


<b>MINUTES</b>	Wednesday, February 23, 2022 at 4:00 p.m.	
Disability Awareness and Accessibility Review Board Meeting	Virtual Meeting. Teleconference at 1-408-418-9388, Access Code 1872 42 1266##	

**BOARD MEMBERS PRESENT:** Tana Zwart, Sarah Jorgensen, Cathleen Zepeda, Morgan Jackson, Patricia Herman, Nicholas Kummer, Carolyn Ly-Donovan

**BOARD MEMBERS ABSENT:** Kati Seymour, Delores Lipp

**STAFF PRESENT:** Lyndsey Meier, Catherine Schlimgen

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**CALL TO ORDER**

A quorum being present, Zwart called the meeting to order at 4:01 p.m. Roll call taken.

**ADOPT THE AGENDA**

A motion was made by Jorgensen and seconded by Ly-Donovan to adopt agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

A motion was made by Herman and seconded by Jorgensen to approve the minutes from January 2022 meeting. Motion passed unanimously.

**PUBLIC INPUT**

None.

**NEW BUSINESS**

- A. **Artability Preparations:** The Board determined to extend the entry deadline to March 9, 2022. Will need to update webpage and would like to advertise on the City’s Facebook page. Zwart has volunteered to create the artist biography pamphlets and ADA 30 has offered to print and provide the booklets. Discussed marketing materials to handout at the event and the Board suggested something more practical such as pens and notepads or keychains. Meier will explore options and report back. The Board will be borrowing easels from Lifescape to display artwork.

Zepeda provided an update on catering and determined to go through Hy-Vee, ordering meat, fruit, and cheese trays. Will also need to get paper goods; plates, utensils, etc. MoVM provides tablecloths, so no additional decorations are necessary. Vicki Stewart will be providing music at the event. Herman will handle all financial transactions. Will need someone to handout

programs and need to confirm who will be helping setup and tear down at next month's meeting.

- B. **Handicap Accessible Parking Sign Campaign:** Discussed problematic areas and Zwart has started a working list of potential areas to post signage. Discussed high schools in general seem to be problematic, specifically O'Gorman. Herman volunteered to reach out to the School Board and O'Gorman to discuss this further. Ly-Donovan will reach out to Hy-Vee about signage. Morgan will assist with making signs as he has done in the past. Kummer asked if the fine amount is listed on the signs and Morgan will look into this and report back. Need to identify areas for display and then we will move forward with scheduling photography.

#### **READING OF COMMUNICATIONS TO THE BOARD**

None.

#### **REPORT OF ADA COORDINATOR**

Schlimgen shared DOJ settlements with Kroger, Rite Aid, Meijer, and Hy-Vee supermarket chains to make online Covid-19 vaccine registration accessible for people with disabilities. Under the settlement decree, processes will be modified for full accessibility to those who use screen reader software or have a hard time using a mouse.

#### **ADJOURNMENT**

Motion made by Herman and seconded by Zwart to adjourn meeting. Meeting adjourned at 4:44 p.m.

#### **NEXT MEETING**

March 23, 2022

Respectfully submitted,

Lyndsey Meier  
Human Relations Specialist