

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**February 25, 2016**

Members Present: Mike Luce, Dave Nelson, Julie Schnaible, Lon Stroschein

Members Via Conference Call: Ruth Krystopolski

Staff Present: Dan Letellier, Richard King

Guests Present: Mark Weiderrich, Goldsmith Heck; Kristina Peterson, SD Public Assurance Alliance; Dave Rozenboom; Forward Sioux Falls; Brad Wilson, Holmes- Murphy

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Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 12:02 p.m.

1. **Minutes-** Lon Stroschein moved and Julie Schnaible seconded approvals of the minutes of January 28, 2016. Motion carried.
2. **Bills for Approval-** Julie Schnaible moved and Lon Stroschein seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Ruth Krystopolski moved and Mike Luce seconded approval of the consent agenda:
  - A. Request to advertise for construction bids for the extension of a general aviation taxiway and repairs to taxiway Alpha.
  - B. Approve the purchase of a new runway broom from MB Companies in the amount of \$519,614.
  - C. Request to approve travel by the Field Superintendent and Operations Manager to attend the Snow Symposium in Buffalo, NY.
  - D. Request to approve travel by the Deputy Director to attend the annual AAAE Conference in Houston, May 15-18.
  - E. Change orders for the Terminal Checkpoint expansion project totaling \$24,519.00.
  - F. Change order with Beckman construction for changes to the Interior Finishes Project totaling \$2,966.00.

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**4. Report by Executive Director-**

- A. 1. Construction Updates- The Deputy Director provided an update on construction. The current phase of the checkpoint project continues to progress on schedule. Major demolition for the project is complete. The old escalators have been removed, roof and walls have been constructed to weather tight the building. The new second level floor has begun to be installed along with the new office and exit lane walls. Phase 5 completion is expected the first week of June.

2. The Lower level interior improvement project is at approximately the same point as last month. The column wraps haven't turned out as expected and will be reviewed with the architects. Beckman construction has only a few remaining items to complete from their punch-list.
- B. PFC Application Update- The Executive Director briefed the Commissioners on the status of the PFC application. The application has been delayed by numerous staff changes at the FAA and extra review being conducted on all PFC applications being conducted nationwide. The application is in the final stages of the second FAA review and should be received back next week. Once received, the next step is to conduct public and stakeholder input meetings. The expectation is that PFC collection will begin on 6/1/2016.

## 5. Old Business

- A. Review Proposal for Public Officials Liability Insurance provided by the South Dakota Public Assurance Alliance (SDPAA)- The Executive Director reviewed the quotes and information received by the SDPAA relative to the existing provider. Kristina Peterson of the SDPAA provided further information and answered questions regarding the coverage. The premium of \$1,042 proposed would provide coverage including two years of retroactive coverage. Mike Luce moved to approve the proposal and to pursue the additional premium cost of provider longer retroactive coverage. Lon Stroschein seconded. Motion carried.

## 6. New Business

- A. Discussion and request for approval to provide funding for the Forward Sioux Falls 2021 campaign- The Executive Director provided information to the Commissioners regarding the Airport's participation. The past two funding campaigns included one million dollars of participation by the Airport over each five year period. The current Executive Director's recommendation is for one million one hundred twenty five thousand dollars over five years. Dave Rozenboom, Co-Chair of the fundraising campaign, provided further information regarding the allocation of past dollars and the focus of the new campaign including where the funding is planned for allocation. Lon Stroschein moved to participate in this year's campaign at the recommended level of \$1,125,000. Julie Schnaible seconded. Ruth Krystopolski abstained due to conflict of interest. Commissions Nelson, Stroschein, Schnaible -Yea, Luce-Nay, Motion carried.
- B. Discussion and request for approval to renew our liability insurance with the existing provider- The Executive Director provided information to the Commissioners regarding the renewal of the Airport liability coverage of \$100,000,000.00. Our existing provider, Federal Insurance, is offering a 16% premium reduction at \$29,888 per year. Mike Luce moved to renew the current policy with Federal Insurance at the current level. Ruth Krystopolski seconded. Motion carried.
- C. Discussion and request for approval of permanent water main easement and temporary construction easement for a City water project with the City of Sioux Falls- The Executive Director reviewed a proposed construction project by the City. Mark

Weiderrich informed the Commissioners of some of the project details. The water main will be partially relocated within airport property near the approach end of runway 33. The new location will not interfere with the runway when complete and the construction is scheduled to coincide with the Taxiway A/ runway 15-33 closure. Mike Luce moved to approve the easements. Julie Schnaible seconded. Motion carried.

- D. Discussion on establishing a display of Joe Foss memorabilia that is available from the South Dakota Hall of Fame. The Director informed the Commissioners that the South Dakota Hall of Fame has Joe Foss memorabilia that will become available on loan. Commission Stroschein indicated he had been contacted and that it appears the items would be available at no cost. We would need to explore the insurance and handling requirements for the material and determine how we could display it. The possibilities will be explored with the Art Curator as a part of the Art selection process.  
(During this discussion, Commission Krystopolski disconnected from the call)
- E. Airshow Committee request for beer sales at the 2016 Airshow. The Director provided a letter from the Airshow requesting permission to sell beer at the event. The Commissioners discussed the legal and insurance aspects of allowing the activity. Brad Wilson shared that our current liability coverage should be adequate as long as the Airport is not conducting the sales. Julie Schnaible moved to have the Executive Director provide a letter to the Airshow Committee indicating the Board does not object to the sales provided adequate insurance coverage is obtained. Mike Luce seconded. Motion carried.

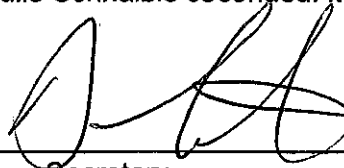
7. **Open Segment-** No discussion

8. **Executive Session-** Legal issue. Lon Stroschein moved to enter executive session at 13:10. Mike Luce seconded. Motion carried.

Julie Schnaible moved to adjourn executive session at 14:35. Lon Stroschein seconded. Motion Carried.

Lon Stroschein moved to adjourn at 14:36. Julie Schnaible seconded. Motion carried.

5/29/16  
Date

  
Secretary