

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Caille Branch Library

Wednesday, September 9, 2009

1. Roll Call and declaration of quorum. The meeting was called to order at 4:30 PM by Cindy Heiberger. Present: Cindy Heiberger, Debbie Reid, Jill Molzen-Biegler, Joel Rosenthal, Carol Twedt and Sally Felix, Library Director. Staff present: Joan Reddy and Carin Schleicher.
2. Motion to adopt the agenda by Reid and seconded by Rosenthal. Motion carried.
3. Motion by Molzen-Biegler and seconded by Reid to approve the minutes of the July 8, 2009 meeting. Motion carried.
4. Financial and Statistical reports. Felix pointed out that circulation at Caille Branch is now over ½ million items during the last twelve months, and Brandon is closing in on 100,000 circulations. The Board commented on the increased use at Garretson and Hartford. Overall circulation in the system is over 1.8 million items. Main's circulation is down, which is not surprising right now, but there is still much use of computers, newspapers and magazines. Felix called attention to the fact that we are sharing staff more and more among locations and credits the supervisors and staff for being flexible and responsive to library business needs. Felix reported on the planning for probable reduction of staff due to H1N1 flu. Board members discussed the need for hand washing and hand sanitizers for staff and public. Felix reported that the sales tax revenues continue to be lower than budgeted in 2009 and that the Library's budget holdbacks continue to be in place. Twedt commented on how supportive Mayor Munson has been of library service and suggested the Board indicate its gratitude in whatever way may be appropriate.
5. Library Director and Staff Reports. The staff reports were included in the Board packet. Felix commented that completion rates for the Summer Reading Club this year were a little disappointing. Felix reported that 8th Street will be re-done in 2009 with the sidewalks being part of that project of Public Works. There will be a group of people, including the Visual Arts Commission, who will provide input into the street design. Felix reported the Library will host the monthly breakfast meeting of the elected officials from the City, County and local area at the Main Library on September 16th.
6. Public Input. No members of the public were present.
7. Unfinished Business. Reddy reported on the Main Library building project progress. The sidewalk on the west side is being poured. We are working on the furniture package for Phase 2. The parking lot will be paved this fall. Felix reported that the Crooks interior renovation project will soon be ready to bid. We are waiting for final estimates to take to the County Commission for approval. The 2010 budget was passed at the August joint City Council- County Commission meeting. It must also be included in the City's final budget which is on the agenda for the September 14th meeting. Felix stated she would send out information about amendments that might be relevant. The Board continued the discussion about a possible name change for the Main Library, with no resolution.
8. Felix asked for a Board representative to serve on the Building Committee for the Westside Branch. The Board delayed action until the November meeting. Felix reviewed plans for future branches and stated that the proposed site at Thelin Park will likely not work since the only land left is in the flood plain. She stated that tentative plans are to include land for a branch library in the land acquisition being done by Fire Rescue on the City's far east side near Six Mile Road and 41st St.
9. Other. There were no other items.
10. Adjournment. The meeting was adjourned at 5:38 PM. The next meeting will be on November 4, 2009 at 4:30 PM at the Main Library.