

Sioux Falls Regional Airport Authority

Special Session Board Meeting Minutes

May 12, 2022 at 12:30 p.m.

Members Present via phone: Eric Ellefson, Dave Nelson, Kent Cutler, and Lon Stroschein

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma.

Guests Present via phone: Jake Braunagel – KLJ Engineers

Chairman Dave Nelson called the meeting to order at 12:30p.m.

1. Award Construction bid to Soukup Construction for the Reconstruction of Taxiways D & F and removal of Taxiway E in the amount of \$1,878,787.00 (AIP Funded)

Bids were opened on Tuesday, May 3rd with a total of three bidders. Engineer's estimate for the project came to \$2,306,740.25. Soukup's low bid was surprisingly lower than anticipated which was good news for once on the bidding front. FAA-AIP grant funding will be used to fund the project at 95%. Kent Cutler moved and Eric Ellefson seconded a motion to award the project to Soukup Construction. Motion carried.

2. Task Order with KLJ Engineers to provide Construction Administration assistance for the Taxiway D/E/F reconstruction Project. \$274,060.23 (AIP Funded)

Task Order with KLJ Engineers to provide construction administration assistance for the Taxiway D/E/F project in the amount of \$274,060.23 and will be funded with the above-mentioned AIP grant. An independent fee review from HDR Engineering was also conducted to review the scope of the project and validate the Task Order fee. The review indicated it was within an acceptable range. Lon Stroschein moved and Eric Ellefson seconded a motion to approve the proposed task order. Motion Carried.

3. Task Order with KLJ Engineers to provide Construction administration assistance for the runway 15/33 and Alpha Taxiway rehab project - \$247,646.20 (AIP Funded).

Task Order with KLJ Engineers to provide construction administration assistance for the Runway 15/33 rehab project awarded at the April meeting. The task order totals \$247,646.20 and will be funded with a FAA- AIP grant. This proposal has also been submitted for an independent fee review with HDR Engineers and falls within an acceptable range based on the review. Kent Cutler moved and Lon Stroschein seconded a motion to approve the task order. Motion Carried.

Eric Ellefson moved to adjourn at 12:38 p.m. Lon Stroschein seconded. Motion Carried.

Date

Secretary

Next Board Meeting – May 26 at 10:00am.

Sioux Falls Regional Airport
Bills to be Approved
May 26, 2022

Check	Vendor	Description	Amount	Date
43712	Accounts Management	PPE 05/01/2022 Garnishment	\$ 507.88	4/28/2022
43713	Ian Bergstrom	Travel - Paint Symposium	\$ 340.95	"
43714	Office of Child Support	PPE 05/01/2022 Garnishment	\$ 282.92	"
43715	Cole Papers	Janitorial Supplies	\$ 202.00	"
43716	Dakota Fluid Power	Machine Maint - Rebuild Mower 20	\$ 565.81	"
43717	Direct TV	Passenger Services	\$ 157.99	"
43718	Hillyard	Janitorial Supplies	\$ 781.88	"
43719	Howes Oil	Fuel/Diesel Resale / QTA Fuel	\$ 45,243.38	"
43720	Interstate Battery	Machine maint - Scrubber Batteries	\$ 571.80	"
43271	Interstate Office	Office Supplies	\$ 187.75	"
43722	Macs Inc	Field Maint - Field Signs	\$ 69.60	"
43723	Malloy Electric Bearing	Climate Control - Motor Bearings	\$ 250.92	"
43724	Master Blaster	QTA Maint	\$ 1,584.82	"
43725	Capital One	Building maint	\$ 283.84	"
43276	Metlife	Emp Benefits - STD, LTD, Dental, Vision	\$ 5,658.28	"
43727	Mood Media	Passenger Services	\$ 78.76	"
43728	Overhead Door Co	Building Maint - Baggage Claim Door	\$ 202.00	"
43729	Paul Wipf	Other Current Expense / Passenger Servc	\$ 42.10	"
43730	Sculpture Walk	Passenger Services	\$ 3,000.00	"
43731	SDRS	April Retirement	\$ 18,255.97	"
43732	SDSRP	Supplemental Retirement	\$ 830.00	"
43733	SF Two Way	Communications Maint - Radios	\$ 4,900.00	"
43734	Sioux Merchant	Airport Security 4/17-4/23	\$ 6,149.33	"
43735	Standard Signs	Field Maint - Field Signs	\$ 10,646.58	"
43736	Tessman Seed	Building Maint - Weed Spray	\$ 523.97	"
43737	Trane US	Climate Control - Chiller 1	\$ 2,768.00	"
43738	Wellmark BCBS	Emp Benefits - Health HRA	\$ 310.00	"
43739	West Plains Engineering	Engineering - Generator Replacement	\$ 16,000.00	"
43740	AirIT	Passenger Services	\$ 969.93	5/6/2022
43741	Bargain Barn	Tires - Truck 7 and skid loader	\$ 260.00	"
43742	Batteries Plus	Small Tools - Misc Batteries	\$ 257.05	"
43743	CJ Spray	Machine Maint	\$ 400.61	"
43744	Cole Papers	Janitorial Supplies	\$ 412.99	"
43745	Construction Products	Small tools - Bits and Blades	\$ 333.90	"
43746	Dex Media	Advertising	\$ 268.50	"
43747	Diamond Vogel Paints	Paint - White	\$ 19,937.50	"
43748	Epicosity	Advertising	\$ 6,172.66	"
43749	Fred the Fixer	Building Maint	\$ 17.50	"
43750	G&H Distributing	small tools	\$ 48.40	"
43751	G&R Controls	QTA Maint	\$ 308.75	"
43752	Hali - Brite	Field Maint - Windsocks	\$ 718.02	"
43753	HDR Engineering	Pavement Maint	\$ 5,498.66	"
43754	Hillyard	Janitorial Supplies	\$ 1,117.48	"
43755	Health Pool SD	Emp Benefits - Health Insurance	\$ 44,282.97	"

