

Sioux Falls Regional Airport Authority

Special Session Board Meeting Minutes

August 4, 2020 at 11:30 a.m.

Members Present via Video Conference: Julie Schnaible, Dave Nelson, Eric Ellefson and Raquel Blount.

Staff Present: Dan Letellier, Richard King and Kristin Elgersma.

Guests Present via Video Conference: Mark Weiderich-KLJ Engineers.

Chairwoman Julie Schnaible called the meeting to order at 11:30 a.m.

1. Discussion and Request to approve award for the Runway 3/21 Reconstruction-Phase 3 project totaling \$10,072,591.00.

Director Letellier provided a summary of the 5 bids received for the Runway Reconstruction projected slated to begin late this year with a majority of construction taking place in 2021. The bid is comprised of a base bid and an alternate which would include airfield direction sign replacement. T.R. Contracting was the low bidder with a base bid and alternate total of \$10,072,591.00 which was just over \$1 million below the engineer's estimate. Director Letellier recommended approving the base bid and alternate to T.R. Contracting.

Commissioner Blount moved and Commissioner Nelson seconded a motion to award T.R. Contracting the project for the base bid and alternate #1 in the amount of \$10,072,591.00. Motion Carried.

2. Discussion and request to approve Task Order #1805-02546.3 with KLJ Engineers for Construction Administration Assistance for the Runway 3/21 reconstruction project totaling \$569,698.00.

Director Letellier presented to the Board the Task Order from KLJ Engineers to provide construction oversight for the runway reconstruction project. Due to dollar value of the Task Order, an independent fee review was conducted by HDR Engineers to ensure the fee was in-line with what an engineering firm would charge. The review did confirm the task order fee was appropriate for the scope of work and Director Letellier recommended approval by the Board.

Commissioner Ellefson moved to approve the Task Order in the amount of \$569,698.00 and was seconded by Commissioner Blount. Motion Carried.

3. Acceptance of FAA-AIP Grant #3-46-0050-055-2020 for \$10,040,465.00

A grant application has been submitted to the FAA totaling \$10,040,465.00 for 90% reimbursement of the Runway 3/21 Reconstruction, Const. Administration Task Order

along with other associated expenses for this project. The Airport Authority has already been awarded a supplemental grant totaling \$9.7 million, however the grant application will seek additional FAA funding to cover the remaining balance with the final grant. Director Letellier requested authority from the Board to acceptance the formal offer when received in the next few weeks in order to expedite the handling of the grant.

Commissioner Nelson made a motion to provide Director Letellier authority to accept the soon to be awarded grant in the amount of \$10,040,465.00 to fund 90% of the project costs of Runway 3/21 reconstruction. Motion was seconded by Commissioner Ellefson. Motion Carried.

Raquel Blount moved to adjourn at 11:45 a.m. Eric Ellefson seconded. Motion Carried.

Date

Secretary

Next Board Meeting – August 27, 2020 at 12:00pm.

