



Siouxland Libraries
Main Library

Lifelong Learning, Recreation and Information
www.siouxlandlib.org

200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries
Ronning Branch Library
Wednesday, March 14, 2012

1. Roll Call and declaration of quorum. The meeting was called to order at 4:38 PM by Joel Rosenthal. Present: Tim Gebhart, Cindy Heiberger, Dee Dee Raap, Kim Regnier, Joel Rosenthal, and Quinn Stein. Members absent: Mary Johns. Staff present: Jodi Fick, Joan Reddy, and Jane Taylor.
2. Rosenthal added discussion of a library foundation to the agenda. Motion to adopt the agenda by Raap, seconded by Stein. Motion carried.
3. Motion to approve the minutes of the January 11, 2012 meeting by Raap, seconded by Stein. Motion carried.
4. Review of Financial and Statistical reports. Fick reviewed the Financial report. The Revolving Fund-Computer equipment is all spent at the beginning of the year by the transfer of money to City Information Technology. The Library personnel line is underspent due to three vacancies at the beginning of the year; these vacancies are now filled. February circulation statistics are good. Circulation of e-books continues to skyrocket. Classes are still being offered for e-books. Jane Taylor, Ronning Branch Librarian, was introduced. She spoke about the parking lot reconstruction and carpet/paint project that is coming up in May. Due to decreased circulation, books on tape and videotapes are no longer carried at Ronning.
5. Library Director and Staff Reports. Mary Johns submitted a written Director's Report prior to the Board meeting. Siouxland Library's annual report was signed and submitted to the State Library. The Prairie West Branch Library bids will be let next week. The architects are busy finishing up the specs for Prairie West. Rick Bandy is retiring and Dena Knutson is replacing him as the City's engineer on the Prairie West project. Many Library employees have been meeting on Touchpoints committees. Touchpoints addresses where the Library "touches" the customers and potential improvements. Automated Materials Handling (AMH) systems are being considered. AMH includes the check-in of materials by the library patrons. Rosenthal announced that ground breaking for Prairie West will be in early May. Trustee training is scheduled for the morning of May 4. Mayor Huether and Mary Johns plan on visiting all of the rural branches and have recently been to Hartford and Brandon. Many activities will be happening during National Library Week this year. Wednesday of NLW is National Bookmobile Day. Prairie West materials are being selected; we are considering jobbing out the processing and cataloging of materials. Rosenthal inquired about our participation in the South Dakota Festival of the Book; Fick said that our meeting rooms will be used and staff will be volunteering.
6. Public Input. No members of the public were present.
7. Unfinished Business. None.

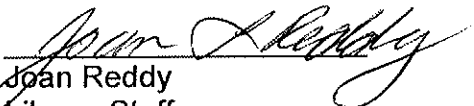
8. New Business.


- a. Discussion of creation of a library foundation. Rosenthal introduced the idea of forming a library foundation. A foundation could help with marketing and programming that are not possible with the current Library funding. There may be some extra Board meetings for discussion of a foundation. There are a number of options to become a non-profit under the IRS. The foundation would be an affiliate group with its own board of trustees. Affiliated groups may share staff and website with the Library. The legal part must be pursued. There are many questions but not many answers yet. We are missing opportunities right now. We need to catch kids now and offer enhanced reading programs and more activities. The Board needs to meet to come up with an organization and structure, identify resources, etc. Discussion followed amongst the Board. Gebhart said there are a couple of people in his office who do non-profit organization formation. Raap asked the value of getting sample bylaws from other places. Stein said that second Wednesdays work well for meetings. Heiberger said that Board of Equalization hearings start soon and her schedule will be busy. Try for one hour meeting with agenda, starting April 11. Rosenthal asked for a volunteer to chair meetings; Raap volunteered.

9. Other.

10. Adjournment. The meeting was adjourned at 5:43.

Respectfully submitted,


Joan Reddy
Library Staff


Mary Johns
Board Secretary

5-9-12
Date Approved