

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

July 25, 2019

Members Present: Raquel Blount, Julie Schnaible, Lon Stroschein, and Eric Ellefson

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Elizabeth Hurwitz – Davenport Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chair woman Blount called the meeting to order at 12:03 pm.

1. **Minutes-** Julie Schnaible moved and Lon Stroschein seconded approval of the minutes of June 27 and Special Session of July 15, 2019. Motion carried.
2. **Bills for Approval-** Eric Ellefson moved and Julie Schnaible seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Eric Ellefson seconded approval of the Consent Agenda. Motion carried.
 - A. Lease Agreement with Norman Danielson for Airport Hangar –T1-6.
 - B. Purchase replacement line painting equipment from Diamond Vogel for \$26,007.00
 - C. Purchase replacement floor scrubber from Heartland Paper Co. - \$15,550.00
 - D. Approve travel by Executive Director to attend the National Airport Conference – Oct 6-8. – San Antonio
4. **Report by Executive Director-**

A. Construction Update-

Baggage Claim Expansion: Carousel #3 is now open and the remaining baggage claim area is closed until the renovations are complete. Access to the new claim area requires customers to go outside and down the sidewalk, than back in the south entrance due to the hallway being closed to replace the flooring and overhead beam work. This detour will be in effect until August 15. Final completion is still schedule for October 8th.

Pet Relief Area: Substantially completed, with installation of a door lock and trim work remaining. Area should be open for use by the end of the week.

Rental Car Quick Turn Facility: Preconstruction meeting to take place August 9th with work to begin August 18th.

Deicing Apron Project – Rebid: This project was awarded to BX Civil and they will begin fencing the area off August 5th and start work the following week.

- B. Conference Call with United – Director Letellier had a conference call with United Airlines regarding new non-stop service to their hubs in Houston, Washington D.C. and Newark, NJ. Most of the discussion focused on Houston, unfortunately FSD doesn't currently have the number of daily travelers necessary for United to launch service. They will look into more detail the possibility of Newark and Washington service.

5. Old Business –

- A. No Items

6. New Business

- A. Director Letellier provided the Board bid results for the project to repair/rehab several areas of asphalt on the airfield. Only one bid was received from Double H Paving which was \$200,000 higher than the engineer's estimate. Late season bidding and limited contractor availability resulted in the much higher bid proposal. Director Letellier advised the Board to reject and re-advertise with some modifications to the bid which would allow certain portions of the project to be completed in the Spring of 2020 allowing more contractors to bid. Lon Stroschein moved and Julie Schnaible seconded a motion to reject the bids received and to re-advertise. Motion Carried.

- B. Discussion and request for approval of 2020-2024 Capital Improvement Plan. Commissioners present discussed in detail the timing and need for a Parking Structure, planned for construction in 2022. The Board instructed Director Letellier to research the impact of Transportation Network Companies (TNCs) on parking in other similar size airports to FSD. Julie Schnaible moved and Eric Ellefson seconded a motion to approve the 2020-2024 Capital Budget as presented. Motion carried.

- C. Scheduling a Special Session teleconference to discuss results from the rebid of the Asphalt Repair Project was discussed. The time for the Special Session teleconference was set for Friday, August 9th at 10:30 am to review the bids and make a decision on award.

7. Open Segment-

Julie Schnaible moved to adjourn at 12:49pm. Lon Stroschein seconded. Motion Carried.

Date

Secretary

Next Board Meeting: August 22, 2019 12:00 pm