Sioux Falls Regional Airport
Bills to be Approved
May 26, 2022

Check	Vendor	Description	Amount	Date
43756	Johnstone Supply	Climate Control - Filters	\$ 1,228.92	"
43757	Krier and Blain	Climate Control	\$ 661.54	"
43758	MidAmerican	Utilities - Natural Gas	\$ 11,079.45	"
43759	Oreilly	Small Tools - Field Lighting	\$ 24.99	"
43760	RDO Equipment	Machine Maint - Skidsteer	\$ 206.16	"
43761	Sioux Falls Utilities	Sewage - Deicing pit	\$ 13,492.52	"
43762	Sioux Merchant	Airport Security 4/24-4/30	\$ 6,101.55	"
43763	TK Elevator	Building maint	\$ 209.37	"
43765	Voltaire Aviationm	Airline Development	\$ 2,250.00	"
43766	Advantage Communications	Communications Maint - Paging Phones	\$ 640.00	05/12/20022
43767	Airport Lighting	Equipment - Runway Markers	\$ 40,213.40	"
43768	American Engineering	Consulting Services	\$ 1,616.25	"
43769	AT&T	Utilities - Telephone	\$ 98.43	"
43770	Centrury Link	Utilities - Telephone	\$ 219.35	"
43771	Cole Papers	Janitorial Supplies	\$ 126.52	"
43772	Kristin Elgersma	other current expense - retirement party	\$ 40.45	"
43773	Elston Manufacturing	Field Maint - Gopher Bait	\$ 500.00	"
43774	Green Eggs and Ram	Passenger Services	\$ 63.96	"
43775	HDR Engineering	Engineering - SRE Building	\$ 82,584.52	"
43776	High Point Networks	Office Equipment - Telephones	\$ 285.00	"
43777	Hillyard	Jantiorial Supplies	\$ 837.76	"
43778	JBT Aerotech	JetBridge Acquistions	\$ 930,164.30	"
43779	Kabel Business	Emp Benefits - HRA Checks	\$ 2,855.15	"
43780	Karls	Passenger Services	\$ 316.00	"
43781	KLJ Engineering	Engineering Services	\$ 76,168.35	"
43782	Matthew Hall	Travel - Snow Symposium	\$ 1,196.14	"
43783	Maximum Promotions	Other Current Expense - Hats	\$ 1,127.00	"
43784	Michaels Purple	QTA Maint	\$ 120.00	"
43785	Minnehaha County	Airport Security - April LEO	\$ 17,013.67	"
43786	Oshkosh	Fire and Resuce	\$ 464.54	"
43787	R&L Supply	Plumbing Supplies	\$ 634.87	"
43788	Roto Rooter	Plumbing Maint	\$ 320.00	"
43789	SDN Technologies	Fire Wall / Passenger Service	\$ 4,168.41	"
43790	SDSRP	Supplemental Retirement	\$ 830.00	"
43791	Sioux Equipment	Machine Maint - Fuel Pump	\$ 159.50	"
43792	Sioux Falls Electric	Electrical Maint	\$ 6,073.70	"
43793	Sioux Merchant	Airport Security May 1-7	\$ 6,190.28	"
43794	Sunkota Construction	Concourse Remodel	\$ 76,764.37	"
43795	The Iris Companies	Badging Supplies	\$ 376.19	"
43796	Trane US	Climate Control - Chiller 2	\$ 1,474.00	"
43797	Waste Management	Airport Sanitiation	\$ 3,097.28	"
43798	Accounts Management	PPE 05/15/2022 Garnishment	\$ 359.43	5/19/2022
43799	AirIT	Passenger Services	\$ 969.93	"
43800	Argus Leader	Adveritising - SRE Building	\$ 221.63	"

