

MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
TUESDAY, March 1, 2016 8:00 AM
ECONOMIC DEVELOPMENT CONFERENCE ROOM, 100 S. DAKOTA AVE

Members Present: Hugh Dodson, Rich Gourley, Dan Johnson, Jen Schaefer, Mike Von Bergen

Others Present: Darrin Smith, Matt Nelson, Jennifer Whitlock, Claudia Behr, Gail Trantina

1) CALL TO ORDER

The meeting was called to order at 8:05

2) APPROVAL OF MINUTES FOR THE MEETING OF January 5, 2016

The minutes were unanimously approved

3) OLD BUSINESS

None

4) NEW BUSINESS

a) Financial Report – Jennifer Whitlock

From Dec 2015 report

- Revenue exceeded budgeted.
- Operating expenses 12% higher YTD than last year, net loss of \$71,500
- Ending cash balance \$4.2 mil

From Jan 31/2016 report

- Revenue exceeded budgeted expenses
- Meter revenue up over same period last year
- Operating expenses \$109,500
- Net Income \$120,889

b) Leased Parking Report – Matt Nelson

- System-wide at about 92% occupancy which is in line with our projections
- As we move into 2016, we anticipate 95-100% occupancy
- There are plans for relocating leased customers as we move closer to construction.
- Will be installing SMART meters on Main rather than pay stations. Due to configuration of the street with bump outs etc. the meters will be a more effective solution.
- Carnegie lot project and Main Avenue Diet project should be completed this summer. The Carnegie lot project is scheduled to be complete before July 4 events.

c) New Ramp Update – Darrin Smith

- Goal remains to break ground in fall of 2016
- Construction for the parking ramp estimated to take 9-12 months
- Construction costs are high right now, design for private space is still in flux
- Targeting for a 2018 ribbon cutting for the entire public/private project
- The storm sewer relocation is on the City Council agenda for 3/1/16
- The bulk of our work is taking place in Economic Development, Engineering, & Finance departments at this stage of the project

d) Election of New Officers – Rich Gourley

- Board President Rich Gourley opened the floor for nominations
- Johnson nominated Schaefer, Von Bergen second, passed unanimously

- Gourley proposed to the board that Johnson move from vice president to president and Dodson move from secretary to vice president. Von Bergen made a motion, Dodson second, motion passed unanimously.
- Current officers for the PPAB: President Dan Johnson, Vice President Hugh Dodson, Secretary Jennifer Schaefer

5) ADJOURNMENT

The meeting was adjourned at 8:48 a.m.

Board Approval