PRESENT:  David Bear, Gwendolyn Martin-Fletcher, Sylvia Thorstensen, Kari Benz, Tim Roti, Mike Hurley, Jim Richardson

STAFF PRESENT:  Jill Franken, Amy Richardson, Alicia Collura, Patty Van Aartsen, Briget Klein, Dr. Shafer

Minutes of the December 15th, 2011 meeting were reviewed. Mike motioned to accept the minutes. Sylvia seconded the motion. Motion carried unanimously.

Financial Report – Briget Klein
Briget distributed the financial report through November. November program income was $268,000 and year to date program income was $3,065,000. As of November program income was only at 77% of budget and was down $100,000 from 2010 program income.
November expenses were slightly lower than average at $455,000. Year to date expenses are 5.23 million which is 3% under budget.
November encounters were 3,758. Year to date encounters are 39,233 which is 3% under budget.
Users for November were 1,112. Year to date users are 15,156 which is an increase over 2010 of 1,300. Sylvia motioned to accept the financial report. Kari seconded the motion.

Executive Director’s Report
Jill congratulated Alicia and Amy on the notable Health Department top 10 list and also acknowledged Dr. Shafer on the improvement shown on the quality measures.
Staff has met with the architect firm for preliminary design for the Haywood school based clinic. The intent is to have the clinic ribbon cutting February 2013 which is National School Based Health month.
Jill reported that there has been some movement with Avera to have FCH treated as in network for those individuals that have Morrell’s insurance. The next step is to submit application requesting that FCH be added to their group.

Access Report
Amy provided the Board with an update on the CFM contract. The new contract will substantially change how we pay CFM. It will transition from paying per visit to paying based on wRVU. The contract will also include hospital service charges. The financial impact will be approximately $67,000 over what we paid them in 2011. The Medical Director’s payment will be changed based on benchmark data from local and national resources. The financial impact will result in a $18,600 increase.
Dr. Shafer reported that since the 2nd year resident class is so small, that next year when these students are 3rd year it will result in less teaching time required of providers. The result will be that providers will be able to see more patients.
Quality Report
Dr. Shafer and Katie attended a seminar on patient safety and pharmaceuticals. A pharmacy student will be starting at FCH next week. The pharmacy students will interact with patients and insure that medications are being taken properly. Dr. Shafer expressed what a positive outcome this could be for FCH.

Alicia reported that there are 3 out of 4 positive trends in indicators. The diabetes indicator’s goal was 70% and FCH was at 64% in December. Hypertension goal was set at 65% and in 2010 we were at 61% and in 2011 we were at 63%. Pap smear goal was 50% and in 2010 we were at 41% and at 44% in 2011. Immunized by their 2nd birthday goal was 70% and in 2010 we were at 55% and at 45% in 2011.

There being no further business the meeting was adjourned.