Commissioners:
Present: Aware, Brennan, Guzman, Haase, Hariri, Knobloch, Salihagic, and Simon.
DAC liaison – Julie Briggs
Absent: Ahrendt, Carlson, and Reichelt

Staff:
Colleen Moran, Human Relations Manager and Carol Garry, Human Relations Assistant

Guests:
Patty Brooks, Peggy Carmichael, Chelle Hart, and Vicki Nelson from the Disability Awareness Commission and Roseann Burkett, Helen Hartmann, Doug Hoy, and Eric Kritzmire from the ADA Accessibility Review Board

1. Call to Order/Welcome Guests
Chairperson Hariri called the meeting to order at 12:20 p.m. The HRC staff hosted the Chapter 21 1/2 designated boards to an appreciation luncheon. Roundtable introductions were made.

2. Approval of Minutes
Simon moved to approve the November 8, 2012, meeting minutes, Aware provided the second. The minutes were unanimously approved.

One case went out to Case Panel B earlier this week.

4. Appointment—December Case Panel – Panel A
Case Panel A - Ahrendt, Carlson, Haase, Salihagic and Simon
Case Panel B – Aware, Brennan, Guzman, Knobloch, and Reichelt

5. Continuing Business
a. No continuing business on the agenda

6. New Business –
a. Update from ADA Accessibility Review Board – 2012 projects reviewed/future projects
  -Prairie View Library plans
- Sidewalk Barrier Removal – reviewed 2011 completed projects & proposed 2012 barrier removal projects
- Diversion Channel Fishing Access
- Prairie Green Golf Course Clubhouse
- Mary Jo Wegner Arboretum Education Center and Phase II
- Downtown River Greenway Phase II
- Granite Valley Park
- Events Center Design
- Building Code ADA updates
- Polling Place Accessibility
- City’s Emergency Preparedness Efforts for Special Needs Revisited – 8th Street Reconstruction and zoo upgrades

Hoy was asked how the projects come to the board. He explained that the department that has a project that may have accessibility issues contacts staff to have the project put on the monthly agenda. When asked if private projects are reviewed by the board, he explained that the Board only reviews city- financed projects. Private projects are reviewed by Building Services to be sure they meet code and if accessibility issues arise, Moran, the City’s ADA Coordinator can advise on accessibility issues. Hoy talked about some of the issues that have come up during reviews i.e. recommending an elevator be installed at the Mary Jo Wegner Arboretum Education Center and making grading/slope recommendations for the 8th Street reconstruction.

b. Updates from DAC – 2012 projects reviewed, plans for 2013

- **ARTAbility** – This is the third annual art exhibit for people with disabilities to exhibit their art. The exhibit will be at the Museum of Visual Materials during January/February 2013. The artist reception is Thursday, January 24, 2013.
- **Awareness Training** – The DAC has done past trainings for hospitals and schools. A recent training was done for volunteers hosting a dance for people with disabilities at Celebrate! Church. Esurance is interested in having a training session.
- **Mentoring Day** - Mentoring Day was in October where nine students mentored at different business. The DAC hopes to do it again next year.
- **White Cane Day** – White Cane Day was celebrated with a march down Phillips Avenue. The goal was to educate the public on white cane laws – cars should stop for those using white canes. Hopefully this too, will be done again.
- **Disability Friendly sticker program** – The DAC is working with the SF Business Resource Network (BRN) to acknowledge businesses that are disability friendly. They recently put together the guidelines that will be used to determine which businesses would ‘earn’ a sticker.
- **Emergency Management** – The City’s emergency management’s team met to update the DAC on how their plans address people with special needs. They have a planning booklet that is very helpful.

When asked if the awareness training would involve reasonable accommodation training, Briggs explained that is a topic for Moran to provide training on.

c. **Updates from HRC** – 2012 projects reviewed/plans for 2013
- Commission ordered ‘awareness wear’ to wear at the community events they will attend/participate in
- Commission planned to have a presence at Cinco de Mayo (cx’d due to rain), Juneteenth, and Festival of Cultures. Beach balls and pens were distributed along with the HRC’s info sheets.
- updated the Commission’s handouts
- Beginning discussions on Chapter 21 1/2 revisions
- The Commission has a power point presentation that can be used at speaking opportunities
- Colleen has done a zillion – okay maybe around 25 presentations to outside group/organizations.
- Active participants of the 2012 Diversity Conference
- Two Commissioners participated in the Community Connections program
- 2012 Humanitarian Award
- In May 2013 six members have terms that expire – 2 have served 2 consecutive terms – can’t be reappointed

7. **Public Comment** –

Haase wanted to recognize HRC member Rod Carlson for being named member of the year by the SF Chamber of Commerce. Congratulations Rod!

Haase mentioned that Goodwill wants expand their services at their connection centers by hiring bilingual staff at the centers. Open to any other language and work hours can be arranged; direct candidates to Haase.

Aware is concerned that Spanish is made more readily available more than any other language.

Moran wanted to thank all of the boards for their service to the City the past year. This luncheon is just a small token of our gratitude for all you do for us.

8. **Adjournment**

Having no further business Chairperson Hariri adjourned the meeting at 1:15 p.m.

**Minutes respectfully submitted by Carol Garry.**