Sioux Falls Regional Airport
Bills to be Approved
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Check	Vendor	Description	Amount	Date
41302	Acuity	Insurance Premium	\$ 1,020.00	7/23/2020
41303	American Ink	Clothing	\$ 1,918.52	"
41304	Baete Forseth	Other Building Maint	\$ 102.04	"
41305	Bargain Barn	Tires	\$ 15.00	"
41306	BlackTop Paving	NW Hangar Taxilane	\$ 152,503.42	"
41307	Butler Machinery	Machine Maint	\$ 115.68	"
41308	Campbell Supply	Clothing	\$ 367.84	"
41309	Century Link	Telephone	\$ 1,056.63	"
41310	Dakota Window Cleaning	Building Maint	\$ 3,747.00	"
41311	Dakota Riggers	Field Maint	\$ 66.25	"
41312	Kristin Elgersma	Office Supplies	\$ 106.71	"
41313	Enterprise Rent A Car	Enterprise Overpayment	\$ 4,870.11	"
41314	G&H Distributing	Machine Maint	\$ 85.76	"
41315	Heartland Paper	Janitorial	\$ 476.51	"
41316	Hillyard	Janitorial	\$ 671.93	"
41317	Johnstone Supply	Climate Control	\$ 472.92	"
41318	KLJ Engineering	Engineering	\$ 105,158.35	"
41319	Master Blaster	QTA Facility	\$ 251.50	"
41320	Metlife	STD, LTD, AD&D, Vision, Life, Dental	\$ 4,167.54	"
41321	Midco	Passenger Services	\$ 650.00	"
41322	Vollan Oil	Fuel and diesel resale, QTA fuel	\$ 19,702.11	"
41323	Minnehaha County	June LEO	\$ 15,903.79	"
41324	Quadient Finance	Postage	\$ 143.85	"
41325	Oakridge Nursery	Building Maint	\$ 1,005.48	"
41326	R&L Supply	Plumbing Supplies	\$ 269.50	"
41327	SD Divison of Motor Vehicles	2020 Jeep Cherokee License	\$ 21.20	"
41328	Sioux Falls Utilites	Electric	\$ 29,862.76	"
41329	Sioux Falls Utilites	Water Sewer	\$ 2,985.69	"
41330	Signuate Flight	Other Current Expense	\$ 257.50	"
41331	Sign Design	Machine Maint	\$ 125.75	"
41332	Sioux Merchant	7/12-7/18 Security	\$ 3,549.73	"
41333	SP Plus Corp	June 2020 and Gate Parts	\$ 10,933.30	"
41334	Tree Top Products	Building Maint	\$ 1,766.87	"
41335	Verizon Wireless	Telephone	\$ 487.67	"
41336	American Ink	Clothing	\$ 63.00	7/28/2020
41337	Argus Leader	Advertising	\$ 435.13	"
41338	Butler Machinery	Machine Maint	\$ 2,313.66	"
41339	Office of Child Support	PPE 07/26/2020	\$ 282.92	"
41340	Dex Media	Advertising	\$ 267.25	"
41341	Diamond Vogel	Black Paint	\$ 645.00	"
41342	Direct TV	Passenger Services	\$ 147.99	"
41343	DuoGard	Economy Lot Expansion	\$ 13,245.00	"
41344	G&H Distributing	Machine Maint	\$ 193.07	"
41345	Grainger	Janitorial	\$ 108.05	"

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41346	Hillyard	Janitorial	\$ 541.45	"
41347	Hoogendoorn Construction	QTA Facility	\$ 262,112.44	"
41348	Interstate Office	Office Supplies	\$ 261.67	"
41349	Maria Vasquez	Clothing	\$ 31.29	"
41350	Capital One	Building Maint	\$ 58.69	"
41351	MidAmerican Energy	Gas	\$ 1,072.97	"
41352	SDSRP	Supplemental Retirement	\$ 706.00	"
41353	Sioux Falls Two Way	Communications Maint	\$ 3,385.90	"
41354	Sioux Falls Utilities	Water and Sewer	\$ 4,937.28	"
41355	A1 Septic	Sewer	\$ 150.00	8/6/2020
41356	AirIT	Passenger Services	\$ 1,810.76	"
41357	Airside Soltuions	Field Maint	\$ 1,978.38	"
41358	American Engineering	Economy Lot Expansion	\$ 1,357.50	"
41359	at&t	Telephone	\$ 48.80	"
41360	Avera Heart Hospital	AED Batteries	\$ 375.00	"
41361	Batteries Plus	Building Maint	\$ 12.95	"
41362	BlackTop Paving	VOID	Void	"
41363	BX Civil Construction	Deicing Apron	\$ 2,079,943.52	"
41364	Diamond Voegel	Paint	\$ 3,055.24	"
41365	Fast Signs	Passenger Services	\$ 447.50	"
41366	FedEx	Postage	\$ 50.98	"
41367	Heartland Paper	Janitorial	\$ 267.36	"
41368	Hillyard	Janitorial	\$ 657.34	"
41369	Interstate Battery	Fire and Rescue	\$ 797.70	"
41370	Interstate Office	Office Supplies	\$ 40.86	"
41371	Krier and Blain	Climate Control	\$ 95.20	"
41372	Macs	Janitorial	\$ 29.97	"
41373	Master Blaster	QTA Maint	\$ 91.78	"
41374	Michaels Purple Petunia	Sewer	\$ 480.00	"
41375	Mood Media	Passenger Services	\$ 71.89	"
41376	Norberg Paint	Building Maint	\$ 45.00	"
41377	Northern States Supply	Field Maint	\$ 35.72	"
41378	Oreilly	Machine Maint	\$ 317.48	"
41379	Prairie Grass	Building Maint	\$ 127.50	"
41380	South Dakota Retirement	July Retirement	\$ 22,726.54	"
41381	Sioux Falls Utilities	Electric	\$ 92.34	"
41382	Sioux Falls Electric	Electrical Maint	\$ 2,919.43	"
41383	Sioux Merchant	07/19-08/01 Security	\$ 7,143.75	"
41384	Standard Signs	Field Maint	\$ 577.53	"
41385	Thyssenkrupp	Building Maint	\$ 202.70	"
41386	Traffic Soltuions	Field Maint	\$ 1,691.97	"
41387	Veoci	Software Subscription	\$ 6,420.00	"
41388	Vidtronix	Passenger Services	\$ 237.50	"
41389	Voltaire Aviation	Airline Startup	\$ 2,666.67	"

