



---

200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

## MINUTES OF BOARD OF TRUSTEES MEETING

### Siouxland Libraries

Main Library

Wednesday, May 9, 2012

1. Roll Call and declaration of quorum. The meeting was called to order at 4:30 PM by Joel Rosenthal. Present: Tim Gebhart, Kim Regnier, Joel Rosenthal, Mary Johns and Dee Dee Raap via telephone. Members absent: Cindy Heiberger and Quinn Stein. Staff present: Vicki Biggerstaff, Monique Christensen, Joan Reddy.
2. Motion to adopt the agenda with the addition of 9.b - the election of officers by Regnier and seconded by Gebhart. Motion carried.
3. Motion to approve the minutes of the March 14 regular meeting and the April 11 and 25 special meetings by Raap and seconded by Regnier. Motion carried.
4. Public Input. No members of the public were present.
5. Review of Financial and Statistical reports. Johns presented a brief oral report on the budget. A little more than 33% of the budget has been spent to date. The personnel line is slightly underspent due to fewer TPT hours used and an unfilled vacancy on the bookmobile. Electronic resources are also underspent because some subscriptions come due later in the year. Library staff has attended conferences recently. Mary Johns and four other staff members attended the Public Library Association's conference in Philadelphia. One person attended COSUGI, the conference of the users group of the library's automation vendor. A few staff will attend Branch Out in Pierre this spring. The Ronning Branch Library's parking lot is being rebuilt now. The Colton shelving will be purchased this year. The 2013 budget meeting with the Mayor and Finance team is May 11. The budget is progressing well at this time.
6. Library Director and Staff Reports. The bid for the Prairie West Branch Library was awarded to Swift Construction and was under budget. Construction will start in early June. Groundbreaking will be held on June 4. Community Development is working with the library to inform Prairie West's neighbors about the construction project. The Ronning parking lot will be replaced between May 7 and June 1; the lot and book drop will be closed but the library will stay open. Some of the old Colton shelving is going to Grant County Library in Millbank. Rosenthal asked about staffing for Prairie West. Johns replied that it is in the base budget but some existing staff might be reallocated to Prairie West. Gebhart stated that the State Library's Library Board training was very informative and useful; it should be held twice a year. Gebhart noted that the library staff did a great job with National Library Week activities. Summer Reading Club kicks off later this month. The library will present programs this summer on the new River Greenway. One of the programs will be Bikes & Books.

7. Informational/Discussion

8. a

- a. Mobile App Demonstration. Vicki Biggerstaff demonstrated the library's new mobile app. The app can be used to check one's account, search the catalog, connect to e-books, get driving instructions to our libraries, etc. The library has partnered with Boopsie for the app.
- b. ALTAFF – Association of Library Trustees, Advocates, Friends and Foundations. Gebhart found their website very helpful and shared it with the Board. Rosenthal said that this resource was also mentioned in the recent workshop presented by the State Library.

9. Unfinished Business.

- a. Update on establishing a foundation. Raap and Gebhart reported on progress toward the establishment of a library foundation. They will touch base with the City Attorney. The Board was asked to give comments to Gebhart. Raap and Gebhart are ready to move forward with the next steps for the foundation. Gebhart said that people were needed for foundation's board and asked the Library Board to suggest names.

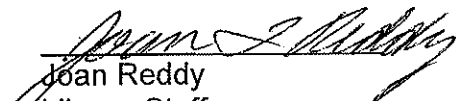
10. New Business.

- a. Consideration of circulation policy changes. Monique Christensen, Senior Librarian for Circulation Services presented the proposed changes to the circulation policy. Motion by Gebhart and seconded by Regnier to increase the late fee from .20 per day to .25 per day and to discontinue late fees on children's items effective June 1. Motion carried.
- b. Election of officers. Motion by Rosenthal and seconded by Gebhart to elect Raap as President of the Board. Motion carried with abstention by Raap. Motion by Regnier and seconded by Raap to elect Gebhart as Vice-President of the Board. Motion carried with abstention by Gebhart. Stein and Rosenthal have reached the end of their terms and both have applied to be reappointed. Raap thanked Rosenthal for serving as President of the Board.

11. Other. None.


12. Adjournment. Motion by Gebhart and seconded by Regnier to adjourn. The meeting was adjourned at 5:55.

Respectfully submitted,

  
Joan Reddy  
Library Staff

7-11-12

Date Approved

  
Mary Johns  
Board Secretary