

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**April 22, 2021**

Members Present via video conference: Julie Schnaible, Dave Nelson, Eric Ellefson, and Lon Stroschein

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present via video conference: Mark Wiederrich – KLJ Engineers

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairwoman Schnaible called the meeting to order at 12:02 pm.

1. **Minutes-** Eric Ellefson moved and Lon Stroschein seconded approval of the minutes of March 25, 2021. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Eric Ellefson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Eric Ellefson seconded approval of the Consent Agenda. Motion carried.
  - A. Task Order with KLJ Engineers to provide Construction Admin for the Taxiway Bravo Project - \$87,246.02 (AIP)
  - B. Advertise for construction bids to rehab Taxiway Bravo. (AIP)
  - C. Advertise for purchase/installation of two new jet bridges. (AIP)
  - D. Advertise for construction bids to replace water line. (CARES Act)
  - E. Lease Agreement with Craig Arnold dba G36 Holdings, LLC for T-Hangar 3-8.
  - F. Accept the Airport Coronavirus Response Grant Program award in the amount of \$3,802,183.00.
4. **Report by Executive Director-**
  - A. Passenger Traffic and Concession Revenue – Passenger traffic rebounded strongly with traffic up 44.2% compared to 2020 and down only 20.3 compared to 2019.

March enplanements totaled 40,775 which is much closer to normal than we've been in over a year. Parking, Restaurant, Car Rental, Gift Shop, and Hotel were all up similar percentage.

**B. Construction Update –**

- A. Runway 3/21 – Work began on Monday, April 19<sup>th</sup> on Rwy 3/21 to replace both ends of the runway as well as the addition of asphalt shoulders the full length of the runway. This project will last all summer into the fall. Once this project is completed the entire runway will have been reconstructed to the new FAA design standard.
- B. Terminal Apron / Cargo Ramp – This project is planned to begin the first or second week in May and it will last until Mid-July repairing sections of damaged concrete as well as new joint sealant. Due to the volume of flight activity some aircraft towing and ramp boarding will be necessary.
- C. Concourse Remodel – Bids opened on April 20<sup>th</sup> with award at this meeting. Work expected to begin in late June running until mid-November.

**5. Old Business –**

- A. No Items

**6. New Business -**

- A. Award Construction bid to Sunkota Construction for the concourse interior update project, base bid of \$865,000. Alternate \$58,000. Bids were opened on April 20<sup>th</sup> for the project to update the interior finishes of the concourse. Two bids were received with the low bidder belonging to Sunkota Construction in the amount of \$865,000. Alternate for the project was a family restroom addition bid at \$58,000. Board had discussion about ceiling treatments that were removed from the bid specs and would like to review and possibly add into the project. Director Letellier will provide renderings of the ceiling treatment for the Board to decide to include at the next meeting. Dave Nelson moved and Lon Stroschein seconded the approval of the award to Sunkota Construction in the amount of \$865,000 and the alternate of \$58,000. Motion Carried.

**7. Open Segment**

Dave Nelson moved to adjourn at 12:35 pm. Eric Ellefson seconded. Motion Carried.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

