

BOARD OF HISTORIC PRESERVATION

Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls

DRAFT Meeting Minutes for September 13, 2017

Members Present:

Rachael Meyerink, Vice Chairperson
Rob Collins
Jennifer Dumke
Stephen Jackson
Pam Merchant
Shelly Sjovold
Robbie Veurink

Public in Attendance:

Patrick Anderson, Argus Leader

Members Absent:

Thomas Keller, Chairperson
Josh Chilson
Lura Roti

Staff Present:

Diane deKoeper, Board Liaison, Urban Planner

Call to order – Vice Chairperson Rachael Meyerink called the meeting to order at 4:00 p.m., welcomed board members and guests, and gave introductory comments.

1. Approval of the August 9, 2017, Meeting Minutes

Vice Chairperson, Rachael Meyerink, requested a motion to approve the August 9, 2017 meeting minutes. Member Rob Collins made a motion to approve the meeting minutes. Member Pam Merchant seconded the motion. The motion to approve the August 9, 2017 meeting minutes passed unanimously.

2. Public input on non-agenda items:

Vice Chairperson, Rachael Meyerink, requested if there was anyone from the public who desired to provide input to the Board on any non-agenda items. There was no citizen input received.

(over)

3. New Business:

- A. Board member Stephen Jackson presented information on Strategic Planning for the Board. He outlined the following for discussion:

Section I – The Board will hold at least one annual meeting dedicated to creating and maintaining a Strategic Plan for Historic Preservation in the City of Sioux Falls. Strategic Planning agenda items could also be discussed at regular meetings of the Board.

Section II – The Strategic Plan for the Board will consist of the following elements: Statement of Values and Vision, Major Challenges, New Opportunities, Objectives and Goals and an assessment of the previous year's work.

Section III – The chair of the board will appoint committees composed of Board Members and other key community stakeholders to develop agenda items and proposals for the strategic plan at least one month prior to the appointed strategic planning meeting. Only agenda items agreed upon in advance or raised by the public will be discussed at the Strategic Planning Meeting.

Section IV: Following the meeting, the Chair or a Board member appointed by the Chair, will write or revise the strategic plan in light of the resolutions developed at the Strategic Planning Meeting. This plan will be submitted as an official record of the city, and annually demonstrate the work and aspirations of the Board of Historic Preservation of the City of Sioux Falls.

1. Stephen suggested having three groups of three members assigned to the various tasks that would require a draft statement. Groups could be formed at the October meeting.
 - a. Mission and Values
 - b. Advocacy and Education
 - c. Objectives and Goals
2. Additional discussion items for the Strategic Planning meetings could include the following:
 - a. Board member and community training
 - b. Realtors disclosure to buyers
 - c. Ideas & Trends Newsletter
 - d. Outreach and Advocacy with neighborhood Associations
 - e. Historic designation for mid-century modern homes
 - f. Realtors earning licensing credits for education
 - g. List of contractors that specialize in various trades for historic properties
3. General timeframe for concluding the Strategic Plan would be at the end of April so it can be included in the year-end report to SHPO.

Adjournment – With no further business, the Board of Historic Preservation meeting was adjourned at approximately 4:55 p.m.

The next meeting of the Board of Historic Preservation will be on October 11, 2017, at 4:00 pm, in the Commission Room on first floor of City Hall.