Falls Community Health Governing Board Minutes  
Thursday, January 16, 2014 at 12:00 PM

Present: Kari Benz, Susy Blake, Linda Karnof, Mary Greenlee, Tim Roti, Rick Kiley, Ryon Reckling, John Peterson (by phone), Arlene Olson

Staff Present: Jill Franken, Alicia Collura, Dr. Charles Shafer, Amy Richardson, Lisa Stensland

Call to Order: The meeting was called to order by Kari Benz.

Introductions of members and staff were done. New board member Susy Blake was welcomed.

Minutes: Minutes from December 19, 2013 meeting were approved. Motion to approve by Mary, Rick seconded, motion carried unanimously.

NEW BUSINESS:

Three year strategic and operational plan:
Trends- Behavioral health needs assessment- Vanessa Sweeney is working on a Behavioral Health Program evaluation.
Patient Access and Quality- patients are still waiting up to 23 days for appointments so promotion for the school based sites could help. The main site is doing fine but the schools have a lot on no shows.
Physical Therapy- There has been a lot of interested students wanting to intern here. Possibly could expand to occupational therapy.
Diabetic education- working on ways to expand this program
Clinical Pharmacy- exploring if we can expand to have someone onsite.
LiveWell – is focusing on childhood obesity
School based sites- working on how to get the message out in a marketing plan

Motion made to allow staff to move forward with the three year strategic and operational plan with board updates as needed. Rick –first, Tim – seconded, motion carried unanimously.

Financial Report: – is deferred due to monthly and yearly closure.

Access:
Advanced Practice Provider interviews have been held and would like to hire 3 of them and have potential of 4th after the second interviews are complete.

Quality: - is deferred till next month

Executive Director Report- Jill

- Care teams continue to move forward
- HRSA (Health Resources Services Administration) has confirmed our site visit will take place the latter part of August.
- Recruitment –continues
- Outreach and Enrollment- Andy and staff are making slow and steady progress still seen few enroll.
- Behavioral Health needs-RFP to expand Behavioral health, working to apply for grant.
- Motion to approve to move forward as the application becomes available to expand Behavioral Health needs assessment, with more to follow. Linda – first, Mary –seconded, Motion carries unanimously.
- Contract consultant here next week.
- Hawthorne Expansion – moving forward
- Medical Record update- the records that were stored and had gotten wet are back and being re-shelved today. The team is very pleased with the results. The facility is repaired and updated with the safest system possible for paper records.
- The clinic was recognized by LSS as a Distinguished Partner of the Year
Motion made to move to executive session. First- Mary, seconded- Arlene

There being no other business Motion to adjourn from Executive Session. First-Susy, seconded- Mary. Motion carries unanimously.