

**Minutes
Community Development
Affordable Housing Advisory Board Meeting
Downtown Main Library • Meeting Room B
Wednesday • February 12, 2014 • 4 p.m.**

Members Present: Jon Carroll, Vice Chairperson; Debra Metzger, Secretary; Vicki Kerkvliet, Shawn Pritchett, Gayleen Riedemann, Aaron Rietsema and Kate Parker, ex-officio member

Members Absent: Loretta Paganini, Chairperson; Jeff Kogel and Langu Okall

Also Present: Les Kinstad, Paul Hess, Al Roettger, Brent Tucker and Bruce Smidt, Community Development staff

AGENDA

1. CALL TO ORDER

Jon Carroll called the meeting to order at 4:10 p.m.

2. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. APPROVAL OF THE MINUTES FOR THE MEETING OF NOVEMBER 20, 2013

Upon motion by Gayleen Riedemann, seconded by Vicki Kerkvliet, the Board approved the minutes of the November 24, 2013, Community Development Affordable Housing Advisory Board meeting as emailed. Motion carried unanimously.

4. OLD BUSINESS

There was no old business to discuss.

5. NEW BUSINESS

a) 2013 Accomplishments

Al Roettger distributed a handout to the group and further discussed the Affordable Housing Programs 2013 accomplishments. A brief summary of the 2013 accomplishments are as follows:

Furnace Replacement (Community Development)

Total number of projects completed.....37

Dollars expended..... \$96,640

Rental Rehabilitation Loan Program (Community Development)

Number of projects (total units) completed.... 4 (12)

Dollars expended..... \$22,920

Bright Futures (Inter-Lakes Community Action)

Total households assisted..... 56

Dollars expended..... \$61,628

Security Deposit Assistance (Inter-Lakes Community Action)

Total households assisted..... 54

Dollars expended..... \$28,621

Tenant-Based Rental Assistance (SF Housing & Redevelopment Commission)

Total households assisted.....41

Dollars expended.....\$137,455

Heartland House (Inter-Lakes Community Action)

Total households assisted.....67

Dollars expended.....\$19,000

Repair Affair (Home Builders Care Foundation)

Owner-occupied units modified for accessibility.....9

Dollars expended.....\$5,478

Home Modification (Independent Living Choices)

Owner-occupied units modified for accessibility.....2

Dollars expended.....\$5,230

Rental units modified for accessibility.....9

Dollars expended.....\$30,024

Land Acquisition/House Construction (Habitat for Humanity)

Homes completed and occupied.....2

Neighborhood Revitalization (Affordable Housing Solutions)

Properties (total units) completed.....3 (3)

Properties (total units) acquired.....5 (5)

Single-family homes completed, sold & occupied...3

Emergency Mobile Home Repair (Community Development)

Total projects completed.....6

Dollars expended.....\$11,425

Single-Family Housing Rehabilitation (Community Development)

Total projects completed.....47
Dollars expended.....\$421,668

Homebuyers Assistance Program (Community Development)

Total projects completed.....34
Dollars expended.....\$161,381

Neighborhood Conservation) Affordable Housing Solutions

Affordable Housing Solutions acquired three parcels of land in 2007. Dilapidated structures were cleared from each property. The land will be sold or redeveloped at an opportune time in the future. Division resources of \$2,503 were expended in 2013 for limited upkeep and holding costs.

Fair Housing Education & Outreach (Property Mgmt. Solutions)

The City committed a CDBGF grant for fair housing education and outreach. In 2014, fair housing classes will be held and outreach will occur at various community events. A phone line will be staffed to answer questions about fair housing. The consultant will serve as an impartial third party resource.

A Helping Hand Up (Lutheran Social Services)

The City committed a CDBG grant for costs of financial education for low-income people. The grant will be completed in 2014 with a report of accomplishments provided at that time.

Hispanic Homebuyer Education (Sioux Empire Housing Partnership)

The City committed a CDBG grant to help with homebuyer education for Spanish-speaking members of the community. A Spanish-speaking staff member will provide their regular homebuyer curriculum in Spanish making home ownership more accessible for this growing population.

Bowden Center Improvements (Volunteers of America)

The City has committed to provide a CDBG deferred payment loan to the recipient for the cost of exterior improvements to the Bowden Youth Center. The improvements are expected to be done in 2014.

HVAC Upgrades (St. Francis House)

The City has committed to provide a CDBG deferred payment loan to the recipient to assist with upgrades to the heating and air conditioning system in their tri-plex for formerly homeless households. The improvements are expected to be done in 2014.

Mobile Home Self-Help Program

The City has committed to providing general funds to pay costs of materials necessary for improvements to mobile homes. Concerned citizens will provide volunteer labor for this effort. The program was developed in late 2013 and will begin in earnest in 2014.

Operation Timber Strike Unmet Needs

Funds were committed to a home owner needing assistance after the ice storm in April 2013. The total amount of \$2,838 was provided in 2013 for roof repair and replacement. In 2014 the remaining work (including furnace, water heater, electrical, plumbing, etc.) will be completed.

Leading the Way Home Priority Markets Grant (from Wells Fargo)

In December 2011, Wells Fargo announced a \$75,000 grant to Community Development. The intent is to use the funds in 2014 for the Neighborhood Revitalization Program. Two properties in the 1100 block of North Duluth Avenue in Sioux Falls have been identified for redevelopment in an effort to stabilize this core neighborhood.

b) Introduction

Les Kinstad introduced himself as the new Affordable Housing Manager and gave the group a brief summary of his background.

c) Affordable Housing Advisory Board Roles & Responsibilities

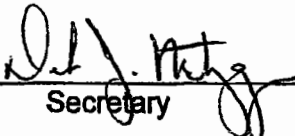
Les asked the board members of their opinions on their roles and responsibilities of this committee. The board expressed their interest in being more involved or at least to get a better understanding of what their roles are intended to be.

6. OTHER BUSINESS

There was no other business.

7. ADJOURN

The meeting adjourned at 5:00 p.m.



Secretary