Next Board Meeting: May 27, 2021 10:00 am

**Sioux Falls Regional Airport**  
**Bills to be Approved**  
**May 27, 2021**

Check	Vendor	Description	Amount	Date
42311	A-1 Septic	Airport Sewage Pumping	\$ 150.00	4/22/2021
42312	AAAE	Memberships - Digicast	\$ 4,389.00	"
42313	Argus Leader	Advertising - Marketing Conusltants	\$ 214.80	"
42314	Batteries Plus	Electrical Supplies - Light bulbs	\$ 380.80	"
42315	Border States Electric	Electrical Supplies - Vault	\$ 142.00	"
42316	Brock White LLC	Field Maint - Router Joint Sealing	\$ 456.00	"
42317	Century Link	Utilities - Telephone	\$ 913.48	"
42318	Construction Products	Building Maint - Outside Curb Repair	\$ 72.70	"
42319	G&H Distributing	Machine Maint - Paint Machine Hose	\$ 86.20	"
42320	G&R Controls	Climate Control - Boilers	\$ 1,633.31	"
42321	Gillespie Small Engine	Machine Maint - Mower 22	\$ 69.99	"
42322	Hillyard	Janitorial Supplies	\$ 831.36	"
42323	Light and Siren	Machine Maint - Truck 4 beacon	\$ 566.00	"
42324	Midco	Passenger Services	\$ 648.00	"
42325	Oreilly	Machine Maint - Truck 4 and 8	\$ 413.98	"
42326	Sioux Falls Utilities	Utilities - Electric	\$ 35,683.55	"
42327	Sioux Falls Utilities	Utilities - Water / Sewer	\$ 5,410.43	"
42328	Sioux Falls Electric	Electrical Repairs - Misc Projects	\$ 7,525.93	"
42329	Sioux Merchant	Airport Security 4/11-4/17	\$ 3,695.42	"
42330	ABC rental	Building Maint - Rented Tiller Garden Ber	\$ 51.40	4/29/2021
42331	Acuity	Auto Insurance	\$ 52.00	"
42332	Convergent Tech	Lenel Software Support	\$ 3,186.05	"
42333	Davenport Evans	Attorney Fees - Handbook	\$ 3,092.00	"
42334	Dex Media	Advertising - Phone Book	\$ 267.25	"
42335	Direct TV	Passenger Services	\$ 152.99	"
42336	Kristin Elgersma	Office Supplies	\$ 194.69	"
42337	Fred The Fixer	Building Maint - Rekey Locks	\$ 136.50	"
42338	Hillyard	Janitorial Supplies	\$ 850.69	"
42339	Howes Oil	QTA fuel, Fuel and Diesel Resale	\$ 30,536.22	"
42340	Mahlanders Appliance	Crash Station Microwave	\$ 229.00	"
42341	Master Blaster	QTA Maint	\$ 325.76	"
42342	Capital One / Menards	Janitorial Supplies - Face Masks	\$ 53.94	"
42343	Metlife	Emp Benefits - STD, LTD, Life, AD&D, Der	\$ 4,683.75	"
42344	MidAmerican	Utilities - Natural Gas	\$ 1,552.02	"
42345	Oreilly	Machine Maint - Filters and Oil	\$ 266.27	"
42346	Sioux Falls Utilities	Utilities - Sewage	\$ 448.82	"
42347	Sioux Merchant	Airport Security 4/18-4/24	\$ 3,714.98	"
42348	Standard Signs	Field Maint - Runway Lighting	\$ 921.03	"
42349	Tessman Seed	Building Maint - Mulch	\$ 1,440.00	"
42350	Vidtronix	Passenger Services	\$ 220.00	"
42351	Airside Solutions	Field Maint - Airfield Lighting	\$ 381.90	5/5/2021
42352	Bargain Barn	Tire - Mower 21	\$ 222.00	"
42353	Office of Child Support	PPE 05/02/2021 Child Support	\$ 282.92	"
42354	Hillyard	Janitorial Supplies	\$ 599.91	"

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42355	Health Pool of SD	Emp Benefits - May Health Insurance	\$ 37,300.07	"
42356	Interstate Battery Center	Battery Backups	\$ 58.00	"
42357	Interstate Offie	Office Supplies	\$ 234.35	"
42358	Krier and Blain	Plumbing maint, Climate Control Maint	\$ 190.00	"
42359	LaCrisse Furage	void	VOID	"
42360	Mac Arthur	Other Current Expense - Roof Materials	\$ 74.30	"
42361	Macs Inc	Machine Maint	\$ 67.65	"
42362	Michaels Purple	QTA Maint	\$ 380.00	"
42363	MidAmerican	Utilities - Natural Gas	\$ 11,599.58	"
42364	Mood Media	Passenger Services	\$ 75.47	"
42365	SDRS	Emp Benefits - April Retirement	\$ 17,022.79	"
42366	SDSRP	Emp Benefits - Supplemental Retirement	\$ 510.00	"
42367	Sioux Merchant	Airport Security 4/25-05/01	\$ 3,669.35	"
42368	Site One Landscape	Building Maint - Sprinkler Parts	\$ 319.42	"
42369	T&R Contracting	Runway 321 Phase 3 Project	\$ 542,463.87	"
42370	Tessman Seed	Building Maint - Mulch	\$ 430.00	"
42371	Tri-State Garage Door	Building Maint - Shop Door Repair	\$ 254.40	"
42372	Volaire Aviation	Airline Startup	\$ 2,666.67	"
42373	A-1 Septic	Sewage - Dieicing pit pumping	\$ 525.00	5/12/2021
42374	American Ink	Emp Benefits - Uniforms	\$ 15.00	"
42375	AT&T	Utilities - Telephone	\$ 108.81	"
42376	AT&T Teleconference	Utilities - Teleconference	\$ 35.07	"
42377	Batteries Plus	Electrical Supplies - Light bulbs	\$ 802.50	"
42378	Century Link	Utilities - Telephone	\$ 220.07	"
42379	Cliff Ave	Machine Maint - Running Boards	\$ 463.21	"
42380	Construction Products	Field Maint - Cold patch	\$ 250.00	"
42381	Dakota Fluid Power	Machine Maint - Mower 20	\$ 200.46	"
42382	Green 4 Ever	Building Maint - Fertilizer	\$ 731.50	"
42383	Hillyard	Janitorial Supplies	\$ 974.67	"
42384	Media One	Advertising - April 2021 Media	\$ 1,991.25	"
42385	Midwest Oil	QTA Maint	\$ 26.53	"
42386	Minnehaha County	Airport Security - LEO April	\$ 15,481.23	"
42387	Quadient Finance	Postage	\$ 200.00	"
42388	Oreilly	Machine Maint - Chain lube	\$ 77.42	"
42389	P&K Pest Control	Building Maint - Bird Control	\$ 600.00	"
42390	PheasantLand Industries	Field maint - Signs	\$ 237.60	"
42391	RDO Equipment	Machine Maint - Mower Cab Door	\$ 495.82	"
42392	SDN Technologies	Fire wall Maint	\$ 1,022.00	"
42393	Sioux Falls Two Way	Communications maint - Handheld Radic	\$ 1,950.00	"
42394	Signature Flight	Other current expense	\$ 257.50	"
42395	Sioux Merchant	Airport Security - 05/02-05/08	\$ 3,688.91	"
42396	Site One Landscape	Building Maint - Sprinkler Parts	\$ 55.33	"
42397	Standard Signs	Field Maint - Runway Lighting	\$ 315.02	"
42398	Thyssenkrup Elevator	Building maint - Elevator	\$ 209.37	"

