MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
TUESDAY, January 5, 2016  8:00 AM
ECONOMIC DEVELOPMENT CONFERENCE ROOM, 100 S. DAKOTA AVE

Members Present:  Hugh Dodson, Rich Gourley, Dan Johnson, Todd Meierhenry, Nancy Savage, Jen Schaefer, Mike Von Bergen

Others Present:  Darrin Smith, Matt Nelson, Jennifer Whitlock, Joe Batchellar, Claudia Behr, Gail Trantina

1) CALL TO ORDER
The meeting was called to order at 8:05

2) APPROVAL OF MINUTES FOR THE MEETING OF October 27, 2015.
The minutes were unanimously approved

3) OLD BUSINESS
None

4) NEW BUSINESS
   - 92% of year complete income and expenses both show increase from same period last year and revenue 11% higher than last year in this period.
   - Operating expenses for November (w/depreciation)$130,650
   - Net income $55,550

b) Leased Parking Report – Matt Nelson
   - System-wide at about 90% occupancy which is about what we projected
   - As we move into 2016, projecting 95-100% occupancy
   - Matt has plans for relocating leased customers as we move closer to construction
   - Working on new format for occupancy report and getting stats for meter occupancy.
   - Will bring back pay stations or meters on Main Avenue in 2016

c) New Ramp Update – Darrin Smith
   - Planning to break ground in fall 2016 dependent on relocation of storm sewer.
   - Ramp will be built/completed first before hotel and residential begin construction
   - Current focus is making sure everyone is on budget
   - Plan is for 600 parking spaces – specific details not all in place at this date

d) CIP, OCEP, Operations for 2016 – Matt Nelson
   - $12 million + carry over budgeted for new ramp.
   - Carnegie Lot project includes sidewalk, asphalt, bump outs, pay stations
   - Council approved rate increase 6-2 and will be implemented for citations and meters next week. Leased parking rate increases will take effect July. The ordinance now provides for a rate ceiling rather than specified by location.
   - Planned equipment purchases in 2016: scooter, pickup, sweeper

5) ADJOURNMENT
The meeting was adjourned at 8:58 a.m.

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Board Approval