

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Main Library

Wednesday, November 10, 2010

1. Roll Call and declaration of quorum. The meeting was called to order at 4:32 PM by Joel Rosenthal. Present: Joel Rosenthal, Quinn Stein, Kim Regnier, Susan Bull, Dee Dee Raap, and Sally Felix, Library Director. Staff present: Joan Reddy.
2. Motion to adopt the agenda by Bull, seconded by Regnier. Motion carried.
3. Motion by Stein and seconded by Raap to approve the minutes of the September 8, 2010 meeting. Motion carried.
4. Financial and Statistical reports. Rosenthal asked if there had been any feedback on the decision about the exterior book drop at the Main Library since that decision had been communicated. Felix said she had not received any nor was she aware that anyone else had. Felix reported that the Library is ending up the year with the budget holdbacks in place, with the exception that money has been freed up to replace the carpet in the original sections of the Caille Branch. The Branch will be closed from December 13-19 for this project. Felix reported that overall sales tax revenues are up 3.3% over last year.
5. Library Director and Staff Reports. The Director's report was included in the Board packet. Division reports had previously been emailed to the Board. Felix reported that borrowing at Main continues to increase with some corresponding small decreases at Oak View and Ronning. Use of e-books and downloadable audio books continues to increase with about 150 new users each month. Felix also reported that the staff has been discussing mobile applications that would provide access to the Library catalog and website. The Board viewed a video composite of photos, comments and statistics representing the many uses made of our libraries on November 4, Library Snapshot Day. Rosenthal suggested sharing this video with others. It is posted on You Tube and some of the photos are on Flickr. Regnier inquired about the library taking donations once again. Felix and Reddy explained the reasoning behind the policy and the types of items the Library will accept. Bull relayed a comment from a friend who said that the only fiction she can find at Oak View is Christian and she would like a broader selection. Reddy will pass this comment on to the staff member who selects fiction.
6. Public Input. No members of the public were present.
7. Unfinished Business. Reddy reported on the status of the Main Library building project. GHC, general contractor, will be here on Veteran's Day to complete some punch list items. Reddy also reported that we are waiting for an RFP to change out the lighting in the reading room and to add some additional lighting on the southwest corner of the reading room. Felix stated that the proposals for design services for the Westside Branch are due November 19th. She stated that the evaluation committee is Joan Reddy, Joel Rosenthal, Tory Miedema from the Parks Department, Rod Harms from Engineering, and herself. The committee will review the proposals and select up to three firms to interview. Their recommendation for the firm to hire will come to the Library Board at the January meeting. Felix said she would notify the Board members when the interviews will take place should they wish to attend.
8. New Business. Felix will email the 2011 schedule of meeting dates and places. The next meeting will be on January 12, 2011 at 4:30 PM at the Main Library in the conference room.
9. Other. Felix stated that a financial claim against the Library and the City of Sioux Falls has been made. A library customer claims that a CD from a library audio book damaged her car CD changer at the cost of \$1,700. She submitted a claim through the City's Risk Management office which was denied. She is pursuing her claim via the court system.
10. Adjournment. Motion to adjourn by Stein and seconded by Bull. The meeting was adjourned at 5:22 PM. The next meeting will be on January 12, 2011 at 4:30 PM at the Main Library.