Sioux Falls Regional Airport
Bills to be Approved
May 26, 2022

43801	Centrury Link	Utilities - Telephone	\$ 185.63	"
43802	Office of Child Support	PPE 05/15/2022 Garnishment	\$ 282.92	"
43803	Cole Papers	Janitorial Supplies	\$ 156.30	"
43804	Construction Products	Field Maint - Anchors / Boards	\$ 112.25	"
43805	Dockendorf	QTA Maint	\$ 171.94	"
43806	G&H Distributing	Machine Maint - Hoses	\$ 196.40	"
43807	Grainger	Small Tools - Chain Puller	\$ 76.83	"
43808	Green 4 Ever	Building Maint - Lawncare	\$ 768.08	"
43809	Hillyard	Janitorial Supplies	\$ 849.62	"
43810	Macs Inc	Machine Maint - Jetbridge Bolts	\$ 24.80	"
43811	Mead and Hunt	Master Plan	\$ 33,977.26	"
43812	Nybergs Ace	Small Tools - Hedge Trimmer, Oil	\$ 313.94	"
43813	O'Connor Company	Climate Control - Air handler Motor	\$ 612.97	"
43814	Oreilly	Machine Maint - Truck 5 waterpump	\$ 69.80	"
43815	P&K Pest Control	Building Maint and QTA Maint / Bird Con	\$ 765.00	"
43816	R&L Supply	Plumbing Supplies	\$ 725.73	"
43817	Sioux Falls Utilities	Utilities - Electric	\$ 31,628.72	"
43818	Sioux Falls Utilities	Utilities - Water/Sewer	\$ 4,225.18	"
43819	Signature Flight	Other Current Expense - Rent	\$ 257.50	"
43820	Southeast Tech	Other Current expense	\$ 100.00	"
43821	Standard Parking	April Parking Lot	\$ 58,759.89	"
43822	TSP	Consulting Services	\$ 6,434.96	"
43823	Verizon Wireless	Utilities - Telephone	\$ 413.34	"
Total for 04/28/2022 - 05/26/2022			\$ 1,636,055.39	

<i>Payroll</i>	<i>pay period ending 05/01/2022</i>	\$ 59,404.16	5/6/2022
	<i>Pay Period ending 05/15/2022</i>	\$ 62,608.08	05/20/22

<i>CC- Dan Letellier</i>	<i>Postage</i>	\$ 5.28	
	<i>Employment Advertising</i>	\$ 198.00	
	<i>Janitorial</i>	\$ 57.45	
	<i>Machine Maint</i>	\$ 398.07	
	<i>Membership</i>	\$ 834.94	
	<i>Other Current Expense</i>	\$ 221.77	
	<i>Fingerprinting</i>	\$ 1,500.00	
	<i>Fuel</i>	\$ 147.18	
	Total	\$ 3,362.69	

Sioux Falls Regional Airport
Bills to be Approved
May 26, 2022

CC- Richard King

<i>Fingerprinting</i>	\$	1,500.00
<i>Wildlife control</i>	\$	254.00
<i>Access Control System</i>	\$	27.85
<i>Passenger Services</i>	\$	605.63
<i>Other Current Expense</i>	\$	20.85
<i>Janitorial Supplies</i>	\$	26.67
<i>Travel</i>	\$	1,044.50
<i>Memberships</i>	\$	36.85
<i>Total</i>	\$	3,516.35