

**MINUTES**  
**PUBLIC PARKING ADVISORY BOARD MEETING**  
**TUESDAY, January 5, 2016 8:00 AM**  
**ECONOMIC DEVELOPMENT CONFERENCE ROOM, 100 S. DAKOTA AVE**

**Members Present:** Hugh Dodson, Rich Gourley, Dan Johnson, Todd Meierhenry, Nancy Savage, Jen Schaefer, Mike Von Bergen

**Others Present:** Darrin Smith, Matt Nelson, Jennifer Whitlock, Joe Batchellar, Claudia Behr, Gail Trantina

**1) CALL TO ORDER**

The meeting was called to order at 8:05

**2) APPROVAL OF MINUTES FOR THE MEETING OF October 27, 2015 .**

The minutes were unanimously approved

**3) OLD BUSINESS**

None

**4) NEW BUSINESS**

a) Financial Report – Jennifer Whitlock

- 92% of year complete income and expenses both show increase from same period last year and revenue 11% higher than last year in this period.
- Operating expenses for November (w/depreciation)\$130,650
- Net income \$55,550

b) Leased Parking Report – Matt Nelson

- System-wide at about 90% occupancy which is about what we projected
- As we move into 2016, projecting 95-100% occupancy
- Matt has plans for relocating leased customers as we move closer to construction
- Working on new format for occupancy report and getting stats for meter occupancy.
- Will bring back pay stations or meters on Main Avenue in 2016

c) New Ramp Update – Darrin Smith

- Planning to break ground in fall 2016 dependent on relocation of storm sewer.
- Ramp will be built/completed first before hotel and residential begin construction
- Current focus is making sure everyone is on budget
- Plan is for 600 parking spaces – specific details not all in place at this date

d) CIP, OCEP, Operations for 2016 – Matt Nelson

- \$12 million + carry over budgeted for new ramp.
- Carnegie Lot project includes sidewalk, asphalt, bump outs, pay stations
- Council approved rate increase 6-2 and will be implemented for citations and meters next week. Leased parking rate increases will take effect July. The ordinance now provides for a rate ceiling rather than specified by location.
- Planned equipment purchases in 2016: scooter, pickup, sweeper

**5) ADJOURNMENT**

The meeting was adjourned at 8:58 a.m.

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Board Approval