City of Sioux Falls
Civil Service Board

MINUTES

November 30, 2016
City Hall
Commission Room
3:00 p.m.

HEARING PANEL MEMBERS PRESENT: Robin Burnley, Melissa Hinton, Kimberly Elbers

STAFF PRESENT: Bill O’Toole, Reid Holsen

OTHERS PRESENT: Court reporter Terri Lembcke-Schildhauer

1) The hearing in the matter of the appeal of Heather Carlson was called to order at 3:00 p.m. by Hearing Panel Chair Melissa Hinton. Given the confidential nature of the hearing necessitating the discussion of the qualifications, competence, performance, character, or fitness of a public employee, this matter was deemed a closed hearing consistent with board rules.

2) Upon conclusion of the hearing, the Board unanimously found that just cause had been established and affirmed the City’s disciplinary action.

3) Having no further business, the hearing was adjourned.

Meeting was adjourned at approximately 9:15 p.m.

Respectfully submitted by Bill O’Toole, Recording Officer