

Agenda
Siouxland Libraries Board of Trustees
Downtown Library – 200 N Dakota Ave, Sioux Falls
Wednesday, September 9, 2020 – 4:30 p.m.

1. Roll call and declaration of quorum
(Members Present, Members Absent, Guests Present)
2. Adoption/amendment of agenda
3. Approval of minutes of July 8, 2020 regular meeting
4. Review of financial and statistical reports
5. Library Director and Staff reports
 - a) COVID-19 and library services – Jodi Fick
 - b) Library Website – Justin Stevenson
 - c) Library hours – Jodi Fick
6. Public Input
7. Unfinished business
8. New business
 - a) Approve donation of bike Fixit Station from the Falls Area Bicyclists and of park bench(es) in memory of library volunteer Ida Wilson to be placed outside of the Downtown Library
 - b) Approve change in library closure for Fall Staff In-Service to afternoon instead of morning
 - c) Approve 2021 Library Holiday and Closure Dates
 - d) Election of Officers
9. Other
10. Next meeting: November 18, 2020 at 4:30 p.m. at the Caille Branch Library
11. Adjournment

YEAR-TO-DATE BUDGET REPORT

FOR 2020 08								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
000 Undefined	0	0	0	-285.60	.00		285.60	100.0%
048 Centralized Facilities	990,283	0	990,283	486,194.44	45,757.04		458,331.05	53.7%
076 Collections	191,500	0	191,500	72,248.03	.00		119,251.97	37.7%
077 Operations	6,196,580	0	6,196,580	3,722,525.85	.00		2,474,053.94	60.1%
078 Technology	459,175	0	459,175	396,326.25	8,890.00		53,958.75	88.2%
079 Program Support	79,625	0	79,625	12,987.04	1,985.00		64,652.96	18.8%
TOTAL General Fund	7,917,162	0	7,917,162	4,689,996.01	56,632.04		3,170,534.27	60.0%

