

Sioux Falls Housing and Redevelopment Commission
630 S. Minnesota, Sioux Falls, SD
Regular Meeting
October 18, 2016

Present: William Earley, Jeremy Keckler, Jim Wiederrich, John Peckham
and Jim Beddow

Others
Present: Shireen Ranschau, Dianne Hovdestad, Lisa Bartell, Donna Rollag
Les Kinstad, Brent Tucker, and Pat Anderson

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:30 a.m. by Chairperson Earley.

APPROVAL OF MINUTES OF SEPTEMBER 27, 2016

Chairperson Earley called for a motion to approve the minutes of the September 27, 2016 meeting. Commissioner Keckler made a motion to approve the Minutes. Commissioner Peckham seconded the motion. The motion passed, Yeses, 5, Noes 0.

OCCUPANCY REPORT

Dianne reviewed the Occupancy Report. She reported nationally the voucher utilization is at 92%. We are at 91.48%. There are four VASH voucher holders out looking for a place. The Public Housing unit has been rented. South Sycamore Estates only has one vacant unit now. Dianne passed out charts showing voucher lease up rates and funding utilization. Discussion followed. The Commissioners stated they would like the information on funding utilization provided monthly.

Dianne reviewed changes made with the Housing Specialists. One major change is that we are now printing HAP contracts online and mailing them to tenants and landlords electronically.

FAMILY SELF SUFFICIENCY REPORT:

Lisa handed out an Escrow Fact Sheet summarizing escrow information for the fiscal year October 1, 2016 – September 30, 2016. As of September 30, 2016, we had 44 participants with escrow balances and 22 participants currently accruing monthly deposits. FSS now has 92 clients. Lisa updated the Commission about grants it has received. Lisa also passed out the latest FSS Flyer newsletter.

A motion was made by Commissioner Peckham to accept the Occupancy and Family Self-Sufficiency monthly reports. Commissioner Keckler seconded the motion. The motion passed, Yeses, 5, Noes, 0.

HEALTH INSURANCE

Shireen passed out two charts comparing our current health plan through Sanford with a different Sanford plan, Simplicity \$1,250 and three types of Wellmark insurance plans. She noted the deductibles and the out-of-pocket expenses for each. Discussion followed. It was decided to continue discussing this agenda item in Executive Session.

APPOINTMENT OF ACTING DIRECTOR

Commissioner Keckler made a motion to appoint Dianne Hovdestad as Acting Director until a replacement Executive Director is hired. Dianne's employment would start with Shireen's retirement date and continue until the new director starts. The motion passed, Yeses, 5, Noes, 0. Compensation for Dianne's appointment will be discussed in Executive Session.

EMPLOYEE PERFORMANCE EVALUATION

A motion was made by Commissioner Keckler to approve the Employee Performance Evaluation. Commissioner Wiederrich seconded the motion. The motion passed, Yeses, 5, Noes, 0.

EXECUTIVE DIRECTOR'S REPORT

Dianne presented a report about the recent NAHRO conference she attended in New Orleans. Discussion followed.

OTHER BUSINESS

The next Commission Board meeting is scheduled for Tuesday, November 15, 2016 at 7:30 a.m.

Chairperson Earley moved the meeting into Executive Session to discuss legal and personnel matters.

Chairperson Earley moved the meeting out of Executive Session. Commissioner Wiederrich made a motion to pay Dianne Hovdestad a compensation equivalent to Shireen Ranschau's current salary during the time she is Acting Director. Commissioner Beddow seconded the motion. The motion passed, Yeses, 5, Noes, 0.

Commissioner Wiederrich made a motion to give authorization for the Executive Director and the Acting Director, in consultation with legal counsel, to approve and execute a Voluntary Compliance Agreement with the Office of Fair Housing. The motion was seconded by Commissioner Beddow. The motion passed, Yeses, 5, Noes, 0.

A motion was made and seconded to adjourn the meeting. The motion passed, Yeses, 5, Noes, 0.

CERTIFICATE OF APPROVAL OF MINUTES

MINUTES OF: October 18, 2016 + November 1, 2016

APPROVED ON: November 15, 2016

M. E. Early
Chairperson

ATTEST:

James M. Wallewich
Secretary