #715467 (Grant #3-46-0050-048-2013) for an additional \$4,100.65 for a total of \$155,913.71.

#### 4. Report by Executive Director-

##### A. Construction Updates

1. Checkpoint / Lobby Renovation – Terrazzo floor is in the finishing stages and should be set to finish up next week. The vestibule is also getting finishing touches for completion within the week. Decorative lighted column covers will be the last remaining item with materials not scheduled to arrive for 6-8 weeks. Work expected to be complete by the first week of November.

Artwork for the lobby and checkpoint are in production and scheduled for delivery/installation in late December. Artwork to be produced by Milt Heinrich for the checkpoint area will begin soon. Final design concept needs a few modifications before that work can begin.

Jared Nesje with TSP architects briefly summarized the challenges associated with the column cover lighting both in the ticketing area and lobby/waiting areas. Additional costs have been incurred to modify the columns and provide new lighting techniques.

2. Alpha Taxiway rehab/repair – Work on Alpha taxiway is complete, final concrete pour on the A2 connector taxiway is substantially complete. Issues with some of the last concrete poured have been identified and the contractor has agreed to remove this section and re-pour. This rework will add about a week to the project however final completion is still planned for October 7<sup>th</sup> which is the original deadline to reopen the taxiway and adjoining runway.

##### B. Sioux Falls and Rapid City Chamber Visit to Washington D.C

A group of 18 Chamber and City leaders from Sioux Falls and Rapid City traveled to Washington D.C. on September 7-8 to meet with our Congressional Delegation and Pentagon officials. Meetings with Senator's Thune, Rounds as well as Congresswomen Noem addressed the following topics of concern: Air Service to Small Communities and the impacts of the pilot shortage, Air Force decision to base the F-35 in Sioux Falls, Dept. of Labor Overtime Rule change, Clean Water Act, Banking Regulations and increase in regulator measures impacting small business.

Meetings were also held with several military and civilian leaders in the Pentagon regarding the current site selection process for the future basing of the F-35. The group wanted to emphasize the readiness and capability of the S.D. Air National Guard and the importance of basing the F-35 to ensure the long-term viability of the base in Sioux Falls.

##### C. Passenger Traffic and Concessions Revenue Update.

Passenger traffic increased 10.6% percent in August and is up 3.4% ytd. Related concession revenue sources are also up 3-7% as a result of the increased use of the airport.

**5. Old Business**

No Items

**6. New Business**

- A. Mike Luce moved and Raquel Blount seconded a motion to purchase new seating for the expanded lobby area with a budget of \$30,000 to match the concept originally identified by TSP. Motion carried.
  
- B. Lon Stroschein moved and Julie Schnaible seconded a motion to solicit Request for Proposals to provide design assistance for the Baggage Claim Expansion Area planned for 2018 utilizing a Design, Bid, Build process. Motion carried.

**7. Open Segment-** No discussion

Lon Stroschein moved to adjourn at 12:57 p.m. Mike Luce seconded. Motion carried.

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Date

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Secretary

Next Board Meeting on October 27, 2016