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41390	Argus Leader	Advertising	\$ 217.59	8/11/2020
41391	AT&T	Telephone	\$ 78.58	"
41392	Brock White	Field Maint	\$ 160.00	"
41393	Century Link	Telephone	\$ 219.41	"
41394	Office of Child Support	PPE 08/09/2020	\$ 282.92	"
41395	Diamond Voegel	Paint	\$ 11,890.00	"
41396	Hoogendoorn Construction	Economy Lot Expansion	\$ 331,119.45	"
41397	Kabel Business	Health Insurance	\$ 2,276.77	"
41398	Karlia Gingrich	Janitorial Supplies	\$ 47.91	"
41399	Dale Langrock	Other Current Expense	\$ 76.27	"
41400	Media One	Advertising	\$ 1,991.25	"
41401	P&K Pest Control	Pest Control Building Maint	\$ 6,160.00	"
41402	SDSRP	Supplemental Retirement	\$ 706.00	"
41403	Signarama	Passenger Services	\$ 78.66	"
41404	Sioux Falls Electric	Electrical Maint	\$ 3,294.23	"
41405	Sioux Merchant	08/02-08/08	\$ 3,549.73	"
41406	Waste Manage	Saniation	\$ 1,119.61	"
41407	Baete Forseth	Other Building Maint	\$ 382.65	8/20/2020
41408	Batteries Plus	Communications Maint	\$ 867.30	"
41409	BlackTop Paving	NW Taxi Lane	\$ 171,049.15	"
41410	Runnings	Clothing	\$ 206.91	"
41411	Century Link	Telephone	\$ 177.90	"
41412	Civil Air Patrol	Memberships	\$ 155.00	"
41413	Diamond Voegel	Paint	\$ 892.00	"
41414	Green 4 Ever	Building Maint	\$ 69.89	"
41415	Hillyard	Janitorial	\$ 442.50	"
41416	JCL Solutions	Janitorial	\$ 45.73	"
41417	Johnstone Supply	Climate Control	\$ 16.99	"
41418	KLJ Engineering	Engineering	\$ 138,397.62	"
41419	Master Blaster	QTA Maint	\$ 380.10	"
41420	Michaels Purple Petunia	QTA Maint	\$ 115.00	"
41421	Minnehaha County	LEO - July	\$ 18,444.51	"
41422	Quadident Finace	Postage	\$ 200.00	"
41423	Northview Bait	Propane	\$ 42.40	"
41424	Petty Cash	Misc Cash Reimb	\$ 161.49	"
41425	Sioux Falls Utilities	Water and Sewer	\$ 3,293.61	"
41426	Signature Flight	Other Current Expense	\$ 257.50	"
41427	Sioux Merchant	08/09-08/15 Security	\$ 3,549.73	"
41428	SP Plus	July Parking	\$ 14,637.95	"
41429	Stan Houston	Machine Maint	\$ 53.92	"
41430	Verizon Wirelss	Telephone	\$ 489.10	"
41431	Waste Manage	Sanitation	\$ 114.77	"
41432	Wegner Auto	Jeep Grand Cherokee	\$ 27,086.00	"
		Total for 7/23/2020 - 8/26/2020	<u>\$ 3,537,412.63</u>	

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Payroll

<i>pay period ending 07/26/2020</i>	\$	45,426.72	07/31/20
<i>pay period ending 08/13/2020</i>	\$	45,114.53	08/14/20

<i>CC- Dan Letellier</i>	
<i>Building Maint</i>	\$ 698.50
<i>Office Supplies</i>	\$ 162.74
<i>Other Current Expense</i>	
<i>Machine Maint</i>	\$ 465.65
<i>Memberships</i>	
<i>Postage</i>	\$ 7.00
<i>Total</i>	\$ 1,333.89
<i>CC- Richard King</i>	
<i>Fingerprinting</i>	\$ 1,500.00
<i>Passenger Services</i>	
<i>Machine Maint</i>	\$ 138.44
<i>Janitorial</i>	\$ 25.55
<i>Memberships</i>	\$ 224.04
<i>Total</i>	\$ 1,888.03

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