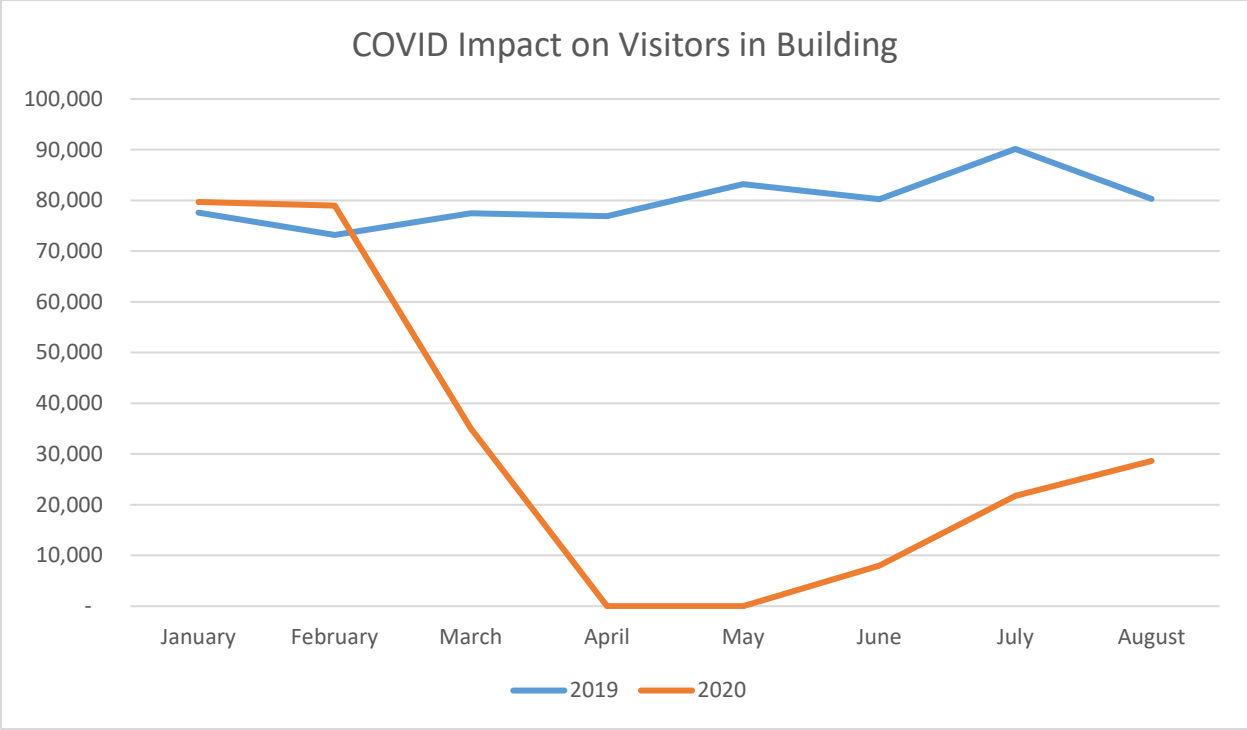
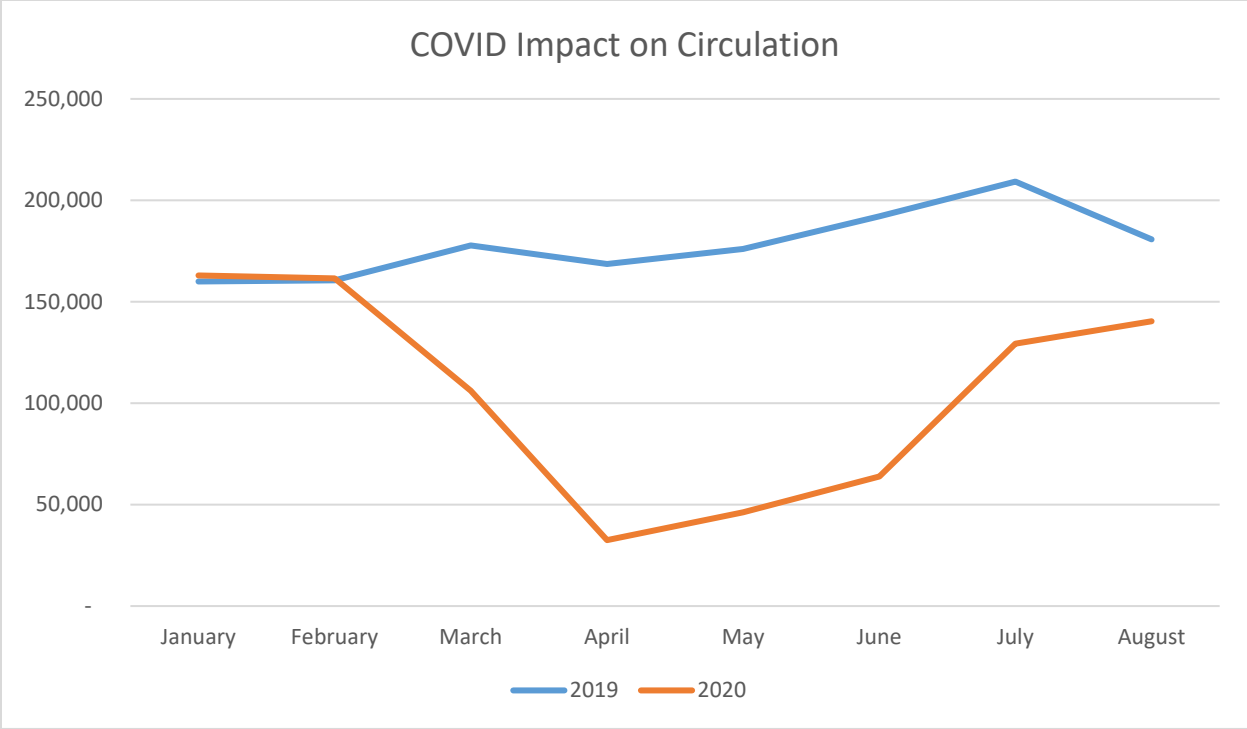
YEAR-TO-DATE BUDGET REPORT

