



Siouxland Libraries  
Main Library

Approved 5/8/13

*Lifelong Learning, Recreation and Information*  
*www.siouxlandlib.org*

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200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

**MINUTES OF BOARD OF TRUSTEES MEETING**  
**Siouxland Libraries**  
Main Library  
Wednesday, March 13, 2013

1. Roll Call and declaration of quorum. The meeting was called to order at 4:30 PM by Raap. Members present: Gerald Beninga, Tim Gebhart, Dee Dee Raap, Kim Regnier, Joel Rosenthal, Quinn Stein and Mary Johns.  
Staff present: Jodi Fick, Joan Reddy.
2. Adoption of the agenda. Motion by Gebhart and second by Stein to adopt the agenda. Motion carried.
3. Motion by Rosenthal and second by Gebhart to approve the minutes of the January 9, 2013 meeting. Motion carried.
4. Review of financial and statistical reports. The 2012 final budget report showed less than 4% of budget unexpended. February was a routine month for expenditures. 2012 year end statistics showed usage beyond circulation as staff identifies additional measures including programs, facilities, computers and resources. Johns complimented staff on the 2012 Top 10 accomplishments, some of which dramatically changed how the Library does business to gain efficiencies and increase service impact.
5. Library Director, Staff and Board Member Reports. Johns showed some videos to demonstrate how the new technology implementation will work. Staff is working with the vendor to install radio frequency identification (RFID) self-service and automated materials handling (AMH) equipment to streamline the circulation processes. Monique Christensen then showed members how the RFID tags and initial equipment has already impacted the check-in process. All equipment throughout the system should be installed by the end of April. Public computers have been replaced in the rural branches now. Alysia Boysen, branch manager at Brandon, applied for and received a \$3,500 grant from the Brandon Community Foundation to convert the story room into a multipurpose room; Brandon Edge is donating a Wii system. In addition to the National Endowment for the Humanities grant for the "America's Music" series, the Library received additional grants for this project from Sioux Falls Area Community Foundation and South Dakota Humanities Council. The City is implementing new budgeting software this year that will change the whole process, centralize significant functions and increase efficiencies. Library staff is receiving training and building initial budgeting plans around 5 functional areas in relation to base budget (including rate/growth and personnel) and initiatives or new projects. Library staff will work closely with financial analysts assigned specifically to the library by Finance. Staff and/or the financial analyst will bring forward a proposed budget to the library board as the process moves forward.
6. Public Input. There was no public input.

7. Unfinished Business.

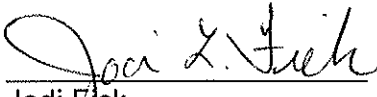
- a. Prairie West Update. Construction is on track for completion at the end of May. Johns shared pictures of selected furniture and reviewed the interior progress. A tour for the board will be scheduled for 3:30PM on Monday, March 25<sup>th</sup>. Staffing options for Prairie West will be decided over the next several months.
- b. Foundation Update. Raap reported that an official South Dakota nonprofit was established effective January 10, 2013 and that recruitment for foundation board members has begun.

8. New Business. None.

9. Other. None.

10. The next regular meeting will be on May 8, 2013 at 4:30 PM at the Garretson Branch Library, 649 Main Ave., Garretson, SD.

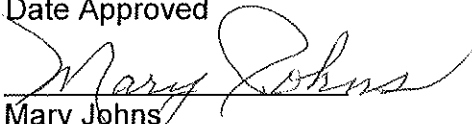
11. Adjournment. Motion by Gebhart and second by Regnier to adjourn. The meeting was adjourned at 6:22 PM.



Jodi Fick  
Library Staff

5/8/13

Date Approved



Mary Johns  
Board Secretary