

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Main Library

Wednesday, March 9, 2011

1. Roll Call and declaration of quorum. The meeting was called to order at 4:31 PM by Joel Rosenthal. Present: Cindy Heiberger, Joel Rosenthal, Quinn Stein, Kim Regnier, Susan Bull, Dee Dee Raap, Jodi Fick (Interim Library Director). Staff present: Cynthia Winn, Joan Reddy.
2. Motion to adopt the agenda by Raap, seconded by Stein. Motion carried.
3. Motion by Stein and seconded by Regnier to approve the minutes of the January 26, 2011 meeting. Motion carried.
4. Financial and Statistical reports. Rosenthal acknowledge the Mayor's appointment of Jodi Fick as Interim Library Director. Fick reported that use at Main continues to grow significantly. Main's increase has affected the circulation at Ronning and Oak View. We hope to reach two million circulations this year. The use of self check machines is around thirty-five percent, the highest that it has ever been. Non-resident library cards are increasing, possibly due to the availability of e-books. The budget is at 70% remaining for the year.
5. Library Director and Staff Reports. Fick reported a great turnout for the press conference on the new children's bookmobile. Baltic improvements will include new shelving and a new water heater this year. Fick spoke about the proposed change in the City's web and e-mail addresses and how that could potentially affect the library. Senior library management is working on the top ten projects to share with the new City Project Manager, Kendra Siemonsma.
6. Public Input. No members of the public were present.
7. Unfinished Business.
 - a. Westside Branch Library Update. The contract for architectural services with Architecture Incorporated has been signed by the Mayor. A member of the Library Board will be needed to serve on the Building Committee for Westside. There will be three public meetings coming up this spring/summer; all Board members are invited to attend the public meetings.
 - b. Main Library Update. Reddy gave a brief review of the current status of the Main Library building project. Remaining items are the change in the Reading Room lights, addition of light for Teen sign, and automatic door openers for the public restrooms.
 - c. Director's Search Committee Update. Rosenthal and Raap met with Mayor Huether to discuss the search process for the Library Director. Raap is chairing the search committee. Other members of the committee are Bill O'Toole (City HR), Wanda Harris, Carey Deaver (County), Cynthia Winn (Library) and Joel Rosenthal, ex officio. The committee has met twice. Rosenthal stated that Cynthia Winn, Assistant Library Director for Public Services, is critically important to the committee. Applications are due to Human Resources by April 4, 2011.
8. New Business.
 - a. 125 Years of Library Service in Sioux Falls. The Siouxland Libraries, formerly Sioux Falls Public Library, will reach 125 years of library service on August 3, 2011. A system-wide celebration will be planned. Aside, Heiberger pointed out that Library Board should not answer e-mail with "Reply All" since this could be construed as a "meeting" in the state open meeting law.
 - b. 2012 Budget. Fick has contacted Sue Roust, Auditor, about County funding. There may be a slight growth in revenue from the County. The City direction for budget is to maintain a flat budget. Significant justification will be required for additions to the budget.

9. Other. Fick shared a thank you note from Sally Felix to the Library Board. Rosenthal reminded the Board that election for Board officers is at the next meeting. Rosenthal shared his impressions about the meeting that he and Raap attended with the Mayor.
10. Adjournment. Motion by Raap and seconded by Stein to adjourn. The meeting was adjourned at 5:45 PM. The next meeting will be on May 11, 2011 at 4:30 PM.