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Check	Vendor	Description	Amount	Date
42399	Tri-State Garage Door	Building Maint - Ticketing Door	\$ 606.50	"
42400	Waste Management	Sanitation	\$ 2,013.73	"
42401	A-1 Septic	Sewage - Holding Tank	\$ 150.00	5/19/2021
42402	Argus Leader	Adveritising - board Meeting and Bills	\$ 324.14	"
42403	Century Link	Utilities - Telephone	\$ 913.85	"
42404	Office of Child Support	PPE 05/16/2021 Child Support	\$ 282.92	"
42405	Dockendorf Equipment	QTA Maint - Gas Hose	\$ 463.34	"
42406	FedEx	Postage	\$ 43.36	"
42407	Guarantee Roofing	Building Maint - Shop Roof Repair	\$ 383.00	"
42408	Hillyard	Janitorial Supplies	\$ 429.14	"
42409	Health Pool of SD	Emp Benefits - Health Insurance	\$ 35,895.23	"
42410	Interstate Battery Center	Machine Maint - Scissor Lift Batteries	\$ 592.30	"
42411	JD House of Trophies	Office Supplies - Board Member Plaques	\$ 235.00	"
42412	KLJ Engineering	Engineering Services	\$ 176,433.78	"
42413	Lacrosse Seed LLC	Building Maint - Grass Seed	\$ 195.00	"
42414	Northview Bait	Machine Maint - Propane	\$ 45.50	"
42415	Oreilly	Machine Maint - Mower Maint	\$ 134.87	"
42416	RDO Equipment	Machine Maint - Mower Maint	\$ 1,137.37	"
42417	Roto Rooter	Plumbing Maint - Cleaning Drains	\$ 388.00	"
42418	SD Department Enviromental	Stormwater Discharge Permit	\$ 100.00	"
42419	SDSRP	Emp Benefits -Supplemental Retirement	\$ 510.00	"
42420	Sioux Falls Utilities	Utilities - Electric	\$ 30,114.88	"
42421	Sioux Falls Utilities	Utilities - Water / Sewer	\$ 3,143.99	"
42422	Sioux Falls Electric	Eletrical Maint - Papi Lights	\$ 417.04	"
42423	Sioux Merchant	Airport Security 05/09-05/15	\$ 3,682.39	"
42424	SkyCon Inc	Building Maint - Inverters Jetbridge	\$ 2,460.59	"
42425	SP Plus Corporation	April Parking Lot Management Fee	\$ 34,062.21	"
42426	TSP Inc	Concourse Remodel	\$ 824.86	"
42427	Verizon Wireless	Utilities - Telephone	\$ 470.64	"
<b>Total for 4/22/2021 - 5/26/2021</b>			<b>\$ 1,061,848.86</b>	

*Payroll*

<i>pay period ending 4/18/2021</i>	\$ 49,687.26	04/23/21
<i>pay period ending 5/03/2021</i>	\$ 49,718.33	05/07/21
<i>pay period ending 5/16/2021</i>	\$ 49,755.84	05/21/21

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<i>CC- Dan Letellier</i>	<i>Postage</i>	\$	8.00
	<i>Janitorial Supplies</i>	\$	99.03
	<i>Memberships</i>	\$	335.00
	<i>Field Maint</i>	\$	691.65
	<i>Other Current Expense</i>		
	<i>Fuel</i>	\$	107.99
	<i>Total</i>	\$	1,241.67

*CC- Richard King*

	<i>Fingerprinting</i>	\$	3,000.00
	<i>Adveritsing</i>	\$	99.00
	<i>Network Server</i>	\$	258.58
	<i>Memberships</i>	\$	34.29
	<i>Total</i>	\$	3,391.87

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