

**Minutes
Employee's Retirement System Board of Trustees
November 9, 2016
Quarterly Meeting**

Call to Order: Chair Angeline Lavin called the meeting of the Employee's Retirement System Board of Trustees to order at 8:30 a.m. at the Main Library.

Board Members Present: James Larson
Angeline Lavin
Amy Richardson
Lon Tiggelaar

Board Members Absent: Cathy Bianchi
Donn Hill
Adam Schwab

Staff Members Present: Tracy Turbak, Director of Finance
Bill O'Toole, Director of Human Resources
David Pfeifle, City Attorney
Thomas Huber, Assistant Director of Finance
Angie Uthe, Compensation & Benefits Manager
Kathy Pottebaum, Payroll/Benefits Specialist
Angie Richmond, Paralegal

Others present: Firefighters' Pension Fund Board of Trustees members: Randy Farland, Mark Sivertson & Tyler Stewart
Howard Pohl & Peter Brown, The Bogdahn Group
James Lang & Todd White, Principal Global Investors

The Employee's Retirement System Board of Trustees and the Firefighter's Pension Fund Board of Trustees met in joint session.

A motion was made by Larson seconded by Richardson, to approve the August 17, 2016 meeting minutes. Motion carried unanimously.

James Lang and Todd White from Principal Global Investors provided a review of the Principal Enhanced Property Fund.

A motion was made by Tiggelaar, seconded by Larson to authorize the Board Chair and City representatives to execute the documents necessary to commit a two-percent allocation to the Principal Enhanced Property Fund. Motion carried unanimously.

Howard Pohl and Peter Brown presented the Board with the 2016 third quarter performance report. The performance in the quarter of 3.3% ranked slightly below median versus all plans within the Bogdahn Group plan universe and below the policy benchmark. The annual 10.6% return was top quartile, but below the policy bogey, while the five year 11.4% return ranked in the top decile and beat the policy. The market value of the Fund increased from \$398.1 million to \$404.0 million in the quarter.

Tom Huber reviewed the Investment Allocations and Manager Structure including rebalancing actions that were completed within the quarter.

Tom Huber updated the Board on the Pension 115 Trust and related ordinance revisions. A Special Board Meeting will be held on November 29, 2016 to review the ordinance revisions.

A motion was made by Larson, seconded by Richardson, to adjourn the meeting. Motion passed unanimously.

The Board adjourned at 10:33 a.m.

Respectfully submitted,

Angie Uthe
Recording Officer