FOR 2020 08								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
253 Capital Improvement Fund	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
048 Centralized Facilities	0	50,100	50,100	23,269.99	.00		26,830.00	46.4%
076 Collections	795,000	14,791	809,791	374,554.33	.00		435,236.37	46.3%
077 Operations	80,000	250,800	330,800	6,506.01	286,025.00		38,268.99	88.4%
078 Technology	10,500	0	10,500	.00	.00		10,500.00	.0%
TOTAL Capital Improvement Fund	885,500	315,691	1,201,191	404,330.33	286,025.00		510,835.36	57.5%

Centralized Facilities: Oak View Fiber
 Collections: Library Books and Media
 Operations: Bookmobile and Courier Van
 Technology: Self-Check Machine

Siouxland Libraries Summary Report - August 2020

	This Month	This Month Last Year	This YTD	Last YTD	% Change YTD
Resources Used					
Circulation					
Baltic	1,092	827	5,025	7,560	-33.5%
Bookmobile	4,268	4,495	28,347	57,591	-50.8%
Brandon	6,200	9,237	34,542	73,420	-53.0%
Caille	22,102	33,673	123,170	258,484	-52.3%
Colton	532	683	3,274	6,253	-47.6%
Crooks	2,090	1,958	9,813	16,599	-40.9%
Downtown	21,463	30,788	120,887	261,170	-53.7%
Garretson	376	669	2,467	5,224	-52.8%
Hartford	1,000	1,351	5,193	9,999	-48.1%
Humboldt	455	523	2,330	4,544	-48.7%
Oak View	8,533	13,293	46,492	99,015	-53.0%
Prairie West	16,641	24,193	94,832	188,086	-49.6%
Ronning	27,318	36,532	147,013	284,174	-48.3%
Valley Springs	143	561	1,152	4,467	-74.2%
Total Physical Circulation	112,560	158,785	625,835	1,276,771	-51.0%
Digital Resource Use					
cloudLibrary eAudio	5,094	4,624	39,195	34,606	13.3%
RB Digital eAudio	4,970	2,125	33,156	15,529	113.5%
Hoopla eAudio	1,348	1,609	11,653	11,298	3.1%
cloudLibrary eBook	12,467	10,000	100,801	77,995	29.2%
Hoopla eBook	951	747	8,645	5,818	48.6%
Hoopla Movie, TV, Music, Comic	1,148	1,188	10,002	9,516	5.1%
RB Digital Magazine, Comic	1,794	1,748	13,694	11,545	18.6%
Total Digital Circulation	27,772	22,041	217,146	166,307	30.6%
Total Circulation All Materials	140,332	180,826	842,981	1,443,078	-41.6%
Wi-Fi Use	3,880	10,974	39,572	86,908	-54.5%
Collection Statistics					
Items added	786	2,509	11,204	15,560	-28.0%
Items discarded	3,202	2,704	15,732	21,396	-26.5%
Total physical items in collection			271,256	274,584	-1.2%
Digital eBooks & eAudio added	329	307	3,446	3,208	7.4%
Digital eBooks & eAudio discarded	145	92	1,609	454	254.4%
Total Digital eBooks & eAudio			34,711	26,591	30.5%
Total collection size			305,967	301,175	1.6%



2021 Library Holidays and Closures

Days with an * are set by the Library Board of Trustees.
All other days are set by AFSCME Contract.

LIBRARY CLOSED DATES:

New Year's Day	January 1	Closed
Martin Luther King Day	January 18	Closed
Presidents' Day	February 15	Closed
Easter Sunday	April 4*	Closed
Spring Staff In-service	May 7*	Close at Noon
Memorial Day Weekend	May 30* & 31	Closed
Independence Day	July 4 & 5*	Closed
Labor Day Weekend	September 5* & 6	Closed
Native American Day	October 11	Closed
Fall Staff In-service	October 22*	Close at Noon
Veteran's Day	November 11	Closed
Thanksgiving	November 25	Closed
Christmas Eve	December 24	Closed
Christmas	December 25*	Closed
New Year's Eve	December 31	Closed
