



MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Main Library

Wednesday, September 14, 2011

1. Roll Call and declaration of quorum. The meeting was called to order at 4:31 PM by Joel Rosenthal. Present: Tim Gebhart, Cindy Heiberger, Joel Rosenthal, Quinn Stein, Kim Regnier, Dee Dee Raap and Mary Johns. Staff present: James Borchert, Jodi Fick, Jim Oliver and, Joan Reddy.
2. Motion to adopt the agenda by Raap, seconded by Gebhart. Motion carried.
3. Motion to approve the minutes of the July 13, 2011 meeting by Gebhart and seconded by Stein. Motion carried.
4. Financial and Statistical reports. Rosenthal noted that Mary Johns, new Library Director, was present. The 2011 budget is approximately 66% spent with 67% of the year gone. Jodi Fick has been working on projections for the budget for the rest of the year. Johns stated that Library staff is doing a great job of managing the budget. The core collection for the Westside Branch Library is starting to be purchased. Circulation is doing well and the real value is the benefit people get, not just the numbers.
5. Library Director and Staff Reports. The City Council approved the 2012 budget. Excerpts from the 2012 budget book are included in the Board packet. Rosenthal offered to write a letter to the Argus to correct a September 11 story about the County cutting the library budget. The amount that the library requested from the County was lower in 2012 due to special projects done in 2011. These special projects raised the budget in 2011. The Director's Report included the following. Library capital projects for 2011 are progressing. The Caille HVAC replacement and exterior sign replacement are out to bid. The bids received for the Ronning parking lot re-build were higher than projected. The project will be re-bid in early 2012. The budget process for 2012 is complete. A staffing update of recent hires was shared. The library automation vendor is working to resolve issues with the instability of the Library Catalog since the upgrade in May. Johns shared notes from customers complimenting library staff for high quality customer service.
 - a. Summer Reading Club and Summer Bridge Tutoring updates were given by Jim Oliver who heads up Youth Services. More children completed the Summer Reading Club (SRC) than ever before. The Summer Bridge Tutoring program has finished eleven years as a library program. All of the registrations are now done online.
6. Public Input. No members of the public were present.
7. Unfinished Business.
 - a. Westside Branch Library Update. Mary Johns spoke about the Westside Library. There was consideration given to leaving room for expansion on the south side of the building but the decision was made to allow for expansion on the curved wall. An automated materials handling (AMH) system is under consideration for the branch to streamline processes, minimize repetitive motion injuries and increase efficiency.

- b. Westside Branch Library Naming Process. There was a discussion of the process for naming the Westside Branch Library. Motion to appoint a seven member committee to recommend a name for the Westside Branch, with public input via multiple formats by Stein. The committee will recommend one to three names to the Library Board at its November meeting. Seconded by Regnier. Committee will include: Library Board member, Parks Director (or representative), City Council member, School principal, County Commissioner, student representative, and chaired by the Library Director.
 - c. Celebration of 125 years of Library Service. James Borchert, Oak View Branch Librarian, gave a report on the programs recognizing 125 years of library service. He highlighted the activities of September 17, the official day of celebration and the Governor's Proclamation.
8. New Business.
- a. Approval of the 2012 Library Closing Calendar. Motion to approve the 2012 Library Closing Calendar by Gebhart and seconded by Raap. Motion carried.
9. Other. None.
10. Adjournment. Motion by Stein and seconded by Regnier to adjourn. Motion carried. Meeting was adjourned at 5:58 PM.